

**DRAFT MINUTES OF THE KINETICA ADVISORY COMMITTEE
MEETING**

Wednesday 21 September 2005

**Private Dining Room 1
University Club of Western Australia**

The Meeting commenced at 9:30 am

Present:

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| Chair | Mr John Arfield
<i>University Librarian,
University of Western Australia</i> |
| Members | Ms Sherrey Quinn
<i>Libraries Alive! Canberra</i> |
| | Ms Pam Gatenby
<i>Assistant Director-General,
Collections Management,
National Library of Australia</i> |
| | Ms Patricia Scott
<i>Bibliographic Services Librarian,
University of Adelaide</i> |
| | Dr Warwick Cathro
<i>Assistant Director-General, Innovation,
National Library of Australia</i> |
| | Ms Elizabeth Ellis
<i>Mitchell Librarian and Director, Collection
Management, State Library of New South Wales</i> |
| | Ms Judy Engall
<i>SCIS Unit, NSW Department of Education and
Training</i> |
| | Dr Naida Tattersall
<i>Manager, Libraries Social & Cultural Branch,
Gold Coast City Council</i> |
| | Mr Chris Taylor
<i>Executive Manager, Information Access Services,
University of Queensland</i> |
| Observer | Ms Jan Fullerton
<i>Director-General,
National Library of Australia</i> |

Officers in Attendance Ms Roxanne Missingham
*Assistant Director-General, Resource Sharing
Division,
National Library of Australia*

Mr Mark Corbould
*Assistant Director-General, IT
National Library of Australia*

Ms Fran Wilson
*Collaborative Resource Sharing Services,
National Library of Australia*

Mr Tony Boston
*Director, Kinetica Redevelopment Project
National Library of Australia*

Minutes David Ong, Kylie Moloney
*Kinetica Customer Services,
National Library of Australia*

A summary of action items and resolutions are also included at Attachment A.

Agenda Item 1 Welcome, introductions and apologies

Mr Arfield welcomed the members of the Advisory Committee to the meeting and to Perth. He noted this was the last Kinetica Advisory Committee meeting. The Kinetica Advisory Committee will become the Libraries Australia Advisory Committee.

Karen Vitullo has moved from working in libraries and resigned from the Advisory Committee. Lindsay Harris, Library Manager, The Queen Elizabeth Hospital, Woodville, South Australia has been invited to join the Committee and will commence at the next meeting.

The Committee thanked Karen Vitullo for her contributions over the past year.

**Agenda Item 2 Minutes of the previous meeting and business arising
(KAC/2005/2/1)**

Ms Missingham reported on relations with Schools Cataloguing Information Service (SCIS). Anne Camfield, Manager of SCIS wrote to Roxanne and stated that offering access to SCIS through Libraries Australia and access to the Australian National Bibliographic Database through SCIS is not currently a high priority for their organisation. In 2006, SCIS will reconsider the opportunity to trial reciprocal access. Members of the Committee encouraged Ms Missingham to contact the Catholic Education system and private schools to see if they are willing to cooperate and work with Libraries Australia. Ms Quinn mentioned that school libraries often work with public libraries, particularly in the ACT. It was noted that SCIS headings are, in fact, similar to those used in the ANBD and there is no need to duplicate headings and create another thesaurus.

The minutes from the previous meeting held on 24 March 2005 were accepted as an accurate record of the meeting.

Mr Chris Taylor noted that his position title had changed at the last meeting and is now Executive Manager, Information Access Services, University of Queensland.

Ms Missingham spoke about the subscription model and noted that the National Library of Australia will continue to subsidise the Libraries Australia service by around \$1.2 million. The National Library is in discussion with representatives from library sectors as they collaboratively develop suitable bases for the subscription for each different sector. There was discussion about communication to libraries about the subscription model. Ms Luther asked to see how the university sector as a whole is benefiting from the subscription model. Libraries have joined Kinetica since the subscription model has been introduced and are interested in the new service of Libraries Australia, particularly the finding and getting.

RESOLVED: That the minutes of the meetings of 24 March 2005 be accepted.

ACTION: Ms Quinn asked for information to be written for small and special libraries outlining the benefits of the subscription model and promoting Libraries Australia which she could assist in distributing.

Agenda Item 3 Director-General's remarks (oral)

Jan Fullerton provided a summary of the National Library's activities over the past year:

- Kinetica Redevelopment Project is the major undertaking of the National Library this year and is currently on track and going well.
- People have been very interested in the Libraries Australia search system and have responded positively to offering end user access, particularly State Libraries. Some libraries are now considering using Libraries Australia as the interface to their own catalogue.
- The National Library of Australia has developed a draft New Directions Statement 2006 – 2008. The Statement has an emphasis on integration and simplification of technologies for users, as well as using new innovative technologies and “freeing-up” the level of control on services. For example: the National Library is investigating using a Flickr like adjunct to PictureAustralia and Wiki technology to innovate and develop National Library services and broaden audiences.
- The National Library is investigating new technologies that conduct federated searches across disparate cultural institutions collections. The National Library is currently in discussion with CAN (Collections Australia Network), the National Library of Australia, the National Gallery of Australia and the National Archives of Australia.

Agenda Item 4 Kinetica Status Report (KAC/2005/2/2)

Ms Missingham introduced the report and highlighted that Kinetica will progressively change its name and branding to Libraries Australia. From Stage 2, Kinetica will be known as Libraries Australia. The Document Delivery service will change its name when we upgrade with the next version of VDX in 2006. A new range of marketing material including mugs, frisbees and pens has been developed.

With the new subscription model there are no additional charges for the document delivery service. This has led to an increase in customers joining Kinetica Document

Delivery (KDD) service. KDD now has the ability for libraries with reciprocal arrangements to request and receive interlibrary loans and copies from each other using KDD with a \$0 default value. Kinetica is continuing to communicate with Australian Government Information Management Office in the aim of increasing government publications in the ANBD.

Ms Missingham highlighted that 225,000 records were supplied for the English Short Title catalogue (ESTC) Regular updates will be provided in an exchange which will see ESTC supplying records to the ANBD.

Ms Wilson added that 17 libraries have joined KDD since February 2005 and 131 libraries have asked to have their default charging values changed to \$0 for reciprocal borrowing. More than half of Kinetica libraries are now using KDD. Fran Wilson also drew the committee's attention to Kinetica's work in improving the currency of ALG data. Over 61% of the libraries have now updated their ALG entries in the past 12 months. Kinetica staff have completely revised the Libraries Australia manual. Regular half-page advertisements in Incite have improved Libraries Australia's brand recognition. A new Libraries Australia Search development allows for small libraries to access pay-per-search for APAIS Full Text. Kinetica staff continue to visit Kinetica User Groups twice a year. Kinetica Advisory Committee members noted that member libraries appreciate Kinetica staff coming to meetings.

Ms Kennedy drew the committee's attention to information relating to the CJK service. Two large files from public libraries have been added to the ANBD and have significantly increased the coverage of CJK items in the ANBD. Kinetica staff have been working on cleaning up CJK data in preparation for the data migration to CBS. A significant achievement for KDD during 2005 is that some new customers interoperating with KDD include non-VDX sites. Kinetica has also implemented aggregator neutral records for e-collection customers. In May, Kinetica sent the first file of Australian Name Authorities to NACO at the Library of Congress.

Ms Luther asked about the Australian Digital Theses (ADT) Project and asked whether any improvements to records contributed to the ADT database would be provided to the ANBD. Ms Missingham advised that she would investigate with ADT, noting that files of print theses were being supplied to ADT.

Ms Luther asked about Libraries Australia outages. Mr Corbould answered there were several problems caused by outsourcing IT which included machine failures and software issues. These outages have been minimised and are less likely now that the IT component of the Libraries Australia service is operated within the National Library.

Ms Ellis asked about the reporting of Australian Government publications on the ANBD. Ms Missingham noted that the National Library was being consulted by the Australian Government Information Management Office about the development of a framework to require reporting of publications and management for long term access.

Mr Arfield asked whether the Governance and Management survey that was conducted in 2002 was the most recent survey. Ms Missingham answered that a survey is being planned for 2006/07 post implementation of the new Libraries Australia service in 2006.

RESOLVED: That the report be noted.

**Agenda Item 5 2004/2005 Kinetica Statistical Information
(KAC/2005/2/3)**

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Ms Missingham reported on statistics for Kinetica over the past year, speaking first about financial results.

Kinetica exceeded the financial target for 2005. In general, expenses have been reduced. Some positions were not back filled with the secondment of staff to the Kinetica Redevelopment Project. Search activity was strong and Ms Missingham noted that it will be interesting to see the impact of searching activity with the new subscription model in the next financial year.

A significant number of holdings were added to the ANBD throughout the year. The National Library, State Library of Queensland and Curtin University of Technology have all been significant contributors of new bibliographic records both online and batch to the ANBD. The three top contributors of new holdings were VICLINK Incorporated, the National Library of Australia and the Metropolitan Public Libraries Association of NSW Inc. KDD requesting was at the same level as last year which is very good, considering most interlibrary loan services are being used less.

RESOLVED: That the report be noted.

**Agenda Item 6 Kinetica / Libraries Australia Annual Report
2004/2005 (KAC/2005/2/4)**

Ms Missingham introduced the report noting that this is the first year that the Annual Report has been included in the Kinetica Advisory Committee Papers. It was thought that a summary of the whole year's activities would be useful for Committee members.

Ms Missingham highlighted the growth of new participants in the Libraries Australia Service, particularly the increasing coverage of public library collections.

The report also highlights the progress over the last 12 months of the Quality Improvement Plan, which includes the removal of duplicates and orphan headings, global changes to data in records, the match merge duplicate detection over the entire database, all which have significant benefits to Libraries Australia users. Ms Missingham noted that a new quality improvement plan will be developed after the Kinetica Redevelopment Project is completed.

Ms Quinn commented and praised Kinetica staff on the fast action in removing duplicates that had been reported.

Ms Luther asked why on page 7 of the report it stated that "Authority work increased considerably this year"? Ms Missingham responded that the reason authority work increased considerably this year was partly due to increased work by the State Library of New South Wales, the State Library of South Australia and the National Library.

Ms Missingham commented that the total number of bibliographic records on the CJK database decreased due to considerable clean up of sub-standard records without holdings attached.

Ms Kennedy commented that Kinetica staff have begun discussions with Fretwell Downing about specifying a “KDD-lite” interface. The National Library is also investigating web delivery software for Document Delivery for smaller libraries.

Ms Missingham highlighted the fact that Libraries Australia staff continue to hold discussions with libraries to identify impediments they face when recording the collections of public and special libraries on the ANBD. Ms Kennedy commented that Libraries Australia staff have started liaising with system vendors about promoting the new Record Import Service to potential and existing customers. Information about how different systems upload records to the ANBD will soon be available on the web. Ms Scott mentioned that some library vendors seemed confused about whether records will or will not be acceptable to Libraries Australia with the new services and platform changes. Ms Missingham noted that it is important for Libraries Australia/Kinetica staff to continue communicating with system vendors and emphasising International standards such as MARC, Z39.50 etc.

RESOLVED: That the report be noted.

**Agenda Item 7 Kinetica Redevelopment Project Progress Report,
August 2005 (KAC/2005/2/5)**

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Dr Cathro introduced the redevelopment report and the team leaders (Tony Boston, Rob Walls, Warwick Cathro and Roxanne Missingham). Dr Cathro highlighted the critical path and project plan. Dr Cathro stated that the project team has a high degree of confidence in implementing stage 2 of the project before the end of November. Dr Cathro commented and expressed his appreciation to the many people who have been involved in the project for their professionalism, including writing the specifications, developing software, writing testing plans, writing documentation.

Dr Cathro stated that Ernst & Young have now submitted their fifth Quality Assurance Review report of the KRP project. The fifth report indicates that the project is tracking well and noted that the service levels are yet to be defined. This report recommended the development of automated tools for regression testing and the timing and content of the post-implementation review .

Dr Cathro commented on Libraries Australia cataloguing. Much work has been put into the configuration of the system. Training courses in the Cataloguing Client have been successfully delivered. Libraries Australia Search will have another release prior to stage 2, which will include APAFT pay per view and deep linking to six state library catalogues, linking through to the relevant record in the library’s catalogue without the need to retype the search. Software development is still in progress for the new Libraries Australia Products service. The development of the Libraries Australia Administration software is close to completion. The integration of Libraries Australia Administration with the other modules has been tested and Kinetica staff do not expect any problems.

There will be another release of Libraries Australia Search to support the interface of the free Search Service early in 2006.

At the end of the project, the team will identify future actions that were not dealt with in the initial project, for example how Libraries Australia is to expose metadata to Internet search engines such as Google and Yahoo as well as future actions such as

dealing with the FRBR interface issue, relevance ranking and federated authentication. The post-implementation review will occur somewhere mid-2006.

Mr Boston reported that there have been four releases of Libraries Australia Search this year. Personalisation is one of the areas that is most useful for users of the service. Deep linking is also proving to be popular. The new Z39.50 service implemented in the next release of Libraries Australia search includes two new ports for the Z39.50 service providing data in the same format currently received by TPS-DLL customers. Stage 2 of the Libraries Australia Search service will include access to some CJK targets searchable through Libraries Australia Search. The Search and Products team is also involved in the development of the Record Export Service, the Record Import Service and the Products service. These services have been developed and integrated with the Libraries Australia Administration system. Customers can register for the Record Export Service, Record Import Service and Products, as well as order and receive them using the Libraries Australia Administration system.

Ms Missingham spoke about the implementation plan for the Kinetica Redevelopment Project, Stage 2. She said that Amicus Client customers would soon be contacted with documentation about the new Libraries Australia Cataloguing Client including information about installing the Client and a summary of the recently completed IT security report. She said that we are planning to go live in late November. Contribution to the AN BD will cease the Friday evening before Stage 2 goes live. All services such as Products and MARC*Link will pause. Online cataloguing can begin from implementation. The Record Export Service and Products will begin soon after implementation. The Record Import Service will start approximately one week after implementation. Libraries Australia staff will communicate through emails, letters and the Internet about changes to the new services. Short "fact sheets" for all of the new services will soon be published on the web. Client customers and Administration customers will preview these new services before implementation. This will assist in solving connectivity and installation problems. Ms Missingham noted that libraries are encouraged to contact the Help Desk and discuss their individual needs and workflows.

RESOLVED: That the report be noted.

ACTION: The Advisory Committee recommended that a survey of customers and stakeholders Libraries Australia be included as part of the National Library of Australia evaluation process for 2006/07.

Mr Walls and Mr Ong demonstrated the new Libraries Australia Cataloguing Client and an overview of the project including the work to be done over the next few months prior to the Stage 2 implementation.

Agenda Item 8 Libraries Australia – Free Search Service (KAC/2005/2/6) CONFIDENTIAL

Ms Missingham spoke to the report. The free Search Service will allow customers to access the ANBD, find material held by Australian libraries and get the items using electronic links, Australian Libraries Gateway or Copies Direct. People using the Free Search Service will not see record in MARC.

Committee members suggested that Kinetica staff amend the communications and marketing plan of the free Search Service on page 9 to include messages such as "Recommended by librarians" and "It's like Google". The Committee also suggested

that the first key message be “Libraries Australia allows you to discover more than 40 million items located in around 1000 libraries”.

Committee members suggested that the free Search Service should be launched in every state. Linda Luther offered to investigate the Burnie Campus of the University of Tasmania as a venue to launch the free Search Service in Tasmania.

A draft message about the Free Search Service has been prepared and will be sent to all Libraries Australia customers post the Kinetica Annual Users’ Meeting.

RESOLVED: That the report be noted.

ACTION: Committee members are to forward any suggestions or changes to the key messages in the Libraries Australia communications strategy document.

Agenda Item 9 Australian National Bibliographic Database Content Strategy (KAC/2005/2/7)

Ms Missingham spoke to the report.

Pam Gatenby reminded people of Persistent Identifiers.

Committee Members suggested a review of the Batch update service in 2006 including how the service could better meet the needs of libraries.

KAC members were asked to provide any comments on the proposed strategy to enable it to be amended and released before the end of the year.

RESOLVED: That the report be noted.

Agenda Item 10 Kinetica Activities with Public Libraries (KAC/2005/2/8)

Ms Wilson spoke to the report. Ms Wilson provided an update on Kinetica relationships and activities with the public library sector. The National Library’s aim is to engage more closely with the public library sector and to support them in the services they offer to the Australian community. National Library staff also continue to communicate with public libraries to increase the coverage of the Australian National Bibliographic Database. Ms Wilson acknowledged the support of Dr Tattersall in communicating with public libraries.

RESOLVED: That the report be noted.

Agenda Item 11 Australian National Bibliographic Database: Quality Issues (KAC/2005/2/9)

Ms Missingham spoke to the report. The regular monthly email that Kinetica staff are posting to Kinetica-l about database administration and clean ups are proving to be a good means of informing Australian libraries of news on Database Maintenance and quality.

Ms Scott asked how the new Record Import Service will work and how much will it change from the current system? Ms Missingham responded that it will not change greatly from the existing Batch*Link system and will be accessible through the Libraries Australia Administration system. Ms Missingham noted that Libraries Australia staff will review the new Record Import Service in mid-2006.

RESOLVED: That the report be noted.

ACTION: Ms Missingham will talk to Kerry Smith about ALIA research projects that may overlap or be enhanced by Kinetica research.

Agenda Item 12 Reports: Report on SACO and NACO Contributions Chinese, Japanese and Korean Service (KAC/2005/2/10)

Ms Missingham spoke to the report. There was some discussion about contribution to NACO being extended to retrospective authority files. Ms Scott suggested that Kinetica staff investigate publishing a new form for Name Authorities for the web. Similar to the Subject Authority form, this form could be used by libraries for new Name Authority suggestions.

RESOLVED: That the report be noted.

ACTION: Libraries Australia staff to investigate developing an online form for Name Authority suggestions.

Agenda Item 13 Kinetica Annual Users Meeting 2005 (KAC/2005/2/11)

Ms Margaret Allen, State Librarian, State Library of Western Australia and chair of the 2005 Kinetica Annual User Meeting, joined the committee.

Ms Missingham spoke to the report.

The committee discussed the 2006 event. They suggested that a one day event, called: "Forum on Libraries Australia 2006" be held in Melbourne during late October. The program could include:

- Focus on new and emerging technologies
- Papers/case studies and possibly poster sessions
- Libraries Australia development
- Access Analysis from the free search and discussion on access issues

The target audience for this event will be practitioners and middle management staff.

RESOLVED: That the report be noted.

Agenda Item 15 Conclusion & Review of resolutions

The meeting closed at 3:50pm.

Attachment A – Summary Table of Recommendations and Actions

Kinetica Advisory Committee
meeting 21 September 2005

Agenda item	Recommendations	Action
Agenda item 2 Minutes of the previous meeting and business arising	Information to be written for small and special libraries outlining the benefits of the subscription model and promoting Libraries Australia which Ms Quinn could assist in distributing	Information circulated on kinetica-l, to library press and Ms Quinn in December
Agenda item 7 Kinetica Redevelopment Project Progress Report, August 2005	The Committee recommend that a survey on Libraries Australia be included as part of the National Library of Australia evaluation process for 2006/-7.	Planning has commenced for survey on Libraries Australia in 2006/07
Agenda item 8 Libraries Australia – Free Search Service	The Committee recommended that more information be included in the key messages document of the Libraries Australia – Free Search Service communications strategy document.	Libraries Australia free search communications strategy updated. (October 2005)
Agenda item 11 Australian National Bibliographic Database: Quality Issues	Ms Missingham will talk to Kerry Smith about ALIA research projects that may overlap or be enhanced by Kinetica research.	Ms Missingham raised issues with Kerry Smith on 26 November
Agenda item 12 Reports: Report on SACO and NACO Contributions, Chinese, Japanese and Korean Service	Ms Scott recommended that Kinetica staff investigate publishing a new form for Name Authorities for the web.	Name Authorities form likely to be launched in early 2006.

