

## DRAFT MINUTES OF THE LIBRARIES AUSTRALIA ADVISORY COMMITTEE

**National Library, Canberra**

Friday 8 April 2011

<b>Committee Members Present:</b>	<b>Officers Present:</b>
Chair: Ms Anne Horn University Librarian Deakin University	Ms Anne-Marie Schwirtlich (morning only) Director General National Library of Australia
Ms Liz Burke Director Library Services Murdoch University	Dr Warwick Cathro Assistant Director-General Resource Sharing and Innovation Division National Library of Australia
Mr Vic Elliott Director, Scholarly Information Services & University Librarian Australian National University	Ms Debbie Campbell Director, Collaborative Services National Library of Australia
Ms Pam Gatenby Assistant Director-General Collections Management National Library of Australia	Mr Rob Walls Director, Database Services National Library of Australia
Ms Ann Ritchie Editor Australian Library Journal	Ms Laurel Paton ( part of afternoon) Acting Director, Collaborative Services National Library of Australia
Ms Rosa Serratore Chief Librarian, National Meteorological Library, Bureau of Meteorology	Minutes: Ms Mary-Louise Weight Libraries Australia Customer Services National Library of Australia
Mr Geoff Stempel Associate Director, Public Library Services, South Australia	
Ms Monika Szunejko Manager, Access State Library of Western Australia	
Mr Chris Taylor Executive Manager, Library Resources & Technology Services, University of Queensland	

**A summary of action items is included in Attachment A.**

The meeting commenced at 10:00 a.m.

### **Agenda Item 1**

#### **Welcome, Introductions and Apologies**

Ms Anne Horn welcomed all present to the meeting, including new member Ms Rosa Serratore, Chief Librarian at the National Meteorological Library at the Bureau of Meteorology and the new Director General of the National Library, Ms Anne-Marie Schwirtlich. Apologies were received from Ms Noelle Nelson, State Library of NSW.

Ms Horn noted that this would be the last meeting of Dr Warwick Cathro, the recent acting Director General of the National Library and currently Assistant Director General of the Resource Sharing and Innovation Division noting that 'Warwick has been the steward of Libraries Australia and its previous incarnations for the last 30 years'.

Ms Horn advised that it would be the last meeting for Mr Vic Elliott, who is also retiring.

### **Agenda Item 2**

#### **Draft Minutes of the Previous Meeting and Business Arising LAAC/2010/2/1**

Dr Cathro reported on the business arising from the meeting on Tuesday 19 October, 2010.

Dr Cathro advised that the LADD WorldCat Resource Sharing arrangement would not be going ahead.

Ms Szunejko confirmed that the Trove marketing plan had been sent out.

Mr Taylor stated that he would like to discuss the scope statements for Trove and the ANBD. Ms Horn suggested this could be included in Agenda item 10.

Dr Cathro advised that the Standing Committee on Education and Training *Inquiry into School Libraries and Teacher Librarians in Australian Schools* had not been re-instated since the election in July 2010. (Subsequently this information was shown to be incorrect.)

Ms Horn asked if it is known that there have been developments in the SRU area. Mr Walls explained that OCLC is working with individual libraries to develop an SRU update widget to work with their particular library management systems. The level of involvement of vendors with this work is not known. There was further discussion about the SRU widget development. Mr Walls explained that the development stage will take some time as it is customized for each library management system. The lack of enthusiasm from vendors was noted and possible reasons for it were discussed.

**ACTION:** The following amendments to the minutes of the previous meeting were requested.

Dr Cathro suggested a 'to' should be inserted into 'Ms Burke suggested attaching a CAUL meeting to.....' (Agenda item 5 page 5).

Mr Elliott suggested the words 'discussions about finding a replacement' should be

removed and a full stop inserted after 30 June 2011. (Agenda item 8 page 8).

Ms Burke suggested the last sentence in Agenda item 9 page 9 should read 'Libraries Australia has been migrated to the Lucene platform'.

RESOLUTION: The Committee resolved to accept the minutes of the previous meeting as amended.

### **Agenda Item 3**

#### **Libraries Australia Achievements November 2010 – March 2011**

##### **LAAC/2011/1/02**

Dr Cathro commented on some of the achievements mentioned in the report. The Hobson's Bay Library became the 100<sup>th</sup> library to connect its ILL system with LADD using the ISO ILL protocol and advised that 64% of all transactions involve one ISO ILL partner and 21% of transactions involve two ISO ILL partners.

There are now 1,287 members of Libraries Australia including 44 school libraries. The Libraries Australia Help Desk hours have been reduced by one hour per day, and it now operates from now 9am to 5pm Australian Eastern Standard Time. Ms Campbell explained that the Help Desk hours were reduced mainly because there are now fewer phone calls and an uptake in email contact with Reftracker.

Mr Walls mentioned that there is a configuration upgrade to the cataloguing service in test, which is expected to be implemented later in April. This will include all MARC21 changes to the end of 2010, improvements to matching and merging, and addition of transliteration tables for Devanagari, Georgian and Tamil script.

The implementation of a new stream for RIS has made it easier to do global refreshes. This software upgrade enabled a reduction in the number of records going for human review. With the large numbers of records involved, this still means a lot of reviewing. Raising the minimum record standard for the match merge process may be a way of reducing the number of records needing to go for review.

There was further discussion about whether these records should be loaded, cataloguing standards in general, the importance of quality data for resource sharing and whether this issue was very widespread in the various sectors. Dr Cathro noted that there is ongoing discussion within Libraries Australia about the future of the match/ merging process and whether it is sustainable in the long term.

Mr Walls explained the Holdings Deletion trial to the Committee and noted that it will be most effective when high quality data is supplied.

The [WorldCat Resource Sharing](#) arrangement will no longer go ahead. There were some technical and business issues, including the payment of a significant fee. Fewer than 10% of LADD members surveyed responded and concerns about exposure of their collections were noted.

The [BLDSC](#) discussions continue and Libraries Australia is currently waiting for the draft contract. There have been some technical issues but none of them are showstoppers.

Testing between our gateway and a new ISO ILL gateway at the National Library of New

Zealand is underway. New Zealand sites using ISO/ILL will be able to communicate with LADD and ISO sites in Australia. This will bring on board five more NZ university libraries.

Mr Walls reported that there are 116 libraries using LADD who have no holdings on the ANBD and proposed that a letter will be sent encouraging uptake.

A LADD staff member is working on a project to review trends in document delivery, the future use of VDX software and the future of the ISO/ILL standard in order to determine strategic directions.

With regards to RDA, Mr Walls advised that Libraries Australia staff will be working with NLA cataloguing staff to review and update Libraries Australia cataloguing policies to reflect RDA standards, focusing on updating minimum record standards. Ms Gatenby confirmed that implementation will be in early 2012 in Australia but the final date depends on the Library of Congress decision to be announced in June 2011. Ms Gatenby explained how training in RDA will happen. ACOC will gather expressions of interest from people interested in becoming an RDA trainer. NLA staff will train the trainers who will then conduct training on a commercial basis. NLA is in a facilitating role but will train NLA and NSLA staff. ALIA trainers will also be trained but ALIA has no other role in training facilitation.

Ms Campbell reported that search activity in Libraries Australia has remained strong, a reflection of the increased membership. Dr Cathro added that search activity in WorldCat has grown every year since our collaborative service agreement began in July 2007 and this shows the benefit of access to WorldCat for Libraries Australia members.

Ms Campbell outlined the Reftracker software review which has been done and confirmed that this software will continue to be used for enquiry management for now. Libraries Australia training courses will be offered in Western Australia by the ACT trainer. The office will move to establish a panel of Libraries Australia Trainers to meet the increased demand for training.

Ms Campbell presented on Trove at the Information Online conference and promoted deep linking and the importance of maintaining up to date entries in the Australian Libraries Gateway (ALG). The session entitled "*10 myths about Libraries Australia*" presented by Ms Laurel Paton at this conference was also well received.

The Committee noted the report.

#### **Agenda Item 4**

##### **Libraries Australia Statistics**

**LAAC/2011/1/03**

Dr Cathro acknowledged Libraries Australia's Mr Paul Beer's preparation of very comprehensive statistics. He noted that Libraries Australia search activity is stable, holdings added are above target and LADD activity is below target by 4%. Mr Taylor queried the breakdown of LADD activity for copies and loans.

The Committee noted the report.

**ACTION:** The LADD copy/loan statistics to be sent to Committee members.

## **Agenda Item 5**

### **Report from the National Library (oral)**

Ms Schwirtlich advised that she and Dr Cathro would be meeting with CAUL colleagues on 15 April where Dr Cathro will talk about Libraries Australia directions and Ms Schwirtlich will talk about the level of interest for collaborative work in the future.

She advised that Minister Simon Crean has expressed interest in the development of a National Cultural Policy and the NLA would be involved in consultation for this. The Committee would be kept informed of relevant aspects.

The new NLA Strategic Directions statement for 2012 – 2014 is in the planning phase with the NLA Council and NLA staff. Input is sought for the development of this statement from Committee members, colleagues outside the NLA and other stakeholders. The financial pressures currently being experienced will impact on the Strategic Directions. The NLA is preparing for a difficult Commonwealth budget and is in the process of reducing staff numbers by 14 positions.

The NLA has commenced work on the Digital Library Infrastructure Replacement project. Funding has been set aside for the replacement of existing platforms. Work has commenced on the evaluation of various types of platforms and the NLA is planning to release a Request For Proposal to the market some time this year.

The Treasures Gallery will be ready to be fitted out in June for opening in October. The inaugural exhibition in the new Temporary Exhibition Gallery, 'Handwritten' from the Berlin State Library, will open in November.

The NLA is in discussion with *The Canberra Times* with regards to digitisation of the newspaper into the copyright period. Dr Cathro has been in discussion with the local business community to sponsor digitisation of single years of *The Canberra Times*, possibly as a way of celebrating the centenary of Canberra in 2013.

Ms Gatenby reported on the six month review of the NLA's future role in overseas collecting. The NLA will decrease collection of print materials in favour of electronic but to what extent is unclear. Ms Gatenby noted that it would be helpful to hear from academic libraries with regard to what they are doing about this. There was further discussion about collecting, in particular within the Pacific region.

Ms Gatenby spoke of the success of the newspaper digitisation contributor model. There are now 12 organisations planning to contribute in the next financial year. She asked Committee members to promote this model where possible.

Mr Taylor asked if the 'cloud' or outsourcing approach instead of using a local repository is on the agenda when the proposals to replace the digital library infrastructure are being considered. Dr Cathro advised that the responses to any proposals received will be evaluated and compared on a value for money basis with other open source and in house solutions.

**ACTION:** Ms Gatenby to provide information to the Committee members about the Newspaper Contributor guidelines. Dr Cathro and Ms Schwirtlich to provide the guidelines to next week's CAUL meeting.

## **Agenda Item 6**

### **OCLC Report ( oral)**

Ms Horn advised the Committee that Mr Elliott would be retiring from the Committee and from the OCLC Asia Pacific Regional Council and expressed the gratitude of the Committee for his work on these committees.

Mr Elliott reported that the annual meeting of Global Council will be held on 11 – 13 April in Dublin, Ohio. Dr Cathro will give a presentation via telephone link to the meeting on the OCLC Libraries Australia relationship.

The next annual conference of the OCLC Asia Pacific Regional Council will be held in Taipei on 17- 18 October 2011. Mr Elliott explained why the meetings were usually held in Asia but noted that the possibility of holding a future meeting in Australia, or elsewhere, is being considered.

The election for a new representative on the Asia Pacific Regional Council closed on 6 April. There was an encouraging response with 13 candidates from nine countries. Mr Elliott acknowledged the work of Ms Campbell in compiling a list of Australian OCLC members who were eligible to vote.

The Committee noted the report.

## **Agenda Item 7**

### **Subscription Model Changes for 2011**

#### **LAAC/2011/1/04**

Commenting on the financial context for this confidential paper, Dr Cathro advised that the analysis of the costings of Libraries Australia for the current year is still being scrutinized. The Resource Sharing Division is to lose two staff members as part of the Library wide staff reduction of 14 in the next financial year.

Libraries Australia proposes to apply a modest increase in subscriptions for the state, territory and public library sectors. There will be a reduction in the difference between the costs and the revenues, leading to a reduced contribution from the NLA. However, this contribution will continue for the foreseeable future.

There was further discussion about this. Mr Taylor sought clarification about what kind of business model is operating at the NLA across all divisions but in particular for Libraries Australia. Dr Cathro gave a brief summary of cost recovery at the NLA as a business model and the rationale and background to this model. Mr Taylor described the sense of 'angst and confusion' that the library community feels when trying to understand the business model presented to them by Libraries Australia, as opposed to that of other vendors, which seem more straight forward.

Dr Cathro gave the background to the reasons for Libraries Australia operating as a cost recovery business. Libraries Australia has tried to measure the value of Libraries Australia to different sectors to inform the subscription process and make adjustments accordingly. Mr Stempel noted that Libraries Australia is more a co-operative than a business. Mr Elliott suggested it has collaborative aspects, and it is not a 'real business'.

The discussion then moved on to the value aspect of Libraries Australia and some possible confusion in the library community about this. Dr Cathro drew attention to the Value Proposition in the Strategic Plan. Ms Horn raised the issue of the relationship with Trove and WorldCat which have perhaps confused the Value Proposition of Libraries Australia.

Mr Taylor suggested it would be timely for the NLA to rethink its relationships with the various sectors in terms of what it is seeking to offer to each sector and to all sectors combined and that it is no longer just about the ANBD.

Dr Cathro clarified that Trove is aimed at the general public and the library user whereas Libraries Australia is a service to libraries, badged as 'Australian libraries working together'. He referred to the Value Proposition and the points of difference. Mr Strempele suggested that perhaps the business model should talk more about the enablers that come out of Trove.

Ms Horn noted that Trove is a value proposition that she promotes in the library community. Dr Cathro sought to clarify if the Committee was seeking to change the cost recovery envelope or just the messages. Mr Taylor again queried why one component has a particular cost recovery model and others don't.

Ms Ritchie queried if special libraries, which make up 50% of the membership but contribute a small percentage of holdings, could have input into the subscription model. Ms Gatenby commented that all the questions raised by Mr Taylor are at the core of the new strategic planning.

Dr Cathro went on to detail proposed changes to the subscription model, with the focus this year on state, territory and public libraries. He noted that many of these libraries are still transitioning from the old model to the new model. There was some further discussion about the data contained in the document. Mr Taylor requested information be given to Committee members showing sectoral contribution over time.

The Committee noted the report.

RESOLUTION: The Committee resolved to approve the proposed changes to the subscription model.

ACTION: Dr Cathro to send to the Committee members a document which details cost recovery processes at the NLA and refers to the whole of government framework.

ACTION: The Committee members to provide feedback about the value provided by Libraries Australia in order to strengthen the Value Proposition.

ACTION: The Committee members to be sent a chart which shows sectoral contribution over time.

## **Agenda Item 8**

### **Changes to the Libraries Australia User Agreement**

**LAAC /2011/1/5**

Ms Campbell explained that although the User Agreement is reviewed annually, this year's changes are modest and do not affect the intent of the agreement. She highlighted some changes which would be applied to all versions of the User Agreement. These include strengthening the wording to emphasize the national cooperation inherent in Libraries

Australia Services and clarification of the benefits of membership of WorldCat. There are also proposed changes to the pricing structure for Products including specific charges for consortia.

Slight wording changes to clause 8.1a were suggested by Ms Horn and Mr Elliott. Ms Campbell undertook to consider whether the suggested wording changes alter the intent or legality of the agreement.

Ms Horn queried whether a Libraries Australia subscriber can opt out of WorldCat membership and there was some discussion about this. She also queried the use of the word 'eligible' in 8.1.

**ACTION:** Ms Campbell to seek clarification of the suggested changes to the Libraries Australia User Agreement, particularly clauses 8.1 and 8.1a, with the NLA's legal advisor.

**RESOLUTION:** The Committee endorsed the changes to the Libraries Australia User Agreement subject to clarification of the wording of clause 8.1a and the word 'eligible' in the sentence in 8.1.

### **Tribute to Dr Warwick Cathro**

Ms Horn paid tribute on behalf of the Committee to Dr Cathro on the occasion of his retirement from the National Library and then made a presentation to him. Dr Cathro reflected briefly on his 33 and one third years at the NLA and thanked the Committee for their words.

### **Agenda Item 9 Trove Status Report LAAC/2011/1/6**

Ms Campbell advised that there are now 213 collection lists in Trove; provided as a result of Re-Imagining Libraries Project 8. There are 123 million items in Trove and this is increasing rapidly. She commented that there are 550 followers on Twitter and this is growing rapidly as well. Followers include some journalists who have subsequently sought out NLA staff to talk about Trove on radio or to inform newspaper articles.

She noted the number and types of enquiries received about Trove using the contact form. Ms Campbell commented that the amount of annotation and the use of the digitised newspaper text for academic research is very pleasing. She drew attention to resources describing Trove which can be used as an introduction to the service, particularly the screencasts.

It was noted also that Trove has been the inspiration for technical advice and replication of functionality for other international organizations, including the National Library of Finland and *The New York Times*.

Mr Elliott commented on the difficulty of searching for theses in Trove despite the advantages of the single discovery layer. Ms Campbell explained that with FRBR, the

monograph is co-located with the thesis as a single work. There was further discussion about this and how this could be improved in future stages of Trove. Ms Campbell also drew attention to the guideline provided to CAUL at [www.caul.edu.au/aul-programs/australasian-digital-theses/finding-theses](http://www.caul.edu.au/aul-programs/australasian-digital-theses/finding-theses).

Ms Campbell advised that the development of the Trove API for a wide community of stakeholders is also on the work schedule. Mr Taylor suggested an API as the possible solution for specialist communities who want to see a specific view. Ms Campbell advised that this suggestion had already been made to several library sectors.

The Committee noted the report.

### **Agenda Item 10**

#### **Revision of the Resource Sharing and Innovation Strategic Plan**

**LAAC/2011/1/7**

Mr Walls addressed some minor changes he had made to the Strategic Plan in his capacity as a/g Assistant Director-General. Dr Cathro added that the plan is an adjunct to the NLA Directions Statement for 2009- 2011 while the next Directions Statement is in development.

Dr Cathro referred the Committee to Section 3, the Environmental Scan and the Discussion Section of the document and sought their advice regarding any new developments in the environment or things which should be added to the list. Mr Elliott nominated legacy print collections and collaborative storage as the big issue and suggested the document should reflect this issue.

Dr Cathro went on to seek feedback about specific activities or a redirection of activities which should be included in Strategy 1.1 - Encourage and strengthen affiliation and usage of Libraries Australia, Strategy 1.2 Enhance Libraries Australia Services and Strategy 1.3 Improve the ANBD. Ms Szunejko raised the ongoing issue of member libraries who are not contributing records to the ANBD.

Mr Taylor restated his concern about the dichotomy between Libraries Australia and Trove. Dr Cathro acknowledged that although they have different user communities, they do have interrelated data.

Ms Burke suggested that the approach should be different when talking about the service model and fee scale. Information needs to be presented so that the community understanding of the services is more clearly stated and delineated. There was further discussion about this and about different ways of contributing metadata to Libraries Australia. Mr Taylor stated that the assumption that metadata is created mainly via a library system is no longer valid. Dr Cathro asked if it would help if the Strategic Plan were structured differently, with a section on ingest of data across Libraries Australia and Trove and another section about accessing the data via Libraries Australia and Trove. Ms Burke added that the Libraries Australia office should be thinking about the document in the context of planning for the next three years.

Mr Walls added that the Value Proposition and Trove need to be considered together, and that the value of the different modules within Libraries Australia services varies from sector to sector. He noted that there are one million searches of Libraries Australia per month related to supporting library workflows. Mr Stempel stated that Libraries Australia is no longer the product it was but because of the interrelationships with Trove we can't talk about one without the other.

Dr Cathro would also like further advice on any improvements which could be made to the e-resource consortia activities as well as ideas for expanding and enhancing Trove - what we want in Trove and what is the priority. Dr Cathro went on to explain the reasoning behind Section 3.3 and how Trove was planning to develop communities of contributors and partners. The priority is to work with the national collecting institutions initially and on sources of data which are easily ingested, possibly with a focus on contextual collection level data, not item level metadata.

Dr Cathro confirmed that some organisations are more comfortable with joining Trove while others may fear a loss of traffic to their website or a loss of funding. There was some discussion of the possible organisational barriers to collaborating. Dr Cathro agreed a statement about this should be part of the environmental scan. Mr Taylor reiterated that a new ANBD scope statement which addresses how the ANBD relates to Trove is required.

**ACTION:** The Committee to send further comments about the scope statement to Dr Cathro before the end of April.

**ACTION:** A Trove scope statement to be developed which also states its relationship to Libraries Australia.

The Committee noted the report.

**Agenda Item 11**  
**Evaluation of the 2010 Libraries Australia Forum**  
**LAAC/2011/1/8**

Ms Campbell noted the pleasing level of attendance. The international speakers were well received and stimulated further discussion.

The 2011 Forum will be held at the National Wine Centre in Adelaide on 27 October. Speakers have been invited including Caroline Brazier from the British Library to talk on collection development issues and Geoff Stempel from the South Australian Public Library Services will talk about collection management issues for public libraries.

The ACOC Seminar will be held on the following day. Mr Walls advised that the ACOC seminar will have a 'Discovery Layer' theme.

The Committee noted the report.

## **Agenda Item 12**

### **Reimagining Libraries Project 2 (Open Borders)**

Dr Cathro detailed the work that has been done to extend the ALG. There is now a new content zone in ALG called the Trove configuration zone, populated with information to support authentication and access to e-resources. Trove stage 4.0 should happen by the end of April adding around 40 million records initially which relate to 10 e-resource products provided by Gale and RMIT. The Trove homepage will be redesigned and have a separate zone for this. Over half a million metadata only records relating to APAIS and AMI will also be added. The availability box within the Trove data display has been extended to support the getting of e-resources.

Dr Cathro gave an explanation of how users who had registered would be authenticated to access full text in Trove 4.0, either by being on-site or by giving a valid username and password or reader barcode.

Dr Cathro added that more Gale products would be added and other vendors would be approached with a focus on products used by state, territory and public libraries. With regard to other vendors coming on board, Dr Cathro noted that some had been approached and he hoped that with stage 4.0 as an exemplar, there would be more interest.

Ms Ritchie advised that a prototype website for National Electronic Libraries of Health was in development to bring their collections together. Dr Cathro agreed that the possibility of linking to this using authentication could be investigated.

**ACTION:** Dr Cathro and Ms Ritchie to investigate linking the products in the National Electronic Libraries of Health with Trove using authentication.

The Committee noted the report.

### **Reimagining Libraries Project 8 (Description Cataloguing) - Oral report**

Ms Gatenby reported that NSLA had met in Adelaide recently to review all Reimagining Libraries' projects and to plan future projects. Ms Gatenby advised that Project 8 (Description Cataloguing) will cease at the end of June 2011 and work will continue on four specific issues that arose from a survey on how libraries are processing archival manuscript collections. The NLA will work on two of these recommendations and the State Library of Tasmania will assess the other two.

The actions to be looked at are: how to collect and process electronic manuscripts, developing a tool which records tasks involved in acquisition steps of getting manuscripts into collections, standardizing terminology associated with acquiring and processing archival manuscript collections and the development of guidelines on how to prepare hierarchical data for exposure in Trove to maximize discoverability. Two actions will not go ahead: recording geospatial data in bibliographic records and streamlined ways of processing pictures.

Dr Cathro gave an update on lists – 200 have been added to Trove so far. It was suggested that it would be helpful to publicize some good examples of lists. There was some discussion about the quantity of lists which exist in state libraries that are not suitable for

inclusion in their current format.

ACTION: Ongoing promotion to encourage more lists in Trove.

### **Project 7 (Collaborative Collecting) - Oral Report**

Mr Walls reported on this project looking at collaborative collecting of print collections and e-resources. Ms Gatenby advised that for print collections the project is considering a distributed collection based on subject. For e-resources, the project is working on developing a core set for which all NSLA libraries would hold a subscription. The NSLA executive endorsed phase 1A which will start from 2012 with eight products initially and 20 products eventually.

The Committee noted the reports.

### **Agenda Item 13**

#### **Article by Constance Malpas**

LAAC/2010/1/09

Ms Horn noted the article: *"Cloud-sourcing Research Collections: managing print in the mass-digitized Library Environment"* by Constance Malpas, January 2011, at [www.oclc.org/research/publications/library/2011/2011-01.pdf](http://www.oclc.org/research/publications/library/2011/2011-01.pdf)

Ms Campbell commented on the article. Mr Stempel noted that the approach advocated in this article may impact on the end user.

### **Agenda Item 14**

#### **Other business**

Ms Paton gave an update on progress with the Libraries Australia website and acknowledged the work of team member Ms Susan Gaw on this project. Older content has been archived and the live site has been reduced to 150 pages. Oxide Interactive has been engaged to assist with the design of the website. It was aimed to launch the website in mid May. Ms Paton advised that any feedback would be appreciated.

Ms Campbell confirmed that all Committee members were amenable to providing bank details for travel expenses to be credited to their account.

Ms Ritchie gave an update on the Special Libraries project that she was working on with Karen Hansen (ex-Committee member, FaHCSIA) to investigate the reasons for contribution or non contribution to Libraries Australia. They have collaborated with national studies about special library collections by adding a question about Libraries Australia in the recent ALIA special libraries survey, the results of which are currently being analyzed; and by following up on the work of Paul Genoni and Janette Wright who are using the WorldCat Collection analysis tool to look for duplication in a group of twenty special libraries. Ms Ritchie would like to provide some recommendations as a result of this project at the next Committee meeting.

ACTION: Ms Ritchie to provide survey findings about special library collections to the next meeting.

## **Agenda Item 15**

### **Conclusion and Review of Resolutions**

#### **RESOLUTIONS**

1. The Committee resolved to accept the minutes of the meeting held on 19 October 2010.
2. The Committee resolved to approve the proposed changes to the subscription model.
3. The Committee endorsed the changes to the Libraries Australia User Agreement subject to clarification of the wording of clause 8.1a and the word 'eligible' in the sentence in 8.1.

The meeting closed at 3.45pm.

## **Attachment A: Actions**

### **Agenda Item 2**

#### **Draft Minutes of the previous meeting 19 October 2010**

ACTION: The following amendments to the minutes of the previous meeting were requested.

Dr Cathro suggested a 'to' should be inserted into 'Ms Burke suggested attaching a Council of Australian University Librarians meeting to.....' (Agenda item 5 page 5).

Mr Elliott suggested the words 'discussions about finding a replacement' should be removed and a full stop inserted after 30 June 2011 (Agenda item 8 page 8).

Ms Burke suggested the last sentence in Agenda item 9 page 9 should read 'Libraries Australia has been migrated to the Lucene platform'.

### **Agenda Item 4**

#### **Libraries Australia Statistics**

ACTION: The LADD copy/loan statistics to be sent to Committee members.

### **Agenda Item 5**

#### **Report from the National Library (oral)**

ACTION: Ms Gatenby to provide information to Committee members about the Newspaper Digitisation guidelines. Dr Cathro and Ms Schwirtlich to take information to next week's CAUL meeting.

### **Agenda Item 7**

#### **Subscription Model Changes for 2011**

ACTION: Dr Cathro to send a document which details cost recovery processes at the NLA and refers to a whole of government framework to Committee members.

ACTION: The Committee members to provide feedback about the value provided by Libraries Australia in order to strengthen the Value Proposition.

ACTION: The Committee members to be sent a graph which shows sectoral contribution over time.

### **Agenda Item 8**

#### **Changes to the Libraries Australia User Agreement**

ACTION: Ms Campbell to seek clarification of the suggested changes to the Libraries Australia User Agreement to 8.1 and 8.1a with the NLA's legal advisor.

### **Agenda Item 10**

#### **Revision of the Resource Sharing and Innovation Strategic Plan**

ACTION: The Committee to send further comments about the scope statement to Dr Cathro before the end of April.

ACTION: The ANBD scope statement to be extended to include the scope of Trove and its relationship to Libraries Australia.

### **Agenda Item 12**

#### **Reimagining Libraries**

ACTION: Dr Cathro and Ms Ritchie to investigate linking the products in the National Electronic Libraries of Health with Trove using authentication.

ACTION: Ongoing promotion to encourage more lists in Trove.

### **Agenda Item 14**

#### **Other business**

ACTION: Ms Ritchie to provide survey findings about special library collections to the next meeting.