

APPENDIX 4

KEY SUPPORTING POLICIES AND DOCUMENTS

Information about the Library's functions, objectives, policies and activities can be found in the following documents. Policy documents are also available on the Library's web site, at: www.nla.gov.au/policy.

Legislation

- ▶ *National Library Act 1960*
- ▶ National Library Regulations (1994)
- ▶ *Commonwealth Authorities and Companies Act 1997*
- ▶ Portfolio Budget Statements

Strategic and Operational Plans

- ▶ *Directions for 2000–2002*
- ▶ Balanced Scorecard
- ▶ Kinetica Business Plan 1999–2003 (revised November 2000)
- ▶ Information Technology Plan 2002–2004
- ▶ Electronic Information Resources Strategies and Action Plan (2002)

Collection Policies

- ▶ Collection Development Policy (1999)
- ▶ Guidelines for the Discard and Retention of Library Material (2000)

Cataloguing Policy

- ▶ Cataloguing Levels Policy (2002)

Electronic Resource Policies

- ▶ Collection Digitisation Policy 2000–2004
- ▶ Guidelines for the Selection of Online Australian Publications Intended for Preservation by the National Library of Australia (1997)

Preservation Policies

- ▶ Collection Disaster Plan (2001)
- ▶ Preservation Policy (2002)
- ▶ Digital Preservation Policy (2002)
- ▶ Policy on Participation in Cooperative Microfilming Projects with Other Institutions (2002)
- ▶ Policy on Preservation Copying (2002)

Service Charter

- ▶ Service Charter (2002)
- ▶ Policy on Handling Complaints and Other User Feedback (1998)

Corporate Services Policy

- ▶ Certified Agreement 2000–2002

Public Programs Policies

- ▶ Policy on the Exhibition of Items from the National Library of Australia's Collection (2001)
- ▶ Publications Policy of the National Library of Australia (2001)
- ▶ Multimedia Policy of the National Library of Australia (2001)
- ▶ Events Policy (2001)
- ▶ Sponsorship and Fundraising Business Plan 2000–2003
- ▶ Policy on Sponsorship and Fundraising (2000)