

LIBRARIES AUSTRALIA ADVISORY COMMITTEE MEETING
DRAFT MINUTES

Wednesday 22 October 2008
Powerhouse Museum, Sydney

Committee Members Present:	Officers Present:
Chair Ms Linda Luther University Librarian University of Tasmania	Observer Ms Jan Fullerton Director-General National Library of Australia
Ms Pam Gatenby Assistant Director-General Collections Management National Library of Australia	Dr Warwick Cathro Assistant Director-General Resource Sharing and Innovation National Library of Australia
Mr Lindsay Harris Library Manager The Queen Elizabeth Hospital	Ms Debbie Campbell Director, Collaborative Services National Library of Australia
Ms Anne Horn University Librarian Deakin University	Ms Bimal Rajapatirana Manager, National Bibliographic Database National Library of Australia
Ms Vicki McDonald Director - Client Services and Collections State Library of Queensland	Mr Robert Walls Director, Database Services National Library of Australia
Ms Joan Moncrieff Associate Librarian, Technical Services, Deakin University Library	Minutes Ms Emma Corbett Libraries Australia Collaborative Services National Library of Australia
Ms Sherrey Quinn Libraries Alive! Pty Ltd	
Mr Geoff Stempel Associate Director, Public Library Services State Library of South Australia	
Ms Monika Szunejko Manager, Access State Library of Western Australia	
Mr Chris Taylor Manager, Information Access Service University of Queensland	

A summary of action items and resolutions is included in Attachment A.

The meeting commenced at 10:00 a.m.

Agenda Item 1

Welcome, Introductions and Apologies

Ms Luther welcomed all present to the meeting and welcomed new members, Geoff Stempel and Vicki McDonald. Ms Luther also welcomed Warwick Cathro in his new role as Assistant Director-General, Resource Sharing and Innovation.

All Committee members were in attendance, no apologies were received.

Agenda Item 2

Draft Minutes of the Previous Meeting and Business Arising (LAAC/2008/2/1)

Dr Cathro reported on Actions arising from the previous meeting on 19 March 2008.

Agenda Item 3 Director-General's Remarks (oral)

A letter was drafted and sent to Jay Jordan and Karen Calhoun of OCLC requesting the recommencement of the nomination process for the OCLC Members Council Asia Pacific representative. The process was not recommenced. The confirmed representative is Mr Vic Elliott, Director Scholarly Information Services and University Librarian at the Australian National University in Canberra. OCLC has been made aware of Australia's ongoing concern and when the 3-year representational term ceases, the call for nominations will be managed through Libraries Australia.

The Committee welcomed Mr. Elliott's appointment.

Agenda Item 4 Libraries Australia Status Report (LAAC/2008/1/2)

A brief exit interview is now conducted when organisations cancel their subscription to Libraries Australia. The results for 2008-08 are included in the Annual Report.

A graph of the trends in searching of OCLC's WorldCat database has been included in Agenda item 4 – Libraries Australia Statistical Information.

Discussions with OCLC's Melbourne office regarding additional services that can be provided to Libraries Australia members by OCLC took place and this information will be communicated to members.

Agenda Item 6 New Subscription Model for State, Territory and Public Libraries from 2008-09 (LAAC/2008/1/4)

Ms Campbell reported that a letter was sent out to all public library consortia, including QPLA advising of the changes to the subscription model. Ms Campbell reported that no

public libraries cancelled their subscriptions to Libraries Australia under the new model.

Ms Campbell also reported on a meeting she attended with members of Viclink where she gave a presentation on the subscription model. Ms Campbell confirmed that while Viclink members were not proposing to cancel their subscriptions to Libraries Australia, they raised concerns regarding how a second state-wide consortium (being established around a particular platform) will be recognised by Libraries Australia.

Agenda Item 7 New Subscription Model for Special Libraries: Progress Report
(LAAC/2008/1/5)

Dr Cathro reported that this model has not yet been fully resolved. It will be presented to the next LAAC meeting.

Agenda Item 11 Australian National Bibliographic Database: Development Report

Dr Cathro reported the statistics of the number of Thai script records in the Australian National Bibliographic Database (ANBD) have been corrected.

Agenda Item 12 Australian National Bibliographic Database Coverage Survey
(LAAC/2008/1/10)

Dr Cathro reported that all actions relating to this item were completed.

Agenda Item 13 Libraries Australia Forum 2008 and Report on the Libraries Australia Forum 2007 (LAAC/2008/1/11)

Ms Campbell reported that the discussion lists were used to ask potential attendees what topics they wanted to hear about at the 2008 Forum. All items suggested were already on the agenda. A social network space has since been identified, called Ning. Ms Luther will be speaking about Ning at the Forum.

Ms Campbell sent a letter to the CEOs of all university, state and territory libraries, inviting them to attend the 2008 Forum. The Committee queried how many CEOs had subsequently registered to attend the Forum. A breakdown by position title was not possible as that information had not been collected. The registration form will be amended for the next Forum to include position title.

Ms Campbell stated that the addition of a review of the Forum and frequency of the LAAC meetings be added to the agenda had been made.

RESOLVED: That the minutes of the meeting held on 19 March 2008 be accepted.

Agenda Item 3
Libraries Australia Annual Report 2007/08
(LAAC/2008/2/2)

Dr Cathro introduced the Annual Report to the Committee and highlighted key points. Statistics were provided on the top 20 organisations that performed the most searches as well as the top 20 organisations that requested and supplied material via document delivery. It was noted that there was a 10% increase in usage for the Libraries Australia Document Delivery system.

Dr Cathro was asked by the Committee why commercial suppliers were listed under the heading 'Special Libraries'. After a brief discussion, it was agreed that those suppliers should be categorised separately.

Ms Campbell stated that the number of libraries cancelling their subscription was mainly due to library closures and library mergers. Dr Cathro mentioned that membership has plateaued.

Dr Cathro drew attention to the Libraries Australia Search availability statistics. He commented on a problem with TeraText memory which has caused intermittent disruption to services. A new memory management algorithm has been implemented to address the issue and is currently being monitored. Dr Cathro reiterated that the National Library is committed to finding a solution to the problem and minimizing interruption to the services.

Dr Cathro mentioned that the searches on OCLC's WorldCat database had quadrupled in the past year. The use of WorldCat as a second port of call for copy cataloguing has worked very well for Australian libraries.

Dr Cathro reported that there had been an increase in searches performed on the APAIS database. He mentioned that a bug has been found in the 'Getting' options in the Copies Direct service. This is currently being investigated and a solution will be implemented.

Mr Walls commented on the ANBD statistics and highlighted the 21,000 duplicate records removed since the de-duplication algorithm was implemented. The de-duplication process will be constantly refined and executed on a regular basis. Ms Quinn asked if it was still worthwhile for libraries to manually report duplicates. Mr Walls assured Ms Quinn that manual reporting was still relevant and that ANBD staff would continue to action manually reported duplicate records.

Mr. Walls mentioned that an upgrade to the cataloguing system was progressing well.

Mr. Walls stated that the ANBD was loaded into OCLC's WorldCat database in March 2008 and a gap load is being created.

Mr. Walls reported that over 300,000 document delivery requests were processed during the year, an increase of 85,000 from last year. The upgrade to the VDX software is on schedule to be put into production during the third week of November. This upgrade will improve the user interface and the DocStore application.

Ms Campbell reported on the marketing activities and singled out the notebook as being a very popular item. Ms Campbell remarked that the highly successful presence at major conferences this year led to invitations to attend other conferences.

Dr Cathro reported on strategic developments and mentioned that new releases for three Libraries Australia components: CBS, VDX and Libraries Australia Search will be implemented during 2008/09. Dr Cathro emphasised a new copyright feature, based on the National Library's in-house algorithm, would be implemented in Libraries Australia Search. This feature will display the copyright status for an item and will inform the user whether the item is in or out of copyright or if the status is uncertain.

Dr Cathro also mentioned the batch loading of authority data using the Record Import Service. Testing has started with the National Library's Voyager system and further testing has been planned.

Ms Campbell reported on the stakeholder activities and said that all legal agreements have now been reviewed and the Libraries Australia Training Agents will be informed of the changes to their contracts today. Ms McDonald enquired about the lack of training that was held in Queensland and South Australia. Ms Campbell responded saying that the systems have been stable and it is possible that saturation point has been reached.

ACTION: Ms Campbell to arrange 'Library Suppliers' to be listed in a separate category for statistical reporting.

The Committee noted the report.

Agenda Item 4 Libraries Australia Statistical Information (LAAC/2008/2/3)

Dr Cathro mentioned that the figures reported did not fully represent the total cost of Libraries Australia. The actual cost was \$4.5 million. After a brief discussion it was agreed that the precise cost should be reported to the Committee. The Libraries Australia office will discuss making these figures publicly available.

ACTION: Ms Campbell to arrange the precise costs of Libraries Australia to be reported to the Committee and to be provided in subsequent reports.

ACTION: Ms Campbell, Mr Walls and Dr Cathro to discuss making the precise cost publicly available.

The Committee noted the report.

Agenda Item 5 Oral Reports from the National Library: Director-General; Assistant Director-General, Collections Management

Ms Fullerton provided a summary of the National Library of Australia's activities since the March 2008 meeting:

- One impact of the imposition of an additional 2% of Commonwealth government-wide Efficiency Dividend was the decision to combine Dr

Cathro's responsibilities into a single position known as the Assistant Director-General, Resource Sharing and Innovation.

- The Newspaper Digitisation Project has progressed with an enthusiastic response from the general public. More than 500,000 lines of text have been corrected which has exceeded expectations. It will still be several years before the project is completed.
- The Australian Women's Weekly has given permission to have all issues digitised up until two months before the current issue. This will begin shortly.
- The NSLA's ambitious project, Re-Imagining Library Services (RLS) is well underway and will embrace new opportunities in service delivery and encourage systemic change. In July 2008, the RLS Strategic Plan was released and can be accessed via:
www.nsla.org.au/publications/papers/2008/pdf/NSLA.Discussion-Paper-20080704-Re.imagining.Library.Services.Strategic.Plan.July.2008.pdf
- The delivery of the National Library's oral history recordings online has been a success with only minor bugs to be resolved.
- The National Library has made advances in changing the user registration to allow all Australia citizens to register online and to provide registered patrons with offsite use of certain databases.
- An interface to allow geospatial searching for maps is currently being developed and will provide greater access to the National Library's vast map collection.
- The IFLA Conference will be held in Brisbane Australia in 2010. Libraries Australia should be represented.

Ms Gatenby provided a summary of other National Library activities:

- The final draft for RDA will be available on 31 October. The National Library of Australia has undertaken to delay implementation until early 2010. This allows adequate time for testing and trialing to be completed by the Library of Congress. The National Library is a member of the Committee of Principals and each member library is also committed to trialing and testing RDA. Discussions concerning training needs have been held with CAVAL and a national training course will be developed in conjunction with the National Library. A discussion list to encourage questions on RDA will be facilitated by the National Library and the communication.
- A survey was undertaken on the value of Cataloguing in Publication (CiP) data. CiP is a free service offered to publishers by the National Library of Australia to provide a bibliographic record for a book before it is published.

The survey was submitted to libraries, publishers and vendors. There are implications for Libraries Australia as generally it was found that people are not using CiP data because they find that by the time a book is published, some of

the data is incorrect (this data has been supplied by the publisher) and CiP records are not being updated which in turn increases duplicates. The National Library will hold discussions with Thorpe-Bowker (the Australian ISBN Agency) on resource and bibliographic strategies. A full report is being written and there will be more consultation before any decisions are made on the future of the service.

ACTION: Libraries Australia Office to organise a presentation/representation for IFLA 2010.

Agenda Item 6
Relations with OCLC
(LAAC/2008/2/4)

Dr Cathro stressed the stronger relationship Libraries Australia now has with OCLC. Ms Fullerton added that Vic Elliot, the recently appointed Asia Pacific Representative on the OCLC Members Council will be invited to join Committee meetings in the future.

Dr Cathro announced that there has been additional support provided by the OCLC office in Leiden, Netherlands for the CBS software, which is the basis for Libraries Australia Cataloguing. Support is also provided from OCLC's offices in Melbourne and Sheffield for the VDX software (OCLC recently acquired Fretwell Downing), which is the basis for Libraries Australia Document Delivery. The National Library of Australia is interested in OCLC's research and there are opportunities in place to exchange ideas.

Staff from the National Library are regularly videoconferencing with the OCLC staff in the Dublin office to discuss and resolve problems. The updating of directory data is an issue that Libraries Australia is committed to resolving. At present libraries are required to update their details in several databases and the amalgamation of these databases is planned.

Mr Taylor enquired about the different data that these databases hold and how it can be updated once and also reflected on OCLC's WorldCat Registry. Ms Campbell referred to Janifer Gatenby's work on SRU, which will allow the synchronisation of data between Libraries Australia and OCLC.

Dr Cathro highlighted a service provided by OCLC that will be offered to Libraries Australia members, called 'Collection Analysis Service'. This service is useful for comparing collection strengths and it will attract a fee. The OCLC Melbourne office is responsible for providing specific information and pricing to those interested Libraries Australia members.

Mr Taylor enquired about the time frame for when Libraries Australia holdings will be up to date on OCLC's WorldCat. Mr Walls responded saying in the first quarter of 2009.

Ms Horn remarked that this was an excellent report and should be sent to all Libraries Australia member CEOs. Ms Luther added that it should be sent to all Libraries Australia State User Group Convenors.

ACTION: Ms Campbell to provide Mr Taylor with specific details on the synchronisation of data proposed for the Directories Integration Project.

ACTION: Ms Campbell to arrange the 'Relations with OCLC' report (LAAC/2008/2/4) to be sent out to all CEOs and Libraries Australia State User Group Convenors.

The Committee noted the report.

Agenda Item 7

Final Report of the Expert Advisory Group on Institution Specific Data (LAAC/2008/2/5)

Mr Walls introduced this report and noted that at its March meeting the Committee had provided feedback on the draft report and recommendations of the Expert Advisory Group on Institution Specific Data (EAG). The report was then circulated to Libraries Australia members for their feedback. The feedback received was general acceptance of ISD using MARC \$5 and MARC 21 holdings format. There was general discussion about the report and the Committee reiterated its strong support.

Ms Gatenby asked when ISD support would be implemented. Mr Walls said that implementation ISD support would need to be included when the Libraries Australia subscription service is moved across to Lucene.

Ms Gatenby enquired if ISD could be included in any field. Mr Walls responded saying that the EAG had recommended that ISD only be supported in fields where subfield \$5 is defined for use in the MARC21 format.

Mr Strempele queried the supporting documentation, asking if information on the benefits to Libraries Australia members would be made available along with how to use it. Mr Walls confirmed this documentation would be made available.

The Committee noted the report.

Agenda Item 8

Interim Report on the Australian National Bibliographic Database Coverage Survey (LAAC/2008/2/6)

Dr Cathro introduced the interim report and remarked that the survey was launched on 21 August and closed on 19 September. When reviewing the data it was discovered that a number of university and state libraries had not responded. Dr Cathro wrote to each of the non-responding libraries to alert them to the survey. Currently only one state library and 10 university libraries have yet to respond.

215 responses were received and preliminary analysis confirmed that libraries do not see Libraries Australia as a tool for providing access to electronic resources or online material. Issues in supporting electronic data such as volatile data and licensing were also raised.

Ms Gatenby enquired about the popularity of the Web Cataloguing interface and Mr Walls remarked that although the Web Cataloguing form has relatively low usage for the addition of new bibliographic records, it is heavily used for the addition, change and deletion of holdings.

Ms Luther queried the responses to the technical questions of how Libraries Australia members are contributing records and asked what the Libraries Australia office can do to assist members with their technical difficulties to ensure their holdings are added to the ANBD. Mr Walls responded saying that Libraries Australia is committed to develop solutions for vendors and members. Mr Walls stated that perhaps a targeted marketing campaign on the range of services that are offered by Libraries Australia might prove beneficial.

Ms Quinn noted that 5% of the responses received stated that their collections were not on Libraries Australia and was it possible to look into those collections to see if they would enrich the ANBD. Ms Luther then added that a comparative study was undertaken in 1999 and noted it would be useful to know if collections that were not in the ANBD at the time of that survey, were now in the ANBD or not. There was a brief discussion on the comments made and the Committee endorsed the analysis suggested.

Ms Luther requested that all Committee members be provided with the survey analysis when available.

ACTION: Ms Campbell to investigate a marketing plan to be designed to highlight the data creation and contribution services offered by Libraries Australia.

ACTION: Mr Walls to provide an analysis of NSLA member responses for Ms Fullerton to take to the next NSLA meeting.

ACTION: Ms Fullerton to call the CEO of the remaining state library and ask if it would respond to the survey.

ACTION: Mr Walls to provide the Committee with the survey analysis when available.

The Committee noted the report.

Agenda Item 9
Single Business Discovery Project
(LAAC/2008/2/7)

Dr Cathro introduced the report and informed the Committee of the Single Business Discovery Project team:

Sue Collier – Project Manager
Kent Fitch – Technical Architect
Simon Jacob – Main Developer
Joanna Meakins – Business Analyst

Dr Cathro stated that the project was primarily concerned with the discovery experience for users. It is an ambitious project and the first stage is scheduled for completion by

June 2009.

The decommissioning of the Libraries Australia Free service and the Register of Australian Archives and Manuscripts (RAAM) will likely occur in Stage 1.

Dr Cathro reported that the People Australia project was progressing well, with a database built, schema created and harvester developed. Agreements are in place to expose data via SRU and OAI, however the web search interface is not yet available. This is planned for Stage 1. The module that will allow the human review of records is being developed and is also set for completion in Stage 1.

Dr Cathro drew attention to the screen mock-ups provided in the report and there was general discussion on these. Mr Taylor remarked that the mock-ups provided might overwhelm users with data. Dr Cathro assured the Committee that there would be considerable user testing before the service is made widely available.

Ms McDonald asked if there would still be a way to search the silos. Dr Cathro reiterated that all silos would be decommissioned but format specific views of the data would be supported.

Mr Taylor enquired if there was a plan to give all Australian authors a unique identifier in People Australia. Dr Cathro assured him that they would each have a unique and persistent identifier.

The Committee noted the report.

Agenda Item 10

Consultation Activities – Status Report

(LAAC/2008/2/8)

Ms Campbell introduced this report and stated that there was an increase in Libraries Australia staff visits to universities and public library consortia meetings. The Committee members commented on the fact that the number of people at meetings increases when Libraries Australia staff are in attendance.

Ms Szunejko pointed out that additional support from Libraries Australia for the State User Group Meetings requires consideration, as attendance rates were low. Committee members agreed this was a concern and Ms Luther highlighted the need for direct marketing to reference staff to attend the meetings and discuss issues, because Libraries Australia is not only a tool for document delivery and cataloguing staff.

Ms Luther asked if a ‘frequently asked question’ styled information page could be developed to assist those using Libraries Australia to research their family history. Ms Gatenby remarked that online newspapers should also be brought to their attention.

Ms Fullerton asked that Libraries Australia staff visit each State User Group meeting to discuss the Single Business Discovery Project.

ACTION: Libraries Australia office to develop a ‘frequently asked question’ information page to assist those using Libraries Australia to research their family history.

ACTION: Libraries Australia office to develop a plan to further support the State User Group meetings.

ACTION: Libraries Australia office to visit each State User Group meeting to discuss the Single Business Discovery Project.

The Committee noted the report.

Agenda Item 11
Strategic Plan and Recent Achievements
(LAAC/2008/2/9)

Ms Campbell announced that Ms Laurel Paton has been appointed to the Manager of Collaborative Services position recently vacated by Mr David Ong.

Ms Campbell mentioned that the replacement for the Help Desk software is underway and that RefTracker will be replacing Support Wizard. This will ensure a more streamlined approach to queries lodged with the Help Desk.

Ms Campbell stated that the Record Export Service (RES) set up fee has now been waived.

Mr. Walls reiterated that the upgrade to the VDX software was progressing well, with testing completed and a launch date for the third week in November.

Dr Cathro mentioned that Google was not consistently harvesting Libraries Australia data and has met with Google representatives and raised the issue. Dr Cathro also announced that he has been in communication with Library Thing representatives regarding the exchange of data to and from the ANBD.

Ms Luther reported that Ning was the social networking software chosen for the unmediated discussion list and that it would be seeded with topics to encourage members to interact on issues.

The Committee noted the report.

Agenda Item 12
Libraries Australia Forum 2008 (oral)

Ms Campbell stated that four external speakers, two of whom are from the United States, would be a highlight of this year's Forum.

Ms Luther reviewed her presentation to be given at the Forum on its future directions. The Committee endorsed the presentation.

Ms Campbell stated future Forums will need to be coordinated with Vic Elliot's commitments as the OCLC Asia Pacific Region Representative.

ACTION: Ms Campbell to liaise with Vic Elliot to ensure he is able to attend the 2009 Libraries Australia Forum.

Agenda Item 13
NSLA Re-Imagining Library Services Initiative
(LAAC/2008/2/10)

Ms Fullerton discussed the importance of the Initiative to the National and State Libraries.

Mr Harris enquired about the logistics of delivering such an Initiative. Ms Fullerton replied saying that it is being organized as a series of formal projects with appointed project managers.

Ms Gatenby stated that she was the project manager of the 'Flexible Cataloguing' project and the overarching objective is to develop ways to catalogue quickly and cost effectively.

Ms McDonald announced she was involved in the 'Collaborative Collections' and 'Community Created Content' projects. These projects are concerned with delivering efficiencies through collaborative collecting and the identifying and implementing a framework and tool set for everyone to create and transform online content, respectively. Ms McDonald added that at this stage, questionnaires have been developed.

Mr Harris asked if the information gathered would be made available for other organisations to utilise. Ms Fullerton stated it was the intention to make the information available to all libraries.

Ms Luther enquired about the timeline of the Initiative and Dr Cathro stated that the individual projects underpinning the Initiative have a scheduled completion date due between 18 months and five years.

There was a brief discussion on the copyright algorithm to be made available via a copyright status button and Ms Fullerton suggested a campaign be developed to encourage libraries and library users to submit life dates to ensure the copyright algorithm is used to its full advantage.

The NSLA website has detailed information on the initiative, which can be accessed via this link: www.nsla.org.au/projects/re-imaginingLibraryServices.shtml

ACTION: Libraries Australia Office to begin a campaign to encourage people to provide verified life dates in conjunction with the introduction of the copyright status button.

The Committee noted the report.

Agenda Item 14
NSLA Open Borders Project
(LAAC/2008/2/11)

Dr Cathro introduced the report and highlighted the value of the project. Dr Cathro stated that the multiple signon issue would be resolved and the streamlining of access to electronic resources improved. This will allow users to conveniently access full text articles that they are entitled to see, as subscription information will be displayed.

The Committee noted the report.

Agenda Item 15
Australian Newspapers Beta Service
(LAAC/2008/2/12)

Dr Cathro introduced the report. Ms Gatenby announced she is working on guidelines which would allow digitised Australian newspaper content to be contributed from other sources.

There was a brief discussion on digitisation standards and the National Library's policies and guidelines can be accessed via this link: www.nla.gov.au/digital/.

The Committee noted the report.

Agenda Item 16
OLE Project
(LAAC/2008/2/13)

Dr Cathro introduced the report and stated that the National Library joined the Open Library Environment (OLE) Project as a core partner and a specific contributor in the following areas:

- the Service Oriented Architecture, using the National Library's draft Service Framework as a model; and
- functional and workflow support requirements for original materials.

Dr Cathro announced that a meeting would be held on 27 November in Melbourne for interested parties. To attend or recommend a colleague to attend, contact Carmel McInerny by email or telephone: cmcinerny@nla.gov.au ; 02 6262 1129.

The Committee noted the report.

Agenda Item 17
Article: Gatenby, Janifer "The networked library service layer: sharing data for more effective management and co-operation", *Ariadne*, July 2008
ariadne.ac.uk/issue56/gatenby/.

Agenda Item 18
Conclusion and Review of Resolutions (if any)

The meeting closed at 3:25pm.

Attachment A – Summary of Recommendations and Actions

Libraries Australia Advisory Committee Meeting

22 October 2008

Agenda Item 2

Draft Minutes of the Previous Meeting and Business Arising
(LAAC/2008/2/1)

That the minutes of the meeting held on 19 March be accepted.

Minutes accepted.

- Ms Campbell to arrange the 2009 Forum online registration form to include position title.

Agenda Item 3

Libraries Australia Annual Report 2007/08
(LAAC/2008/2/2)

- Ms Campbell to arrange 'Library Suppliers' to be listed in a separate category for statistical reporting.

Agenda Item 4

Libraries Australia Statistical Information
(LAAC/2008/2/3)

- Ms Campbell to arrange the precise costs of Libraries Australia to be reported to the Committee and to be provided in subsequent reports.
- Ms Campbell, Mr Walls and Dr Cathro to discuss making the precise cost publicly available.

Agenda Item 5

Oral Reports from the National Library:
Director-General;
Assistant Director-General, Collections Management

- Libraries Australia office to organise a presentation/representation for IFLA 2010.

Agenda Item 6

Relations with OCLC
(LAAC/2008/2/4)

- Ms Campbell to provide Mr Taylor with specific details on the synchronisation of data proposed for the Directories Integration Project. Ms Campbell to arrange the 'Relations with OCLC' report (LAAC/2008/2/4) to be sent out to all CEOs and Libraries Australia State User Group Convenors.

Agenda Item 8

Interim Report on the Australian National Bibliographic Database Coverage Survey (LAAC/2008/2/6)

- Ms Campbell to investigate a marketing plan to be designed to highlight the data creation and contribution services offered by Libraries Australia.
- Mr Walls to provide an analysis of NSLA member responses for Ms Fullerton to take to the next NSLA meeting.
- Ms Fullerton to contact the CEO of the remaining state library and ask if they would respond to the survey.
- Mr Walls to provide the Committee with the survey analysis when available.

Agenda Item 10

Consultation Activities – Status Report (LAAC/2008/2/8)

- Libraries Australia office to develop a 'frequently asked question' information page to assist those using Libraries Australia to research their family history.
- Libraries Australia office to develop a plan to further support the State User Group meetings.
- Libraries Australia office to visit each State User Group meeting to discuss the Single Business Directory.

Agenda Item 12

Libraries Australia Forum 2008 (oral)

- Ms Campbell to liaise with Vic Elliot to ensure he is able to attend the 2009 Libraries Australia Forum, should it go ahead.

Agenda Item 13

NSLA Re-Imagining Library Services Initiative (LAAC/2008/2/10)

- Libraries Australia Office to begin a campaign to encourage people to provide verified life dates.