

E | APPENDICES

APPENDIX 1

THE COUNCIL OF THE NATIONAL LIBRARY OF AUSTRALIA

**Chairman**

The Hon. Sir James Gobbo, AC, CVO, QC, BA(Hons), BA. MA(Oxon), Hon. LLD(Monash), DUniv(Catholic), Hon. Dott Jurisprudence(Bologna Univ), Hon. FAIV
Non-executive member
Victoria

Appointed 27 June 2001 for a three-year term until 26 June 2004
[Attended 6 of 6 meetings]

**Deputy-Chairman**

Professor Alan Robson, BAgSc, PhD, FTSE, FAIAS
Non-executive member
Deputy Vice-Chancellor, University of Western Australia
Western Australia

Reappointed 22 February 2001 for a three-year term until
21 February 2004
[Attended 6 of 6 meetings]

**Members**

Professor Susan Bambrick, OBE, BEcon(Hons), PhD, FAIE
Non-executive member
Deputy Vice-Chancellor (Academic), University of Southern Queensland
Queensland

Appointed 25 August 1999 for a three-year term until 24 August 2002
[Attended 6 of 6 meetings]





Mr Donald Bourke, FCPA
Non-executive member
Chairman, Australian Technology Group
Non-executive Chairman, Olex Holdings
Non-executive Chairman, Compudigm International Ltd
New South Wales
Appointed 21 July 1999 for a three-year term until 20 July 2002
[Attended 4 of 6 meetings]



Mr Martin Ferguson, AM, MP, BEc(Hons)
Non-executive member
Federal Member for Batman and Shadow Minister for Regional and
Urban Development, Transport and Infrastructure
Victoria
Appointed by the House of Representatives 12 August 1999
for a three-year term until 11 August 2002
[Attended 5 of 6 meetings]



Ms Winnie Pelz, BA, DipArt
Non-executive member
Executive Director, Marketing, Women's and Children's Hospital
(South Australia)
Trustee, Adelaide Festival Centre Trust
South Australia
Appointed 21 July 1999 for a three-year term until 20 July 2002
[Attended 5 of 6 meetings]



Dr Colin Rubenstein, MA, PhD
Non-executive member
Executive Director, Australia/Israel & Jewish Affairs Council
Member, Council for Multicultural Australia
Victoria
Appointed 22 February 2001 for a three-year term until
21 February 2004
[Attended 5 of 6 meetings]



Senator John Tierney, BEc, DipEd, MEd, PhD
Non-executive member
Senator for New South Wales
New South Wales
Re-elected by the Senate on 14 February 2002 for a three-year term
until 13 February 2005
[Attended 5 of 6 meetings]





Dr Ian Watt, BComm(Hons), MEc, PhD
 Non-executive member
 Secretary, Department of Communications, Information Technology
 and the Arts
 Appointed 30 May 2001 for a three-year term until 29 May 2004
 (Resigned January 2002)
[Attended 2 of 3 meetings]



Ms Helen Williams, AO
 Non-executive member
 Secretary, Department of Communications, Information Technology
 and the Arts
 Appointed 27 March 2002 for a three-year term until 26 March 2005
[attended 2 of 3 meetings]



Director-General and Executive Member of Council

Jan Fullerton, BA, Grad DipLib
 Australian Capital Territory
 Appointed 9 August 1999 for a three-year term until 8 August 2002
[Attended 6 of 6 meetings]

The Council met on six occasions, on the following dates:

- ▶ 3 August 2001
- ▶ 5 October 2001
- ▶ 7 December 2001
- ▶ 1 February 2002
- ▶ 5 April 2002
- ▶ 7 June 2002

Obituary



Mr Norman McCann, BEc, DipMechE, FAIM, FAICD

Council members and Library staff were deeply saddened by the sudden death of their colleague and friend Norman McCann on 26 March. Norman was appointed to Council as a non-executive member on 21 July 1999 for a three-year term.

Norman was a man of great professionalism, passion and integrity and a proud and committed member of Council. His record of service, leadership and commitment to not only Council but also to his many government, industry and information technology advocacies was outstanding.



COUNCIL COMMITTEES

AUDIT COMMITTEE

Chair

Mr Donald Bourke

(National Library Council)

Appointed Chair 1 December 2000

[Attended 4 of 4 meetings]

Members

Ms Winnie Pelz

(National Library Council)

Appointed to the Audit Committee

1 December 2000

[Attended 4 of 4 meetings]

Ms Jan Fullerton

(National Library of Australia)

[Attended 3 of 4 meetings]

Dr Ian Watt

(National Library Council)

Appointed to the Audit Committee 5 October 2001

Resigned January 2002

[Attended 1 of 1 meeting]

Mr David Toll

(National Library of Australia)

[Attended 3 of 4 meetings]

Terms of reference

The terms of reference of the Audit Committee are to:

- a. help the Library and members of the Council of the Library to comply with obligations under the *Commonwealth Authorities and Companies Act 1997*
- b. provide a forum for communication between the members of the Council, senior managers of the Library and the Library's internal and external auditors, and
- c. satisfy itself that there is an appropriate ethical climate in the Library, and review policies relating to internal controls and management of risks

Meetings

The Audit Committee met on four occasions, on the following dates:

- ▶ 3 August 2001
- ▶ 21 August 2001
- ▶ 7 December 2001
- ▶ 5 April 2002

CORPORATE GOVERNANCE COMMITTEE

Chair

Professor Alan Robson

Members

The Hon. Sir James Gobbo, AC

Mr Donald Bourke

Ms Winnie Pelz

Terms of reference

The terms of reference of the Corporate Governance Committee are to:

- a. monitor each meeting in relation to a simple questionnaire relating to Council operation at that meeting
- b. evaluate the setting of goals of Council at the beginning of the year, and evaluate achievement of goals at the end of the year, and
- c. review the performance of the Director-General on the basis of achievement of agreed priorities

FELLOWSHIP SCHEME ADVISORY COMMITTEE

Chair

Professor Alan Robson
(National Library Council)
[Attended 1 of 1 meeting]

Members

Mrs Patricia Clarke
(Australian Society of Authors)
[Attended 1 of 1 meeting]

Ms Jan Fullerton
(National Library of Australia)
[Attended 1 of 1 meeting]

Professor Rod Home
(Australian Academy of Science)
[Attended 0 of 1 meeting]

Professor Iain McCalman
(Academy of the Social Sciences in Australia)
[Attended 1 of 1 meeting]

Mr Graeme Powell
(National Library of Australia)
[Attended 1 of 1 meeting]

Dr Carolyn Rasmussen
(Independent Scholars Association of Australia)
[Attended 1 of 1 meeting]

Mrs Kerry Smith
(Australian Library and Information Association)
[Attended 1 of 1 meeting]

Professor F.B. Smith
(Australian Academy of the Humanities)
[Attended 1 of 1 meeting]

Secretariat

Australian Collections and Reader Services
Division
National Library of Australia

Terms of reference

The terms of reference of the Fellowship Scheme Advisory Committee are to make recommendations to Council:

- a. on the award of fellowships, and
- b. on other matters relating to the administration of the scheme

Meetings

The Fellowship Scheme Advisory Committee meets annually. The meeting was held on 16 July 2001.



APPENDIX 2

NATIONAL LIBRARY OF AUSTRALIA COMMITTEES

The following committees provide advice to the Director-General.

KINETICA ADVISORY COMMITTEE

Chair

Ms Jan Maslen (from June 2002)
La Trobe University

Ms Helen Livingston (to May 2002)
Deakin University

Members

Mr Craig Anderson (from October 2001)
Yarra Plenty Regional Library

Ms Maxine Brodie (from October 2001)
Macquarie University

Mr Dale Chatwin (to December 2001)
Australian Bureau of Statistics

Ms Pam Gatenby
National Library of Australia

Ms Kaye Hill
Library and Information Service of Western Australia

Ms Doreen Parker
Victorian University of Technology

Ms May Priddle (from March 2002)
Department of the Treasury

Ms Sherrey Quinn
Libraries Alive! Pty Ltd

Ms Patricia Scott
University of Adelaide

Mr David Toll
National Library of Australia

Mr Trevor Wakely
National Meteorological Library, Bureau of
Meteorology

Secretariat

Resource Sharing Division
National Library of Australia

Terms of reference

The Kinetica Advisory Committee provides advice on:

- a. strategic and policy issues affecting the delivery of the Kinetica service
- b. the broad direction of service development, and
- c. changes occurring in the library community that are likely to affect services



NATIONAL LIBRARY COLLECTING ADVISORY COMMITTEE

Chair

Professor Stuart Macintyre
University of Melbourne

Members

Professor Susan Bambrick
National Library Council

Professor James Fox
Australian National University

Professor Malcolm Gillies
Australian National University

Ms Rosemary Sorenson
Courier Mail Newspaper

Professor Elizabeth Webby
University of Sydney

Secretariat

Collections Management Division
National Library of Australia

Terms of reference

The National Library Collecting Advisory Committee provides the Library with:

- a. advice on its future collecting policy and delivery of information services based on the collections
- b. advice on broad strategies for developing the collections, including identification of potential donors of material and sponsorship opportunities, and
- c. assistance with promoting its collections and collection policy

COMMUNITY HERITAGE GRANTS ASSESSMENT PANEL

Chair

Helen Kon
National Library of Australia

Members

Margy Burn
National Library of Australia

Colin Webb
National Library of Australia

Alex Philp
National Library of Australia

Stephen Yorke
Department of Communications, Information
Technology and the Arts

Tamara Lavrencic
Historic Houses Trust of NSW

Roslyn Russell
Australian Heritage Projects

Ted Ling
National Archives of Australia

Terms of reference

The panel was established to assess Community Heritage Grant applications against the criteria set out in the Guidelines for Applicants document.

The Community Heritage Grant assessment panel produces a list of recommended projects for funding, which is submitted to the Director-General, National Library of Australia, for consideration and approval.



APPENDIX 3

FREEDOM OF INFORMATION STATEMENT

This year the Library did not receive any requests under the *Freedom of Information Act 1982* (Commonwealth).

Freedom of Information procedures and initial contacts

A request for access to documents in the possession of the Library is subject to the regulatory application fee of \$30.

Applicants seeking access under the *FOI Act* should forward the \$30 application fee with a written request, providing an address to which responses may be sent, to:

The FOI Coordinator
Accountability and Reform Branch
National Library of Australia
CANBERRA ACT 2600

The FOI Coordinator is available between 9 am and 5 pm, Monday to Friday, and can be contacted on: (02) 6262 1798; or by fax on: (02) 6273 4535.

If an applicant is dissatisfied with a decision made under the *FOI Act* they may apply to the Director-General seeking an internal review. A request to review a decision is subject to a regulatory application fee of \$40.

If access is approved, the Library will provide such access on receipt of payment of any charges that apply.

Categories of documents held

Library documents available for public access include policy statements, catalogues and other indexes associated with the Library's collections of books and other documentary materials. Documents available for purchase by the public include a wide range of technical and general publications produced by the Library. A range of descriptive brochures on the Library's services is made available to the public free of charge. Other documents held by the Library include minutes, reports and submissions associated with internal and external committees, general correspondence relating to the activities and functions of the organisation, and administrative documents such as management, staffing, finance and personnel records. Some of the above publications are available on the Library's web site, at: www.nla.gov.au.

Access to archival records

Under section 40 of the *Archives Act 1983* (Commonwealth), members of the public may apply to the National Archives of Australia for access to records in the current open period; that is, records which are more than 30 years old. People seeking access to the archival records of the Library should make their requests in the first instance directly to the National Archives of Australia.



APPENDIX 4

KEY SUPPORTING POLICIES AND DOCUMENTS

Information about the Library's functions, objectives, policies and activities can be found in the following documents. Policy documents are also available on the Library's web site, at: www.nla.gov.au/policy.

Legislation

- ▶ *National Library Act 1960*
- ▶ National Library Regulations (1994)
- ▶ *Commonwealth Authorities and Companies Act 1997*
- ▶ Portfolio Budget Statements

Strategic and Operational Plans

- ▶ *Directions for 2000–2002*
- ▶ Balanced Scorecard
- ▶ Kinetica Business Plan 1999–2003 (revised November 2000)
- ▶ Information Technology Plan 2002–2004
- ▶ Electronic Information Resources Strategies and Action Plan (2002)

Collection Policies

- ▶ Collection Development Policy (1999)
- ▶ Guidelines for the Discard and Retention of Library Material (2000)

Cataloguing Policy

- ▶ Cataloguing Levels Policy (2002)

Electronic Resource Policies

- ▶ Collection Digitisation Policy 2000–2004
- ▶ Guidelines for the Selection of Online Australian Publications Intended for Preservation by the National Library of Australia (1997)

Preservation Policies

- ▶ Collection Disaster Plan (2001)
- ▶ Preservation Policy (2002)
- ▶ Digital Preservation Policy (2002)
- ▶ Policy on Participation in Cooperative Microfilming Projects with Other Institutions (2002)
- ▶ Policy on Preservation Copying (2002)

Service Charter

- ▶ Service Charter (2002)
- ▶ Policy on Handling Complaints and Other User Feedback (1998)

Corporate Services Policy

- ▶ Certified Agreement 2000–2002

Public Programs Policies

- ▶ Policy on the Exhibition of Items from the National Library of Australia's Collection (2001)
- ▶ Publications Policy of the National Library of Australia (2001)
- ▶ Multimedia Policy of the National Library of Australia (2001)
- ▶ Events Policy (2001)
- ▶ Sponsorship and Fundraising Business Plan 2000–2003
- ▶ Policy on Sponsorship and Fundraising (2000)

APPENDIX 5

CONSULTANCY SERVICES

| Consultant | Purpose | Agreed value GST inclusive | Actual value GST inclusive | Selection process | Reason for engagement* |
|---|--|-------------------------------|-------------------------------|--|---------------------------|
| Art Exhibitions Australia | Management of various aspects of the <i>Treasures</i> Exhibition | \$104 500 | \$104 500 | Select tender | a |
| Bassett Consulting Engineers | Air-conditioning refurbishment design and commission | \$53 375 | \$53 375 | Extension of existing contract | a |
| Blake Dawson Waldron | General legal advice | \$252 785 | \$252 785 | Extension of existing contract | a |
| Codarra Advanced Systems Pty Ltd | Develop and implement project management methodology | \$55 080 | \$55 080 | Open tender | a |
| CRS Australia | OH&S evaluation and provision of support training | \$15 950 | \$15 950 | Select tender | a |
| Environmetrics Pty Ltd | Survey of national awareness of the Library | \$11 700 | \$11 700 | Select tender | a |
| Environmetrics Pty Ltd | Survey of user satisfaction with onsite exhibitions | \$15 000 | \$15 000 | Select tender | a |
| GE Shaw & Associates | Asian Reading Room refurbishment project support | \$21 313 | \$21 313 | Panel contract | a |
| Heaven's Bridge Pty Ltd | Specialist conservation advice and repairs | \$24 640 | \$19 800 | Select tender | a |
| Hoadley Budge Olphert & Edwards Madigan Torzillo Briggs Pty Ltd | Review of space management within the Library | \$13 873 | \$13 873 | Panel contract | a |
| PriceWaterhouseCoopers | Assist in benchmarking study of Library activities | \$89 126 | \$89 126 | Panel contract | a |
| Ross Feller | Design for <i>Treasures</i> Exhibition layout | \$26 400 | \$26 400 | Direct engagement —designed <i>Treasures</i> Gallery | a |
| Sara Joynes | Research and acquisition of Australian Manuscript/Pictorial material in UK | \$22 000 | \$22 000 | Extension of existing contract | a |
| Strategic Facility Services | Revise long-term strategic management plan for the building | \$27 000 | \$27 000 | Direct engagement —prepared base plan | a |
| User Insite (Division of Courage Partners) | Survey of stakeholder and customer satisfaction with Kinetica | \$11 242 | \$11 242 | Select tender | a |
| Walter and Turnbull | Internal audit, probity and financial management services | \$79 658 | \$79 658 | Open tender | a |

*a: Specialist knowledge, and/or expertise unavailable within the Library



APPENDIX 6

STAFFING OVERVIEW

National Library staff are employed under the *Public Service Act 1999*. Conditions of employment are contained in the Library's Certified Agreement 2000–2002, certified in December 2000.

The average full-time staffing level for the year was 500.6. At 30 June 2002 the Library had 430 full-time and part-time ongoing staff, and 68 full-time and part-time non-ongoing staff.

- ▶ **Table 1** shows staff distribution by Division at 30 June.
- ▶ **Table 2** shows paid full-time, part-time and non-ongoing staff by classification and gender as at 30 June.
- ▶ **Table 3** provides details of Senior Executive Service staff movements.
- ▶ **Table 4** provides Equal Employment Opportunity data.
- ▶ **Table 5** provides details of staff training (in person days).

TABLE 1

Staff distribution by Division at 30 June

| Division | Ongoing | | Non-ongoing | | June 2002 | June 2001 |
|--|------------|-----------|-------------|-----------|------------|------------|
| | Full-time | Part-time | Full-time | Part-time | Total | Total |
| Office of the Executive and Coordination Support | 14 | 2 | 1 | 0 | 17 | 16 |
| Collections Management | 147 | 21 | 5 | 4 | 177 | 195 |
| Aust. Collections & Reader Services | 90 | 8 | 7 | 11 | 116 | 122 |
| Resource Sharing | 37 | 2 | 11 | 1 | 51 | 50 |
| Information Technology | 33 | 1 | 4 | 5 | 43 | 42 |
| Public Programs | 40 | 5 | 2 | 1 | 48 | 51 |
| Corporate Services | 38 | 7 | 1 | 0 | 46 | 53 |
| TOTAL | 399 | 46 | 31 | 22 | 498 | 529 |

TABLE 2

Paid full-time, part-time and non-ongoing staff by classification and gender at 30 June

| Category | Ongoing | | | | Non-ongoing | | | | Total 2002 | | Total 2001 | |
|--------------------|------------|------------|-----------|-----------|-------------|-----------|-----------|-----------|------------|------------|------------|------------|
| | Full-time | | Part-time | | Full-time | | Part-time | | Male | Female | Male | Female |
| | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female | Male | Female |
| Stat Office Holder | | 1 | | | | | | | | 1 | | 1 |
| SES Band 2 | 1 | | | | | | | | 1 | | 1 | |
| SES Band 1 | 2 | 5 | | | | | | | 2 | 5 | 2 | 5 |
| Executive Level 2 | 16 | 17 | | | | 1 | | | 16 | 18 | 16 | 15 |
| Executive Level 1 | 26 | 29 | 1 | 2 | 1 | 1 | | 1 | 28 | 33 | 29 | 32 |
| APS 6 | 26 | 46 | 1 | 8 | 1 | 2 | | | 28 | 56 | 28 | 64 |
| APS 5 | 11 | 50 | | 14 | 1 | 2 | 3 | 2 | 15 | 68 | 21 | 51 |
| APS 4 | 8 | 37 | | 5 | 2 | 2 | 1 | | 11 | 44 | 10 | 51 |
| APS 3 | 17 | 44 | 1 | 4 | 1 | 2 | | 2 | 19 | 52 | 19 | 49 |
| APS 2 | 16 | 43 | | 9 | 6 | 8 | 5 | 8 | 27 | 68 | 25 | 82 |
| APS 1 | 1 | 3 | | 1 | 0 | 1 | | | 1 | 5 | 10 | 18 |
| TOTAL | 124 | 275 | 3 | 43 | 12 | 19 | 9 | 13 | 148 | 350 | 161 | 368 |
| GRAND TOTAL | 399 | | 46 | | 31 | | 22 | | 498 | | 529 | |

This table is based on paid employees.

SES Senior Executive Service

APS Australian Public Service

TABLE 3

Senior Executive Service (SES) staff movements

There were no SES staff movements during 2001–02.



TABLE 4

Staff by EEO groups and APS classifications at 30 June

| Classification | Male | Female | Total | INDG ^a | PWD ^a | CLD |
|--------------------|------------|------------|------------|-------------------|------------------|------------|
| Stat Office Holder | | 1 | 1 | | | |
| SES Band 2 | 1 | | 1 | | | |
| SES Band 1 | 2 | 5 | 7 | | | 1 |
| Executive Level 2 | 16 | 18 | 34 | 1 | 1 | |
| Executive Level 1 | 28 | 33 | 61 | | 1 | 10 |
| APS 6 | 28 | 56 | 84 | | 3 | 21 |
| APS 5 | 15 | 68 | 83 | | 3 | 17 |
| APS 4 | 11 | 44 | 55 | 1 | 1 | 10 |
| APS 3 | 19 | 52 | 71 | | 4 | 16 |
| APS 2 | 27 | 68 | 95 | 1 | 2 | 23 |
| APS 1 | 1 | 5 | 6 | 1 | 2 | 2 |
| TOTAL | 148 | 350 | 498 | 4 | 17 | 100 |

^a Data for EEO groups is based on voluntarily supplied information provided by staff.

| | |
|------|--|
| EEO | Equal Employment Opportunity |
| APS | Australian Public Service |
| INDG | Indigenous |
| PWD | People with disabilities |
| CLD | Culturally and linguistically diverse background, first and second generations |

Staff training

The Library continued its use of Personal Development Plans (PDP) for staff as the primary mechanism for determining general staff training needs. During the year, 998 PDP training requests were received, with 100 per cent of applicants offered training. The combined outlay on training and development was \$253 964.

TABLE 5

Training days (in person days)

| Classification | Female | Male | Total |
|--------------------------|-------------|------------|-------------|
| Senior Executive Service | 7 | 5 | 12 |
| Executive Level 1-2 | 171 | 150 | 321 |
| APS 5-6 | 415 | 210 | 625 |
| APS 1-4 | 526 | 87 | 613 |
| TOTAL | 1119 | 452 | 1571 |



APPENDIX 7

DONORS

COLLECTION DONORS

| Title | First name | Last name |
|-----------------|--------------------|-----------------|
| Personal | | |
| Mr | Ray | Aitchison |
| Mr | Reg | Alder |
| Ms | Franca | Arena, AM |
| Mrs | Mary | Bennett |
| Sister | Miriam | Boland |
| Mr | Charles | Boyd |
| Dr | Joseph | Brown, AO |
| Ms | Alannah | Buchanan |
| Professor | Graeme | Clark, AO |
| Ms | Lyn | Clarke |
| Dame | Rachel | Cleland, DBE |
| Mrs | D. | Cole |
| Mrs | Shirley | Cooper |
| Mrs | Ann | Dix |
| Dr | Meredith | Edwards, AM |
| Mrs | Betty and Mr David | Feith |
| Mrs | Maggie | Firth |
| Professor | Sheila | Fitzpatrick |
| Mr | Malcolm | Forbes |
| The Hon. Dr | A.J. | Forbes |
| Mr | Grant | Garrioch |
| Mrs | Joyce | Gibson |
| Mr | Hugh | Gilchrist |
| Mrs | Alice | Greenwood |
| Dr | Kevin | Hart |
| Mr | Laurie | Heinz |
| Mr | Peter | Hill |
| Mr | Robert | Holden |
| Professor | Ken | Inglis |
| Ms | Elena | Kats-Chernin |
| Ms | Marion | Le |
| Miss | Jean | Lester |
| Mrs | Ruth | Llewellyn |
| Professor | Stewart | Lone |
| Professor | D.A. | Low |
| Dr | David | Marshall-Martin |

| Title | First name | Last name |
|---|------------|--------------------|
| Dr | Allan | Martin |
| Ms | Laurel | Martyn, OBE |
| Mrs | Betty | McLean |
| Ms | Carol | Mills |
| Mr | Alan | Moir |
| Dr | Raymond | Moore |
| Professor | Bill | Newell |
| Mr | Eddie | Oliver |
| Ms | Betsy | Pink |
| Mr | Geoff | Pryor |
| Dr | Cassandra | Pybus |
| Sir | William | Refshauge, AO, CBE |
| Mr | Francis | Reiss |
| Mrs | Margaret | Roderick |
| Ms | Diane | Romney |
| Mr | L. Gerard | Sellars |
| Mr | Vincent | Serventy, AM |
| Ms | Marie | Sexton |
| Mr | Paul | Siddall |
| Mr | Albert | Speer, MBE |
| Ms | Jane | Sullivan |
| Mr | Michael | Tallis |
| Mr | Ian | Temby |
| Ms | Barbara | Tucker |
| Mr | Ron | Walker |
| Mrs | Gabrielle | Watt |
| Mrs | Joy | West |
| Mr | Peter | Williams |
| Mr | William | Yang |
| Mr | Andrew | Yeates |
| Dr | Barry | York |
| Corporate | | |
| Australian Army | | |
| National Library of Malaysia | | |
| National Mapping Division, Geoscience Australia | | |
| Queensland State Archives | | |

OTHER DONORS

| Title | First name | Last name |
|--|--------------------|-----------|
| Personal | | |
| Mr | Jim and Jeanette | Bain |
| | R. & L. | Barnett |
| Mr | W.M. | Bradney |
| Mr | Malcolm | Crompton |
| Mr | Brian | Davidson |
| Mr | James | Fairfax |
| Professor | Frank | Fenner |
| Ms | Margot | Girle |
| Mr | Neville | Horne |
| Mrs | Noreen | Horne |
| Mr | Baillieu and Sarah | Myer |
| | J.K. & J.R. | Taylor |
| Mrs | Dossie | Thompson |
| Corporate | | |
| AAMI | | |
| AMP | | |
| Andrew Thyne Reid Charitable Trust | | |
| The <i>Australian</i> (in kind) | | |
| Commonwealth Bank | | |
| Designcraft (in kind) | | |
| Friends of the National Library of Australia | | |
| Lamb Print (in kind) | | |
| Macquarie Bank Trust Fund | | |
| Novotel (in kind) | | |
| NSW Parliamentary Library | | |
| Royal Australasian College of Physicians | | |
| SBS TV (in kind) | | |
| Singapore Airlines (in kind) | | |
| Southcorp Wines Pty Ltd (in kind) | | |
| WIN TV (in kind) | | |

BEQUESTS

The estate of Miss Monica Geraldine Newman