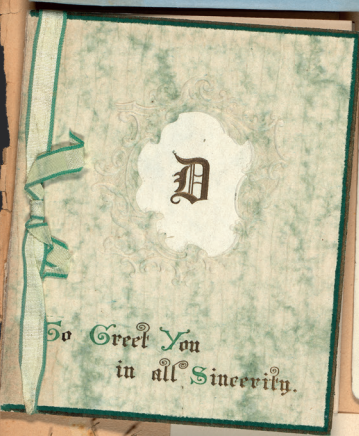


Annual Report 2019-20



In the Country Court at C.
Witness for Deft - I am also a Share Councilor
Council for Deft - "The Plaintiff is also
" a Councilor but we did not
enlist there from the Honour "
See Leading Council for Deft - "The Plaintiff
" election was only a fluke "
Council for Deft - " Most of these
" High Public Positions are fluke "
One for his Nob.
H. S. M
2/1/05



Dances	Engagements
Ex W	...
1. L	Country Girl
2. W	Autumn (Crescent)
3. W	Queen of Paradise
4. L	Delicate
5. W	Very Little Heads
6. W	Waltz (Cello)
7. W	Waltz (Viola)
8. W	Waltz (Saxophone)
9. W	Savark
10. W	See see Dance
Ex W	...
10. O	Medley
11. W	Whispered Vow
12. W	Spring
13. L	Captain Cook
14. W	Swing P' a' mear
15. W	Oh days that's years
16. L	Orchid
17. W	Orchid
18. W	Orchid
19. W	Orchid

Harro's Falcon Press, Print.

Naval and Military Club.

THE Half-yearly Meeting for submission of Statement of Accounts will be held at the Club Rooms on TUESDAY, 31st inst., at 7.30 p.m.

At the conclusion of the meeting Colonel J. C. Hoad, C.M.G., A.D.C. to H.E. the Governor-General, has kindly consented to relate some of his experiences in Japan and Manchuria during the present campaign.

GERARD WIGHT,
Hon. Sec.

Conference on Water Conservation and Irrigation. 22/1/05

BY SPECIAL REQUEST **A LECTURE** ILLUSTRATED BY LANTERN SLIDES

WILL BE DELIVERED IN ST. JAMES' HALL, PHILIP STREET, SYDNEY,

on Thursday Evening, **Mr. R. T. MCKAY,**
19th Jan., 1905, ON THE
at 8 p.m. Murray River Irrigation and Navigation.

DELEGATES AND FRIENDS ARE CORDIALLY INVITED.
LADIES ADMITTED.



Army and Bar Cricket Match.

Colonel J. C. Hoad & the Army Team

Against the pleasure of
 Major & Mrs. Mansel and Friends
 Company at the Church of England Grammar
 School Ground, St. Kilda Road, on the
 occasion of the Cricket Match between the
 above teams, on Thursday, 9th March.

R. S. V. P.
 MAJOR PATTERSON,
 Victoria Broomstick.

ATTENDON TBA. 3.50.
 KINDLY PRESENT THIS CARD AT THE GATE.

*To Meet Major Mansel and
 Lieut Col. W. Henry Hall
 request the pleasure of
 Major Mansel's
 Company at Dinner
 & Theatre
 on Friday Jan 24 at 8 o'clock
 at Phillip's Hotel
 Dinner 2.00
 R. S. V. P.
 10 Phillip's Hotel*



Annual Report 2019–20

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NATIONAL LIBRARY OF AUSTRALIA

14 August 2020
The Hon. Paul Fletcher MP
Minister for Communications, Cyber Safety and the Arts
Parliament House
CANBERRA ACT 2600

Dear Minister

National Library of Australia Annual Report 2019–20

The Council, as the accountable authority of the National Library of Australia, has pleasure in submitting to you for presentation to each House of Parliament its annual report covering the period 1 July 2019 to 30 June 2020.

The Council approved this report at its meeting in Canberra on 14 August 2020.

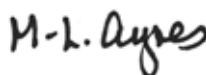
The report is submitted to you in accordance with section 46 of the *Public Governance, Performance and Accountability Act 2013*.

We commend the annual report to you.

Yours sincerely



The Hon. Dr Brett Mason
Chair of Council



Dr Marie-Louise Ayres
Director-General



Canberra ACT 2600
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nla.gov.au
ABN 28 346 858 075

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Of all 170 - moving respectively at
the "die hards" have been chosen from
the Brigade. Even these will not all
but a few of the most daring men
in the front trenches & keep up a
then will make for the beach &
myself going, as ordered, with
by that time the die will be cast
for the last small handful - I
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very keen & I am quite sure that
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moment arranged for him to do
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& many prisoners". - Such news
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I made it my special business to
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corps. - I sincerely hope that this
& that the Australian public will
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Everything is going smoothly. - The end
- ference today with my staff & C.O.

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Introduction

Of all 170 - moving respectively at 6 p.m., 10 p.m., & 2 a.m. The last 170
or 'die hards' have been chosen from the most gallant & capable men in
the Brigade. Even these will not all leave the trenches in a bunch
but a few of the most daring men, who are good athletes will remain
in the front trenches & keep up a fire for another 10 minutes, &
then will make for the beach at best possible speed. - I am
myself going, as ordered, with the first group of the last 170, as
by that time the die will be cast & I can do no good by waiting
for the last small handful - The men while very sad at having
to give up the ground which has cost Australia so dear, are all
very keen & I am quite sure that not a man in the Brigade will
move from his post no matter what happens, until the exact
moment arranged for him to do so. - It has been worrying me
to think that, if we get clear away, even without much loss, the
enemy will nevertheless represent the incident as a great victory for
them, even to the extent of alleging that 'there has been a great
fight & that they have driven us into the sea with heavy losses
& many prisoners'. - Such news would travel to Berlin & then to
America & would perhaps slip into Australia via Vancouver. - So
I made it my special business to explain my apprehensions to General
Birdwood & he has promised me that, as soon as possible after the
completion of the operation he will himself come to Australia & New
Zealand, in order to allay public anxiety, as to the real state of our
corps. - I sincerely hope that this little plan will come off smoothly
& that the Australian public will take no notice of reports from enemy
sources, & wait for authentic reports from us.

Dec 15/15
Everything is going smoothly. The enemy is exceptionally quiet. A flival cow =
reference to day with my staff & C.O.s. - Lt. Col. Dr. Clin left for the beach at
3.30 to make arrangements in advance for my quota of cows which is leaving
to-day commencing at 9 o'clock this evening. Corporal Palmer, my staff
writing clerk, was hit in the leg, while I was talking to him outside the
office, by a stray bullet, which passed clean through his calf, missing the bone.

I.I Chair's Report

Early this year, I enjoyed the experience of opening the National Library's digital exhibition *Beauty Rich and Rare* at the Smithsonian National Museum of Natural History, in Washington D.C., along with outgoing Australian Ambassador the Hon. Joe Hockey. An immersive sound and light experience illuminating the natural beauty of Australia through the eyes of Sir Joseph Banks, *Beauty Rich and Rare* is the first major Australian exhibition to be presented at the Smithsonian National Museum of Natural History.

This beautiful exhibition—a collaboration between the National Library of Australia and AGB Events—was enjoyed by thousands of Australians during its debut at the Library in 2018–19. It is now on an international stage, introducing US audiences to the first Pacific voyage of the captain of the Endeavour, James Cook, the beauty of Australia's flora and fauna and Australian digital innovation. The Library is proud to have partnered in such a significant milestone.

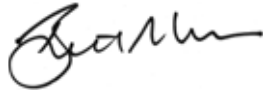
The Library Council was delighted that, in 2019, the Australian Government further demonstrated its faith in, and support for, the Library's digital ambitions by providing \$10 million over four years to digitise more of its nationally significant collections. At the end of the first year of funding, the majority of the papers of General Sir John Monash, one of Australia's great wartime and peacetime leaders, are now available to all Australians. Preparations are also well underway to commence digitising the papers of former prime minister Sir Robert Menzies—a heavily used archive rich in detail across many facets of mid-twentieth century Australian life.

This funding will deliver a significant amount of new content and greatly assist the Library's campaign to raise \$30 million over ten years in philanthropic funding to further unlock our superb collections. We are making good progress on that ambition. I thank those Australians, including past Council deputy chair Jane Hemstritch, who have so generously donated to make our goal a reality.

I offer my thanks to fellow members of Council, who have engaged deeply with the Library's strategic priorities and business, and have worked to ensure value for our fellow citizens. I especially thank Professor Kent Anderson, who resigned from Council in August 2019, having served three years. Professor Anderson led the Library's Fellowships Advisory Committee with distinction, working with senior academics and creators from around the country to select Fellows and Scholars from highly competitive fields. During the year, Mrs Janet Hirst took up her role as Deputy Chair of Council and Mr Julian Leaser MP, member of the Council, was appointed by the House of Representatives for a further term. We also welcomed new members Senator Catryna Bilyk, Mr Richard Price and Professor Don Markwell.



I also thank the Library's Director-General, the Executive team and the entire Library staff for their resilience and flexibility over a very difficult year. Among many challenges, I particularly note their swift and decisive pivot to serving even more Australians digitally while our beautiful building was closed to the public.

A handwritten signature in black ink, appearing to read 'Brett Mason', with a stylized, cursive script.

The Hon. Dr Brett Mason

1.2 Director-General's Review

The past year has been one of great achievements and very great challenges, and I am proud that the Library has so clearly demonstrated its ambitions, capability, flexibility and resilience over that time.

Our national collaboration role and ambitions were both demonstrated and strengthened through the success of National edeposit—a partnership between the National Library and state and territory libraries that has collected more than 100,000 digital books, journals, music and maps, providing almost immediate access to Australia's intellectual and creative publications and preserving them for future generations.

A much larger collaboration, made possible through the Australian Government's \$16.4 million Australian Public Service Modernisation Fund, saw the Library's 1,000 Trove Partners participate actively in the first major refresh in Trove's 11-year history. The refreshed site was launched on 26 June 2020 by the Hon. Paul Fletcher MP, Minister for Communications, Cyber Safety and the Arts, who also announced a further \$8 million in funding over two years to support ongoing development of Trove. The new Trove is welcoming to all, offers many more opportunities for Australians to engage with specific aspects of Australian history and showcases the wonderful collections held by libraries, galleries, museums, archives and historical societies in every part of our country. Underlying the new Trove is the Library's commitment to serving all Australians, wherever they are, and working at a national rather than single institution level.

To support our strategic goals in all areas over the next ten years, in 2019 the Library embarked on its first major organisational redesign in 20 years. The redesign will position the Library as a modern and sustainable organisation that is able to respond even more flexibly to opportunities and challenges.

At the outset of this process, we could not have foreseen any of the calamities that occurred locally, nationally and internationally over the year. Canberra endured many weeks of hazardous air quality as bushfires began and spread in the south-east of the country. Daily monitoring of the Library's air quality was required to ensure visitor and staff safety. As the fires crept closer to Canberra, we took all steps possible to protect our collection repositories on Canberra's outskirts—and we were relieved when a wind change on Canberra's most dangerous weekend reduced the risk to our collection. Many staff were affected by the fires, either evacuating from south-coast holidays or watching the growing threat from the south, knowing the impact on so many nearby communities.



No sooner were the fires under some control, and air quality back to its usual pristine best, than a fierce hailstorm raged over a narrow band of the ACT, including the National Library's Parkes building. After a mere ten minutes, almost every staff and visitor vehicle in the vicinity was destroyed or badly damaged and the Library's heritage copper roof was so severely damaged that the entire roof must be replaced in 2020–21.

At the same time, the earliest reports of a new novel coronavirus were beginning to circulate. It gradually became clear that the entire world would be affected by what has become a global pandemic. Along with other Canberra cultural institutions, the Library closed its doors to the public on 23 March 2020. It was a very sad moment for an institution that prides itself on being a safe, open and shared civil space for the community to gather, learn and converse.

However, the Library was incredibly well placed to deliver public value online during this time. While we could not provide access to our physical collections, we saw unprecedented demand for online reference services, licensed eResources, Digital Classroom and our digital collections via Trove. We also moved immediately to providing nourishment for the Australian soul through a strong series of online learning webinars and digital talks by our curators and other experts. When Australia needed the Library, we were open online.

We worked closely with fellow cultural institutions throughout this period as we adjusted our business, and we prepared for a partial reopening from 3 June 2020. I am particularly grateful to my fellow CEOs in Commonwealth cultural institutions, state and territory libraries, and international libraries for their camaraderie and willingness to share over this period. None of us needed to work alone.

Throughout the lockdown period, the great majority of the Library's staff worked incredibly effectively from home. I particularly thank colleagues who worked so hard to enable this shift in working mode at very short notice and those who ensured the safety and wellbeing of our collections, our visitors and our staff during this very difficult time. I also offer heartfelt thanks to Library colleagues who volunteered for secondment to Services Australia, ensuring their fellow citizens could receive the assistance they needed as the economic impact of the pandemic hit hard.

Despite these challenges, we achieved astonishing levels of productivity and have delivered on almost all of our aims for the year. We will complete a few delayed projects in coming months, while taking stock of all we have learnt about ourselves and our community over this year.

At the heart of the Library's business lies its collections and its connections with communities. Throughout the challenges of smoke, fire, hail and pandemic, the Library's collection experts have selected and archived more than 1,000 Australian and regional websites, reached out to communities to collect physical and digital ephemera arising from the devastating shocks of fire and pandemic, worked with photographers to document the impact of these events on Australians and Australian life, and commenced planning for oral history projects to record these experiences at some distance from the trauma. Australians continue to place their trust in us and to work actively with us to ensure that their own and their communities' experiences are documented and available for future generations.

This year has truly shown the quality of the Library's people, Council, Friends and volunteers, and I thank every one of them. Everything we have done over the last year has amply demonstrated our ability to collect today what will be important tomorrow, to connect with communities and connect communities with their national collections, and to collaborate with others to maximise the national impact of those collections.

A handwritten signature in black ink that reads "M-L. Ayres". The signature is written in a cursive, flowing style.

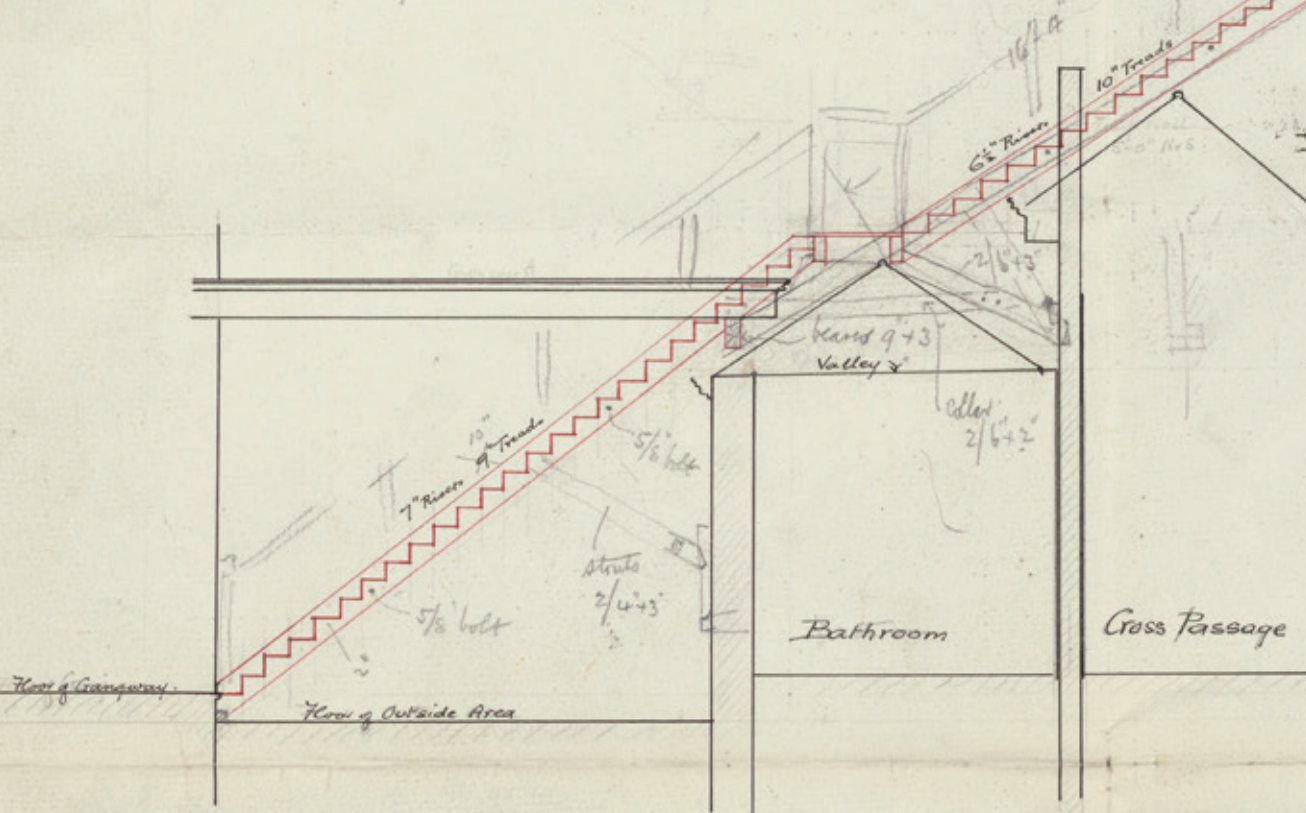
Dr Marie-Louise Ayres

Roofing

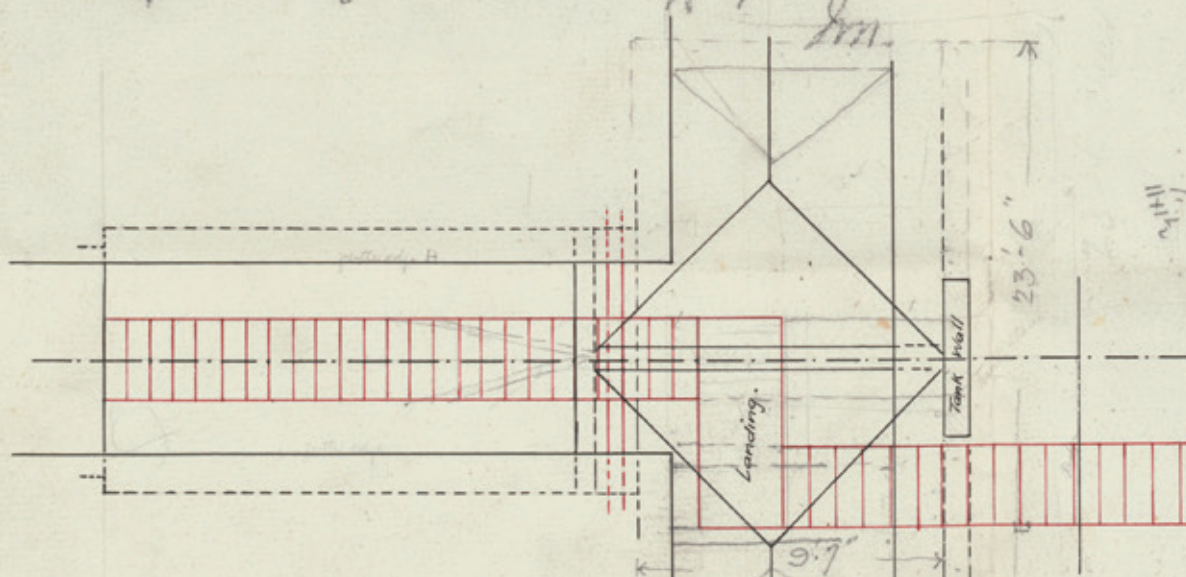
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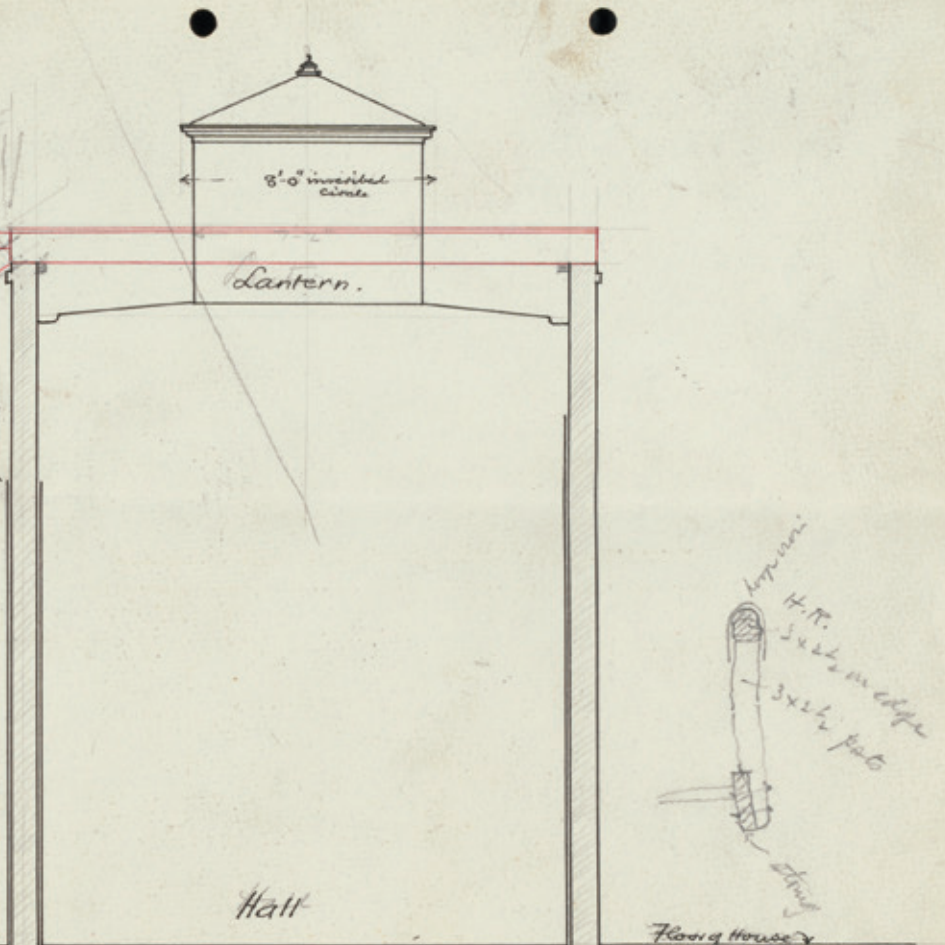
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painted 4 coat lead



Horizontal Measurements are accurate, but
Vertical measurements are only approximate, may
possibly be out a few inches in the aggregate

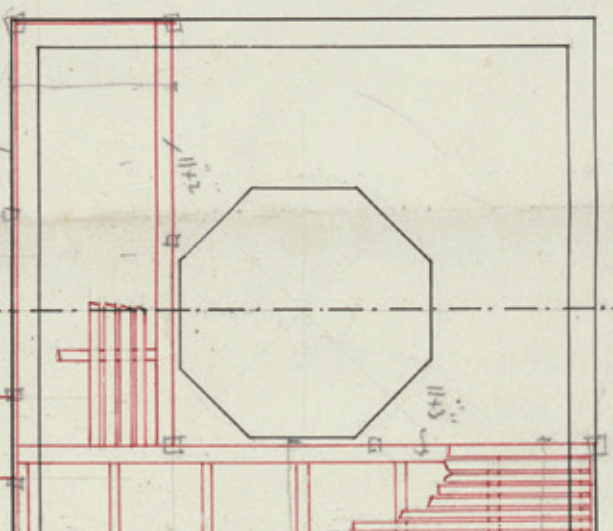




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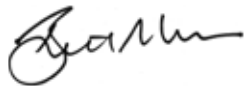
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 Made good and deep.
 Clear away debris &
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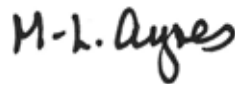
Annual Performance Statement

STATEMENT BY THE ACCOUNTABLE AUTHORITIES: CHAIR AND DIRECTOR-GENERAL

On behalf of the accountable authority of the National Library of Australia, we present the 2019–20 annual performance statements of the National Library of Australia as required under paragraph 39(1)(a) of the *Public Governance, Performance and Accountability Act 2013* (PGPA Act). In our opinion, these annual performance statements are based on properly maintained records, accurately reflect the performance of the entity and comply with subsection 39(2) of the PGPA Act.

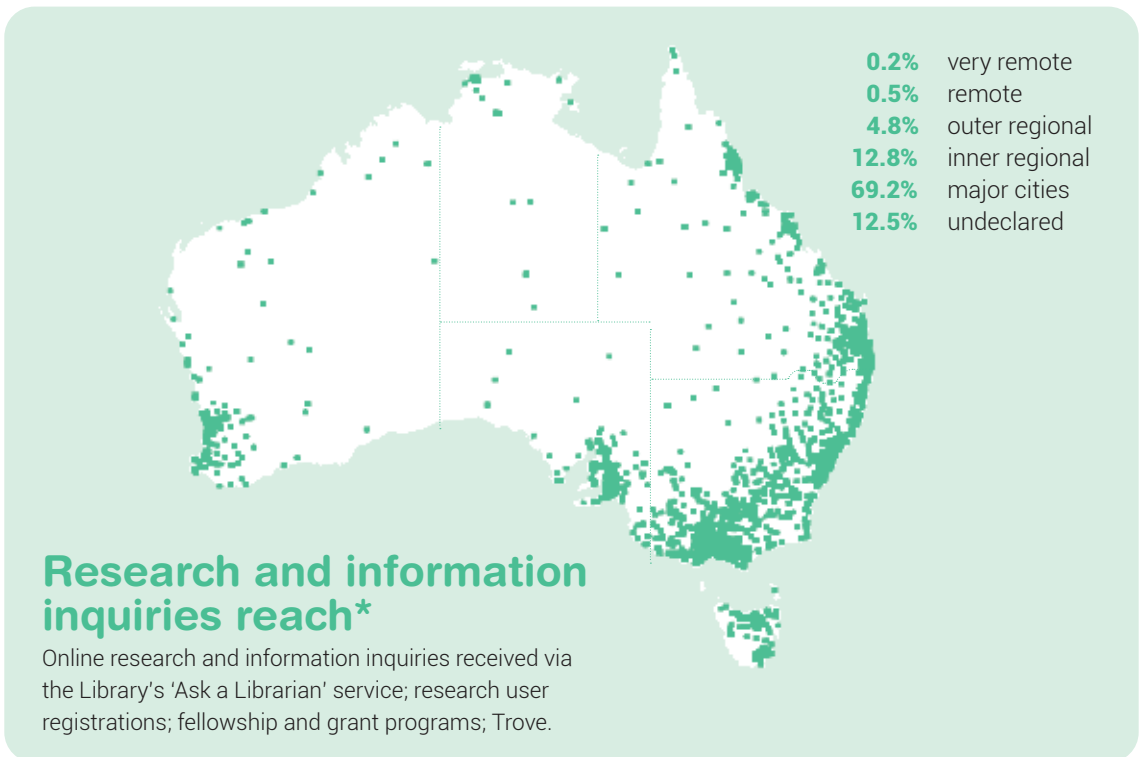
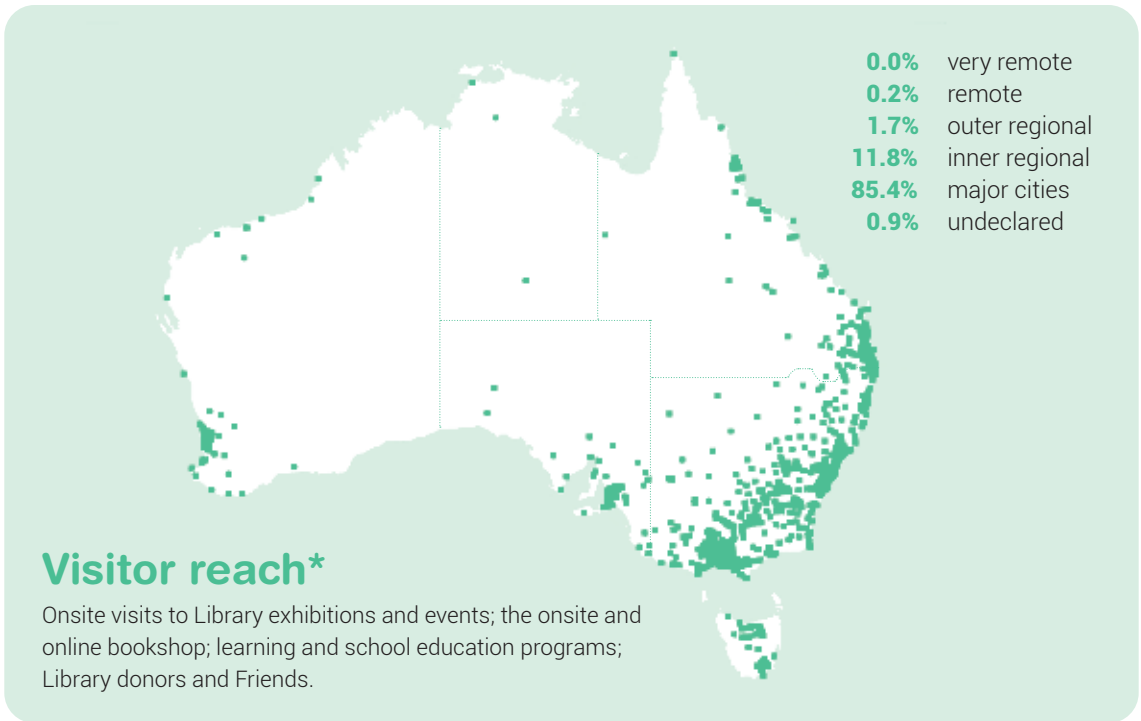


The Hon. Dr Brett Mason
CHAIR
14 August 2020



Dr Marie-Louise Ayres
DIRECTOR-GENERAL
14 August 2020

2.1 2019–20 Snapshot



* Based on postcodes voluntarily supplied and grouped by Australian Bureau of Statistics Remoteness Area Codes.

OUR PEOPLE



346 staff*

Median age of staff was **48 years**

77.1% of ongoing staff have worked at the Library for over five years

69 registered volunteers
Approx. **1,809** Friends of the National Library

OUR COLLECTIONS

Physical

Total 279 shelf km

HOUSING THE COLLECTIONS



Approximately **10.25 million** collection items

Digital

Total 2.4 petabytes

OF DIGITAL MATERIAL



25,425 new items acquired in digital format**

ACCESS AND USAGE



33.73m sessions ↓
NLA ONLINE***



25.32m sessions ↓
TROVE WEBSITE***

82,648 physical items delivered to users either in reading rooms or offsite via interlibrary loan or document supply ↓

30,870 reference and information inquiries answered by Library staff ↓

6.49 billion Australian and online resources available ↑
25.63 million newspaper pages available online**** ↑
361.06 million lines of text corrected ↑

We operated from five buildings



The **main Library** building
Three offsite collection **storage repositories**
An office in the **Australian Embassy in Jakarta**

SOCIAL MEDIA *****



212,286 ↑
ENGAGEMENTS



44,376 ↑
ENGAGEMENTS



32,412 ↓
ENGAGEMENTS



73 ↓
BLOG POSTS

We operated three reading rooms and two galleries

IN THE MAIN BUILDING



- Main Reading Room**
(including Newspapers and Family History)
- Special Collections Reading Room**
(including the Petherick Reading Room)
- Asian Collections Reading Room**
- Treasures Gallery**
- Exhibition Gallery**

VISITORS

368,175 ↓
ONSITE VISITORS

1.23m ↑
OFFSITE VISITORS

Our staff delivered onsite and offsite public programs including:

- 119** public events ↑
- 423** volunteer-led tours ↓
- 139** organised school programs ↓
- 11** learning programs ↓

In 2019–20, there were:

- 183,700** reading room visitors ↓
- 91,902** visitors to our exhibition galleries ↓
- 10,532** visitors to events ↓
- 5,730** school students ↓
- 47** online events
- 340,486** online event attendees

Note that upwards and downwards arrows reflect the trend from prior year. * Average full-time equivalent ** This figure does not include individual issues of magazines and journals acquired due to the implementation of National eDeposit, and the resulting data migration
*** Includes Australian and international engagement **** The figure of 26.58 million reported in the Library's 2018–19 annual report was an error and should have read 25.22 million ***** Social media reporting relies on a third-party algorithm tool, which may be adjusted from year to year

2.2 Purpose and Performance Outcomes

This section reports on performance and outcomes against the 2019–20 Corporate Plan and Portfolio Budget Statements.

PURPOSE

The National Library of Australia was established by the *National Library Act 1960*. In accordance with that Act, the Library collects documentary resources relating to Australia and the Australian people so that the Australian community—now and in the future—can discover, learn and create new knowledge.

In an increasingly digital creative and research environment, the Library expands its reach through delivery of world-leading digital platforms, and collaborates with others to develop critical digital research infrastructure, contributing to Australia's rich, diverse and enduring culture and heritage.

STRATEGIC PRIORITIES

The Library has three strategic priorities:

- collect—we collect today what will be important tomorrow
- connect—we connect with communities, and connect communities with their national collections
- collaborate—we collaborate with others to maximise the national impact of cultural collections.

2.3 Strategic Priority One: Collect

PRIORITIES

- Build a comprehensive collection of Australian publications so that Australians—now and in the future—can participate fully in the creative and knowledge economies, using Australian content.
- Build a rich collection of Australian pictures, manuscripts and oral histories, enlivening the national story with the unique voices and viewpoints of individuals and organisations.
- Collect works from overseas, particularly Asia and the Pacific, that enrich the Australian community's understanding of its place in the region.

ACTIONS 2019–20

Negotiate and implement new storage arrangements to meet critical short-term collection housing needs identified in the Library's Collection Storage Master Plan 2019–25, and initiate planning for medium- to long-term storage requirements.

The Library's physical collection extends to some 10 million items in various formats, and the collection continues to increase despite a rapid transition from print to digital. The Library has 279 kilometres of shelving, which is rapidly reaching capacity. If the Library's collecting program stays on its current trajectory, a further two to three shelf kilometres of physical storage will be required every year for at least the next one to two decades.

The collection is housed in the Library's iconic heritage building in Parkes, Canberra, and three offsite storage facilities: the Hume repository, which is owned by the Library; the Hume annex, which is leased by the Library; and the Mitchell facility, which is a recently acquired six-year sublease with the National Archives of Australia. Physical storage capacity at Parkes and the two Hume sites will be exhausted by 2025, and the sublease with the Archives expires in January 2026, with no option to extend. The current lease at the Hume annex expires in June 2025, with potential for extension.

The Library Council has identified the lack of viable long-term storage solutions as a critical risk to the Library and to the safety and security of the national collection. With 2025 only a few years away, the Library is investigating options for long-term offsite storage. A significant investment will be required to secure an appropriate long-term storage solution, and this is currently unfunded.

There are significant logistical issues involved in delivering collections from four locations, and the Library has adjusted its collection delivery standards to provide the service within available resources.

The Library has relocated 18 shelf kilometres of collection material from the Library building in Parkes to the Mitchell facility to enable it to replace end-of-life motorised mobile shelving units. New storage at Parkes will be used for expected growth in Australian collecting over the next few years.

As a member of the National edeposit collaborative partnership, engage with publishers and lead collecting initiatives to build a rich national collection of digital publications.

In 2019, the Library launched the National edeposit (NED) service—a portal through which publishers can deposit digital material directly into the national collection. Readers across the nation can now use NED to easily access digital publications, either through Trove or onsite at the National Library and state and territory libraries. In the 12 months since NED commenced operation, over 116,000 individual titles, including books, newspapers, magazines, newsletters and journals have been deposited.

NED is a product of over four years of collaborative work with National and State Libraries Australia (NSLA) and Australian publishers. It was officially launched by the Hon. Paul Fletcher MP, Minister for Communications, Cyber Safety and the Arts, on 16 August 2019. Speaking at the launch, author Peter Greste summed up the project as 'mind-boggling in scale' and 'incredibly powerful in its potential'. NED's innovation was recognised through its selection as a finalist in the 2019 Australian Government Digital Awards.

More than 9,000 publishers have responded positively to the service. Publisher agreements for NED provide scope to expand digital access—during COVID-19, ongoing access to digital legal deposit content was possible even though national, state and territory libraries were closed to onsite access. The Library continues to collaborate with member libraries to scope enhancements, such as a bulk process to support the deposit of newspapers, magazines and journals.

Increase and improve the representation of Indigenous and culturally and linguistically diverse communities in the collection through consultative approaches to acquisition and description.

The Library is committed to capturing the voices that represent a broad cross-section of Australia's culturally rich and diverse community. This essential aspect of collecting often involves long-term projects, as time is needed to develop deep cultural understanding while working with communities to collect these stories.

In July 2019, Trove launched a First Australians portal. For the first time, the portal brings together content by, about and of significance to Australia's Aboriginal and Torres Strait Islander people. The portal links to content that is organised using unique AUSTLANG language codes and the Aboriginal Biographical Index. The portal was developed by and for Indigenous Australians. It is managed through the Library's Indigenous Engagement Section.

As part of the release of the new portal, Trove developed a cultural sensitivity filter that enables users to choose whether to have culturally sensitive material depicted or blurred from view. This measure recognises that much material of significance to First Australians was recorded in disrespectful ways by non-Indigenous Australians. It enables truth-telling while maintaining Trove as an accessible space.

In 2019–20, the Library progressed several oral history projects on materials important to Indigenous and culturally and linguistically diverse communities, including:

- **Walking Together.** The Oral History of Reconciliation 2000 is a joint project between the Library and Reconciliation Australia that documents the movement for reconciliation in Australia since 2000.
- **Norfolk Island Oral History Project.** This is the largest oral history project ever conducted on Norfolk Island. It is co-funded with the Norfolk Island Office of the Administrator. For more information about this project, see page 19.
- **Cocos Malay oral histories.** As part of the Cocos (Keeling) Islands Community Project, a series of interviews in both English and Cocos Malay have captured the island's unique dialect, and gather experiences of life and culture on these remote islands of approximately 600 residents
- **interviews with Sister Josephine Mitchell.** For over 30 years, Sister Josephine Mitchell worked in Timor Leste, teaching children to read and write in the main language of the region—Tetun, a Malayo-Polynesian language influenced by Portuguese. In her interviews, Sister Mitchell outlined the significance of this language to the region.

- interviews with Douglas Gautier AM. Douglas Gautier was artistic director and CEO of the Adelaide Festival and long-time resident in Asia. The interviews were amongst content recorded for the Australia–China Council oral history project.
- Folklore collections. Our collection now includes interviews with Antonio Penayo, who discusses the culture and performs the music of Paraguay, and Tamer Tarik Taskaya, who discusses Turkish culture and music in Australia.

The Library has also continued to collect other significant materials relating to Indigenous and culturally and linguistically diverse communities, including:

- a selection of zines by Indigenous creators, collected with assistance from organisers of a zine fair held in Alice Springs
- photographs of Phillip Jin Jairs' funeral in Port Keats, Northern Territory (2019). This photographic series was purchased from the photographer, Darren Clark. It documents the funeral of Aboriginal Australian man Phillip Jin Jairs—the father-in-law of Mr Clark's adopted sister. The collection includes images of relatives in mourning, the procession of the ceremony, elements of the Catholic service and mourners in traditional dress
- portraits of Archie Roach and Ruby Hunter (2009). These two black-and-white photographs were purchased from Tobias Titz. Roach and Hunter were both forcibly removed from their families as young children. Their music, in performances across Australia and elsewhere, captured the spirit of the Stolen Generations. Their comments on language, music and reconciliation were etched into the emulsion of the negatives and are reproduced in the photographs.

In addition, the Library has engaged an Indigenous interviewer to assist in capturing First Nations oral histories.

The Library has long had a focus on developing and nurturing professionals in the sector. For example, the Indigenous Graduate Program provides opportunities for sharing knowledge and hands-on application of skills and training across a range of projects. The 2019 graduates worked on Strengthening the National Collection of Australian Indigenous Contemporary Publications—a dedicated project to deepen understanding of the Library's Indigenous collections. The project was highly commended by the Australian Public Service Commission.

Access through Collaboration: National edeposit Records Its 100,000th Deposit

In April 2020, we were proud to celebrate the one-hundred-thousandth* deposit to the collection through the National edeposit (NED) scheme: an issue of the *Blue Mountains Gazette*, featuring a lead article about the local community marking Anzac Day in lockdown due to the COVID-19 pandemic. The gazette was deposited by major publisher Australian Community Media (ACM). This milestone occurred only eight months after the launch of NED on 16 August 2019.

ACM Editorial Director Rod Quinn said ACM is proud to participate in the NED scheme: 'Our publications are the trusted voice of regional Australia. They chronicle life in cities and towns in every state and territory. They celebrate the successes, they mourn the tragedies, they highlight injustice and inequity and they campaign on issues that can deliver a better future for all'.

Norfolk Island Oral History Project: Preserving an Endangered Language

Norfolk Island is a small island in the Pacific Ocean between New Zealand and New Caledonia. It has a distinctive and highly significant heritage, and many of its residents speak Norf'k—a blend of eighteenth-century English as spoken by HMS *Bounty* mutineers, who settled on the island at that time, and Tahitian, the language of the forebears of many Norfolk Islanders. In 2007, the United Nations added Norf'k to its list of endangered languages.

In March 2019, the Library began work on the Norfolk Island Oral History Project, which is dedicated to ensuring that the history and language of Norfolk Island endures. As part of the project, 90 interviews will be conducted with a selection of Norfolk Island's 1,750 residents. A number of the interviews have been conducted in the Norf'k language. Interviewees reflect on the development of industry on Norfolk Island, including the dairy and tourism industries, the unique history of Norfolk Island and the daily lives of residents.

* This figure counts all deposited items, including individual issues of magazines and journals.

OTHER COLLECTING ISSUES

In 2019–20, the Library developed its new Collecting Strategy and Collection Development Policy 2020–21 to 2023–24. The strategy and policy will guide the Library's collecting over the next four years. The Council of the National Library of Australia endorsed the strategy and policy in April 2020, and they will be implemented from 1 July 2020.

The new strategy and policy demonstrate the Library's commitment to ensuring that its collection reflects the diversity of the Australian community, across the fullest possible variety of documentary heritage formats, and to preserving and providing access to this national heritage in perpetuity. They make clear that the Library's first responsibility, as outlined in the *National Library Act 1960*, is to develop a comprehensive collection relating to Australia and the Australian people. The Library will continue to collect resources by Australians or about Australia, published or created in Australia or overseas, in physical and digital formats.

The level of overseas collecting has been decreasing for several decades, and due to the Library's increased responsibilities for collecting born-digital Australiana, making our Australian collections accessible to the wider community, significant changes in availability of international resources, and resource constraints, this long-term trend will continue. The Library will selectively acquire or provide access to overseas publications that offer an understanding of global issues, current events and topics affecting Australia and geographic regions where Australia's national, economic and strategic interests are clearly articulated. The Library will continue its curatorial focus on China, Indonesia and the Pacific. The extent to which this collecting continues will be dictated by evidence of collection use and available resources.

The Library's Asian collections have been carefully built over decades, and they will continue to be available for use through the Library's Main and Special Collections reading rooms. The Library offers specialist assistance in using the Asian collections, as it does for other special collections. Researchers may also request copies of the Library's Asian collections (subject to copyright and other restrictions) through the Library's Document Delivery and Copies Direct services.

This year, the Library has prioritised collecting that captures the nation's memory of two major events that affected the Australian community in late 2019 and early 2020: the 2019–20 bushfires and the COVID-19 pandemic. As bushfires spread across coastal and inland areas during the 2019–20 summer months, the Library was quick to capture news and information through the Australian Web Archive (AWA) and to gather ephemeral items recording information distribution and community sentiment. Newspapers, Twitter accounts and more than 130 websites, including those of bushfire services, organisations involved in bushfire research and charities, were collected to reveal this story. Print publications and oral histories will be collected over time to capture the breadth of experiences and reflections on the devastating event.

Following the bushfires, the Library's web archivists began to identify and collect online material to capture the breaking story of the novel coronavirus COVID-19. The Library collected over 1,000 online titles, covering Australian Government information, national news coverage and other sites documenting community perspectives. The Australian experience will also appear in publications deposited through NED and the Library's ephemera, oral history and pictures collections.

One of the Library's priorities during the COVID-19 pandemic is the collection of material relating to the Pacific region. Websites from Papua New Guinea, Fiji, New Caledonia, Vanuatu, Solomon Islands and Bougainville have been added to the COVID-19 material being collected. The Library developed a seed list of Australian URLs to contribute to the International Internet Preservation Consortium's international collection of COVID-19 related web materials, led by Columbia University and the Internet Archive.

Over the same period, protests in support of the Black Lives Matter movement took place across the country. The Library collected websites and other material to document this social response.

The Library provided research support to six ongoing Australian Research Council-funded projects during the year. The Library's participation as a partner organisation is predicated on demonstration of each project's collection-building potential and leveraging of the Library's technical infrastructure.

PERFORMANCE MEASURES FOR COLLECT

Table 2.1 Number of Australian published works collected 2019–20

Performance Measure	Actual	Target
Number of Australian published works collected, including digital	37,168	30,000

Note: This performance measure is taken from the 2019–20 Portfolio Budget Statements, Program 1.1, Table 2.1.2, page 200; and the 2019–20 Corporate Plan.

The number of Australian publications collected through legal deposit, including digital, was 37,168. This is an increase of 22 per cent on the previous year's result of 30,454 and 23.9 per cent on the target of 30,000. The target was exceeded due to the implementation of National edeposit (NED), and the resulting data migration, through which the Library acquired substantial backlists of digital legal deposit collections which had not previously formed part of the Library's collection. Sixty per cent of Australian published works collected in 2019–2020 were in digital format, compared to 36 per cent in digital format in 2018–2019.

Table 2.2 Number of Australian unpublished works collected 2019–20

Performance Measure	Actual	Target
Number of Australian unpublished works collected, including digital	43,747	No target set

Note: This measure is from the 2019–20 Corporate Plan.

Collection of unpublished works varies from year to year due to the unpredictable nature of when archives, manuscripts and oral histories become available. In 2019–20, the Library collected 43,747 Australian unpublished works, which is in keeping with most years and well above 2017–18 (25,248). It is a decrease from 2018–19, when the extraordinary acquisition of a large archival photographic collection enabled the Library to achieve an exceptionally high figure.

Table 2.3 Number of overseas works collected 2019–20

Performance Measure	Actual	Target
Number of overseas works collected, including digital	9,831	No target set

Note: This performance measure is from the 2019–20 Corporate Plan.

The number of overseas works collected in 2019–20 was down 30.7 per cent from the previous year's figure of 14,179. Digital items account for 19.25 per cent of the total. The number of items acquired this year has been significantly impacted by two factors: the COVID-19 environment affecting production and transfer of overseas receipts; and a decision to more rigorously apply the relevant Collection Development Policy.

Qualitative Evaluation

Measure: Collection Depth and Breadth Relative to the Needs of Our Researchers

Target Group: Family and Community Historians

In February 2020, the Library conducted a qualitative survey to measure the Library's relevance to researchers. The family and community historian group was identified as a target for the survey because they are active users of a broad range of the Library's collections and resources. Family and community historians use the Library's collections for a range of research projects, including personal family histories, self-published works, website content and journal articles.

Responses to the survey were resoundingly positive. An overwhelming majority commented that collections are relevant and add significantly to their research outcomes, and some noted the value of uncovering material of which they were previously unaware.

The survey also revealed that a large number of researchers are accessing collections online, with a proportion using both onsite and online services. A majority are frequent users and many indicate they use the collections weekly.

The survey revealed that community and family history researchers are also heavy users of other Library research support services, including Ask a Librarian, online research guides, bibliographies, frequently asked questions and learning programs.

The survey revealed that family and community historians' research using the Library's collections resulted in a diverse range of products: cemetery tours; a sporting club history; consultancy reports; geocaches with a local history theme; podcasts for radio; PhD theses; and submissions to government projects. Most researchers indicated they would promote the Library to others in the community.

2.4 Strategic Priority Two: Connect

PRIORITIES

- Extend national reach and engagement, increasing the number and diversity of Australians who engage with the Library's collections.
- Curate engaging onsite and digital experiences that delight, inspire and nourish Australians' curiosity about the nation's past, present and future.

ACTIONS 2019–20

With the National Museum of Australia and the Australian National Maritime Museum, launch the digital platform Horizons and Reflections: Endeavour 250 to support community engagement and access to collections around the 250th anniversary of James Cook's Pacific voyages.

In 1768, British explorer, surveyor, navigator and cartographer James Cook set sail on HMB *Endeavour* to conduct scientific research in the Pacific region. In 2017–18, the Australian Government funded the Library to conduct a four-year program of work to mark the 250th anniversary of James Cook's voyage.

Horizons and Reflections: Endeavour 250 was created as a digital platform to tell stories of exploration, contact and encounter. The Library drew on expertise and collections from its own and partner institutions to develop the material, in collaboration with the Australian National Maritime Museum and the National Museum of Australia.

In 2019, the Australian Government changed the scope of the project—there was a desire to build a broader public-information website that covers the full package of 250th anniversary activities and events. Therefore, on 1 November 2019, all responsibility for developing, hosting and maintaining the website was transferred to the then Department of Communications and the Arts.

The Department of Infrastructure, Transport, Regional Development and Communications released the Endeavour250 website on 29 April 2020: endeavour250.gov.au.

Implement a new fundraising strategy and leverage government funding to increase and enhance access to the Library's collections through the Treasured Voices campaign.

In 2018, the Library launched an ambitious philanthropic plan to raise \$30 million over ten years to digitise more of the Library's superb collections and support the fellowships and scholarships program.

In 2019–20, the Library further developed its philanthropic capacity by investing in a new philanthropy team within the Office of the Director-General. The philanthropy team will work with supporters to realise the Library's vision of sharing our most important, impactful and unique collections online, providing access for all Australians.

The Library is grateful for generous support of its digitisation program. Funds from Principal Patron Jane Hemstrich have enabled our largest philanthropically supported digitisation project to date. We also received philanthropic support that will assist us to preserve and digitise the papers of iconic poet A. B. 'Banjo' Paterson and digitise all Australian Jewish newspapers. Work on these digitisation projects will commence in 2020–21.

The Library's philanthropic efforts to support its digitisation program have been assisted by Australian Government funding of \$10 million over four years to digitise significant items from the national collection, beginning with the personal archives of two instrumental figures in Australia's history—General Sir John Monash and Sir Robert Menzies.

General Sir John Monash—polymath, prolific correspondent, engineer, avid collector and effective military strategist—amassed a personal collection of some 280 boxes of archival material over his lifetime. It contains diaries; photographs; plans for the Iona estate—his home in Melbourne; ephemera from travels; and correspondence, including that from the First World War, and Gallipoli in particular. Over 160 boxes from this personal archive have been digitised and are now accessible to all Australians through Trove. Digitisation of the archive continues. The historically rich letter-books will be preserved and available online by the end of 2020.

Scoping and planning for digitisation of the personal archives of Australia's longest-serving prime minister, Sir Robert Menzies, is underway. The depth and historical significance of the Menzies archive provides researchers with extraordinary insight into Australia's political and military past. This vast archive runs to almost 600 boxes. The material has been reviewed and priorities for digitisation have been established. There is a focus on Menzies' prolific correspondence with world leaders, including Sir Winston Churchill, and negotiations with his own party and the various opposition leaders he faced. Digitisation of this material will commence in 2020–21 and is expected to take some years to complete.

Philanthropy continues to support a range of other Library priorities. Ongoing and generous philanthropic support continues to fund the Kenneth Myer Lecture, the Seymour Lecture in Biography and a range of fellowships and scholarships. We are also grateful to the late Ann Moyal AM for a generous bequest. We expect that funds generously donated by anonymous donors will lead to the appointment of a new curatorial position in 2020–21.

In total, the Library has raised \$4.23 million to date, against a two-year target of \$4 million and a ten-year target of \$30 million.

While acknowledging the likely impact of COVID-19 on giving in the short term, the Library is committed to its long-term philanthropic objective, to maximise the enormous benefit digital access can provide to the Australian community.

Deliver a renewed Trove, with refreshed branding and user experience.

Trove is the National Library's online platform—a single access point that offers Australians the opportunity to discover a huge array of unique Australian content, such as artefacts, curiosities and stories from Australia's cultural, community and research institutions. It is one of Australia's most popular online search platforms.

Since the launch of Trove in 2009, public appetite for digital material has grown rapidly, with almost 90 per cent of Trove users seeking digital information. Increasing digital demand was a key driver for directing the Australian Government's modernisation funding towards enhancing and refreshing the platform.

The rebranded and upgraded platform was officially launched to the public on 26 June 2020 by the Hon. Paul Fletcher MP, Minister for Communications, Cyber Safety and the Arts, who also announced a further eight million dollars in funding over two years, to support ongoing development of Trove. The refreshed site aims to connect with a broad cross-section of Australian society, including younger Australians and diverse communities.

The site features a persistent Acknowledgement of Country, a First Nations portal and other features to create a culturally safe place that will deepen Aboriginal and Torres Strait Islander engagement. The Library worked with the La Perouse Aboriginal Community (Sydney) and Cherbourg's Ration Shed Museum (Cherbourg, Queensland) which undertook testing and consultation throughout the project.

User experience has been enhanced by the addition of browse trails, optimised access for mobile phone browsing, a curated visual experience and the ability to form collaborative lists that allow the community, including families, teachers and students, to research together in new ways.

An essential element of the project was the development of a brand that accurately reflects the collective and collaborative nature of Trove. The brand will strengthen the public perception of Trove as a hub of digital content supported by hundreds of Australian organisations. A new Trove Partners logo, together with additional features, highlight Partner relationships and content across the website.

Additional features specifically directed at the Partner community include a Partner Learning Hub, built using the Moodle Learning Management System, and a password-protected dashboard that provides Partners with collection analysis and insights into how their collections are being used. Collection Feature functionality enables Partners to curate items from their collection around a particular theme, such as a local event or exhibition.

Case Study: Pandemic History and Relevance to Researchers—The Spanish Flu

With the outbreak of COVID-19, there was a surge of public interest in the voices and stories of those who lived through a similarly widespread and life-altering epidemic—the 1919 influenza epidemic, or Spanish Flu. The Library holds more than 40 rare oral interviews in which people from across Australia discuss their experience of living through the traumatic 1919 pandemic.

The voices provide a fascinating record of the similarities between the present pandemic and that of 100 years ago—the importance of cleanliness, the use of masks and the extraordinary contributions made by health professionals and community members. They also highlight some of the differences, such as a greater awareness today of how germs are transmitted and how hospitals are now resourced with modern medical technology.

Due to the limited availability of recording technology in 1919, these rare personal reflections were collected some time after the pandemic, in the second half of the twentieth century. The people who discussed the Spanish Flu's incredible impact are remembering something that they experienced many decades earlier. Among accounts of loss and grief there are also inspiring stories of resilience, kindness and contribution.

Case Study: Climate Researcher Uses Trove to Tell of Federation Drought

In a scientific world first, the Commonwealth Scientific and Industrial Research Organisation (CSIRO) has used Trove's digitised newspapers to reconstruct the impact of the historic, continent-wide 'megadrought' of 1891 to 1903, known as the Federation Drought, on Australia's flora, fauna and landscape.

Dr Robert Godfree conducted a basic search of Trove's digitised newspapers for reports on the Federation Drought and developed a scientific process to gather the data he needed. He analysed thousands of articles for data related to biodiversity loss and found that the data from the period of the drought clearly stood out among all other drought periods, with mass landscape-level degradation and massive reduction in biodiversity.

Dr Godfree describes the 'monumental scale of this drought' affecting landscape, biodiversity and lives: 'People reported thousands of dead animals, and entire forests dying. It was a transformative event in Australia's environmental history—probably more significant than any subsequent event, in terms of degradation'.

Working with his colleagues at CSIRO, Dr Godfree's findings were published in July 2019 in the *Proceedings of the National Academy of Sciences of the United States of America*, and the dataset was made available through Trove. Since its publication, the report has attracted widespread interest from the scientific community, especially amid concerns that climate change could increase the likelihood that 'megadroughts' will occur.

Dr Godfree has commented on the importance of learning from rare events in nature, noting: 'There hasn't been a drought this big in Australia's living memory, and it's important for us to realise the magnitude of what could happen.' He also comments on the role of Trove in providing the gateway to access this information: 'Without Trove, this would not have been possible. Trying to find this kind of data would have been like finding a needle in a haystack'.

Implement the Library's first Reconciliation Action Plan.

The National Library of Australia is committed to deepening engagement with Aboriginal and Torres Strait Islander peoples. We develop inclusive collections, services and relationships to ensure First Nations perspectives are reflected as a priority and to ensure a culturally safe place to access these collections.

A key step toward deepening our engagement with Aboriginal and Torres Strait Islander peoples was the development of the Library's Reconciliation Action Plan. Working closely with Reconciliation Australia, a final Innovate Reconciliation Action Plan has been approved to commence in July 2020. While this is the first Reconciliation Action Plan in the Library's history, the higher Innovate level recognises that the Library has been on this journey for some years.

To assist in strengthening relationships with Indigenous communities and expanding understanding of Indigenous culture, an Indigenous Engagement section has been established under the Library's new structure. A director of Indigenous engagement is in place to lead activities in this area and develop a longer-term plan for engaging with communities.

Deliver high quality learning experiences for Australians of all ages, through a wide range of platforms and delivery mechanisms.

Over the spring and summer months of 2019–20, the Library presented *Story Time: Australian Children's Literature*—an exhibition of Australian children's literature from the colonial period through to the present day. The exhibition gave families the opportunity to explore the imaginative and magical worlds created by some of Australia's favourite writers and illustrators, through books, manuscripts, illustrations, children's toys and ephemera.

The exhibition featured modern classics by Shaun Tan, Oodgeroo Noonuccal, Jeannie Baker, Mem Fox, Bronwyn Bancroft, Robert Ingpen and Emily Rodda, as well as treasured characters Blinky Bill, Snugglepot and Cuddlepie, Mothball the wombat, Mr Chicken, the Green Sheep and many more. The exhibition was supported by a companion book, *Storytime Stars*, and public programs offering opportunities to engage with writers and illustrators. The exhibition attracted close to 45,000 visitors. It was presented in association with the National Centre for Australian Children's Literature.

To complement the exhibition, the Library's 2019 Ray Mathew Lecture was delivered by acclaimed children's author and Australian Children's Laureate (2018–2019) Morris Gleitzman. The lecture, 'Stories Create Our Future', reached an online audience of over 20,000 people.

The 2019 Kenneth Myer Lecture, supported by The Myer Foundation and presented in Canberra and Melbourne, was delivered by journalist Peter Greste. The lecture was titled 'Press Freedom in Australia and Why It Is in Crisis'. The 2019 Seymour Biography Lecture, supported by Dr John Seymour and Mrs Heather Seymour AO, was presented by Professor Judith Brett. The subject was 'Public Life, Private Man: Writing the Biography of Alfred Deakin'. Both of these lectures also reached significant online audiences.

Continuing in its role to support research and associated technologies, in September 2019, the Library hosted the Australian and New Zealand Maps conference 'Mapping in Action'. The conference showcased research utilising historical maps and current geospatial data visualisation. Discussion topics included mapping linguistic properties of Indigenous place names, Pacific cultural practice and marine protection archaeology. The event attracted 130 participants from Australia and New Zealand.

In September 2019, the Library launched an enhanced eResources portal that provides readers with a modern interface and improved functionality to search full-text journal articles and ebooks across databases and platforms. Following the upgrade, use of the Library's eResources grew significantly each month, peaking in May 2020 with 50,000 uses that month.

Participation in Canberra's Enlighten Festival in early March 2020 gave us an opportunity to extend audience reach through our digital offerings. In addition to a soundscape drawn from the Library's oral history collection, a video of the projections displayed on the Library building was shared online and experienced by many more Australians.

The Library's past investment in digital infrastructure meant that, at the outbreak of COVID-19, it was well positioned to continue its service delivery in an online environment. As lockdown restrictions were implemented and families began homeschooling, use of the Library's Digital Classroom increased dramatically, to the point where it had tripled the previous year's usage. New content, including the online modules 'Participation and Protest' and 'Cook: Legend and Legacy', met the high demand for remote learning tools.

The Library has been streaming onsite events to an online audience for some time. As restrictions increased from March as a result of COVID-19, the Library was able to use its experience in this area to transition efficiently to a digital-only outreach program. New digital content was created, curated and released weekly during autumn and winter, and in 2019–20 reached a national audience of 340,486.

In 2019–20, several National Library Fellowship lectures were delivered to onsite and digital audiences. Research topics by fellowship and scholarship recipients this year included children's engagement with urban nature; love in China from the 1950s to the present; R.G. Casey and the Bengal famine of 1943; the history of advice to women; Burbang (a work of immersive dance-theatre); Scottish-Australian musical traditions in the early nineteenth century; and the idea of Asia in world politics. The Library also offered several webinars, including 'Family History', 'Getting Started at the Library', 'How to Find and Date Photographs' and 'Tracing the History of Your House', which were aimed at building online research skills. There was a significant increase in webinar attendance during the lockdown, with the 500-place sessions consistently booked out. Learning webinars also attracted higher-than-usual engagement from rural and remote parts of Australia, with one in three participants attending from regional areas.

Digital programs took viewers behind the scenes to engage with the Library's treasures and explore Australian stories. Audiences were also encouraged to participate in online discussion about their experiences during the pandemic. On 10 April 2020, the Library premiered an online digital event, 'This Is History', with historians Dr Chris Wallace and Professor Frank Bongiorno AM. The two speakers discussed the importance of documenting everyday life during irregular times. The event proved to be popular and rapidly achieved over 30,000 views. Since the event, the Library has received many comments and messages from its audience about how they are keeping, or plan to keep, a journal of their pandemic experiences or encourage their children or grandchildren to do so.

While the Library's front doors were closed for ten weeks during the COVID-19 pandemic, social media provided an essential communication channel to keep readers and researchers updated on Library activities. The Library used social media to promote online services, webinars and Digital Classroom, and to engage our audience with online events. Viewers were able to tune in to events and webinars long after the initial broadcast, and all of the Library's video content was popular. This activity extended the Library's national reach; many of the webinar participants were first-time users of Library services.

PERFORMANCE MEASURES FOR CONNECT

Table 2.4 Number of online engagements 2019–20

Performance Measure	Actual	Target
Number of online engagements	18,796,600	19 million

Note: This performance measure is from the 2019–20 Portfolio Budget Statements, Program 1.1, Table 2.1.2, page 200; and the 2019–20 Corporate Plan.

The number of Australian online engagements with the Library in 2019–20 was similar to 2018–19. In 2019–20, the Library collated geographical locations of Australian users for the following digital services: the catalogue, the National Library website (nla.gov.au), digital collections, eResources, Trove Collaborative Services and Trove. The data show that 75 per cent of users were from New South Wales, Victoria and Queensland. Regional and remote communities were well represented. Trove and digital collections services accounted for 89 per cent of digital access services.

Table 2.5 Number of onsite engagements 2019–20

Performance Measure	Actual	Target
Number of onsite engagements	212,956	370,000

Note: This performance measure is from the 2019–20 Corporate Plan.

In 2019–20 there were 212,956 onsite engagements with the Library. This is a reduction of 52.9 per cent when compared with the previous year. While a reduction was anticipated as a result of programming changes and the conclusion of activities marking the fiftieth anniversary of the Library building in 2018, and the very successful *Cook and the Pacific* exhibition, for the first six months of the year engagements were tracking well against targets. Visitors responded positively to the exhibition *Story Time: Australian Children's Literature*, which was on display from August through to mid-February, aligning with activities such as Children's Book Week and the announcement of Ursula Dubosarsky as the Australian Children's Laureate in February. Onsite learning programs were also drawing consistent attendance. From late November, however, environmental factors, including smoke from coastal bushfires, saw visitation diminish significantly over the summer and some events were cancelled, including a family day. The State of Emergency caused by the fires across the region slowed interstate visitation through January and February in particular. From 23 March, the Library was closed to the public in response to the COVID-19 pandemic and all onsite public programs ceased from 17 March. Resources were focused on digital programming for the remainder of the financial year, resulting in high levels of engagement with Digital Classroom and curated digital events.

Table 2.6 Percentage increase in use of the digital collection 2019–20

Performance Measure	Actual	Target
Percentage increase in the use of the digital collection	12%	No target set

Note: This measure is from the 2019–20 Corporate Plan.

In 2019–20, the Library's online digital collections were accessed for 10.89 million sessions. This a 12 per cent increase on the previous year (9.72 million). Contributing to this steady increase are outcomes from the Trove Modernisation project and optimisation of external search functions.

The increase validates the Library's investments in its digital library infrastructure, with more Australians able to discover and use its rich collections from their home, school or workplace.

2.5 Strategic Priority Three: Collaborate

PRIORITIES

- In partnership with state and territory libraries through the National and State Libraries Australia (NSLA) network, build a comprehensive collection reflecting Australia's published digital record, sharing investment and responsibility for developing, preserving and providing access to these publications. With National edeposit—the shared service to build this collection—in place from May 2019, explore further opportunities to share national-scale collection, storage and preservation of other forms of digital heritage.
- In partnership with the galleries, libraries, archives and museums (GLAM) and research sectors, expand and enhance Trove to increase Australians' opportunities to engage with digital collections.

ACTIONS 2019–20

Implement the first year of the new Trove governance and business model, and grow the Trove partnership base.

Trove Collaborative Services (TCS) is the new service model for former Libraries Australia members and other partner organisations that contribute content to Trove. It creates a foundation from which Australian libraries and collecting institutions can manage and promote their digital collections and benefit from large-scale aggregation of digital content. Partners are offered a suite of services, including sharing in Trove's digital infrastructure, in exchange for a membership fee.

Implementation began in late July 2019, when all existing Libraries Australia members received information on the new model. Within four months, 90 per cent of previous Libraries Australia members had transitioned to TCS. By the conclusion of the 2019–20 financial year, the retention rate had risen to 95 per cent.

In December 2018, the Library released a new pricing method based on cost-recovery principles. The Library offered Partner organisations a transition plan to assist them in moving to the new pricing model. This resulted in a small reduction in Library revenue in 2019–20 compared with the previous financial year.

Many TCS Partners are due to receive a fee increase in 2020–21, but it is not yet clear what impact COVID-19 might have on Partner revenue. The Library anticipates that TCS Partners, particularly in the university sector, will face financial challenges. The pandemic has delayed the extension of the TCS membership model to galleries, archives and museums, originally planned to begin in the 2020–21 financial year.

In keeping with positioning Trove as a national collaborative service, the Library has established a Trove Strategic Advisory Committee to obtain strategic input and advice from the Partner community on issues affecting Trove services and infrastructure. In October 2019, the Library held an election to determine the membership of the committee. The Partner community elected six representatives—three from the institutions representing the top 50 per cent of the revenue base and three from the hundreds of smaller libraries. The Library appointed two additional members to ensure diversity of representation across the broad membership base. Trove Strategic Advisory Committee membership is listed at Appendix F on page 143.

Lead a collaborative design approach to determine the future of national web archiving infrastructure, and represent Australia's interests and achievements as a leading member of the International Internet Preservation Consortium.

The Australian Web Archive (AWA) is a collection of website snapshots from 1996 to the present. It includes the PANDORA Web Archive (a collection created in partnership with cultural institutions around Australia), government websites formerly accessible through the Australian Government Web Archive and websites from the .au domain collected annually through large-scale crawl harvests. The archive provides a digital historical record of Australian life.

The AWA was launched in early 2019. Since then, the Library has undertaken an architectural review and prototyping exercise to explore future options for enhancing its performance, security and maintainability. As a result, the hardware powering web archive search was upgraded, which brought performance more in line with Trove's other search zones and expanded capacity for expected growth. User experience was further improved by upgrading technologies to enhance replay of archived websites and improve collection via browser-based archiving tools. A scoping exercise in 2020–21 will review the needs and capacity of each NSLA member in regard to web archiving and to establish whether a collaborative model, with co-investment in upgraded infrastructure, is viable.

Collecting and workflow enhancements were made to extend the life of the ageing PANDAS workflow system and to better support state library partners. The Library and its partners also collaborated to build an extensive collection documenting the COVID-19 pandemic, containing over 1,000 websites.

The Library has continued its leadership role within the International Internet Preservation Consortium (IIPC) Steering Committee, with the appointment of the Library's Assistant Director of Web Archiving as vice-chair and web archiving technical leader, co-leading the Tools Development Portfolio. Despite the cancellation of a number of IIPC events due to COVID-19, the Library continued its contribution remotely via the steering committee and Tools Development Portfolio.

Collaborate with partners in the Pacific region to improve knowledge of and access to Pacific cultural heritage resources, contributing to the United Nations Sustainable Development Goals.

The Pacific Virtual Museum will provide a single access, web-based portal assisting people from the Pacific to access their digitised cultural heritage, much of which is stored in offshore institutions. The content is aggregated from partners, including Trove and DigitalNZ. It was announced at the Library and Information Association of New Zealand Aotearoa conference on 21 October 2019.

The Pacific Virtual Museum Pilot Program is led and implemented by Te Puna Mātauranga o Aotearoa, the National Library of New Zealand, in collaboration with the National Library of Australia. The program is an Australian Government initiative, funded and managed by the Office of the Pacific in Australia's Department of Foreign Affairs and Trade.

A workshop on the virtual museum, that was to be held in Auckland in March 2020, was cancelled due to COVID-19. However, collaboration with partners around the Pacific has continued virtually to progress the rapidly evolving project, with the launch of a public beta version currently scheduled for September 2020.

AUSTRALIAN Code-a-thon: Improving Access for First Nations People

The Australian Institute of Aboriginal and Torres Strait Islander Studies (AIATSIS) AUSTRALIAN database provides information on over 1,200 Indigenous Australian languages, both current and historical. The system gives each language an alphanumeric code that functions as a unique identifier.

In 2018, the Library and AIATSIS successfully petitioned the Library of Congress to adopt the AIATSIS AUSTRALIAN coding system in place of the single code it was using to cover all Indigenous Australian languages. Together with AIATSIS, the Library also actively encouraged libraries nationally to adopt the AUSTRALIAN coding system. The coding system has been taken up by over 70 libraries across Australia.

During NAIDOC Week in 2019, to mark the 2019 Year of Indigenous Languages, AIATSIS partnered with the Library community to hold an AUSTRALIAN National Code-a-thon. Participants—including librarians, Trove text correctors, volunteers, language practitioners and the general public—updated catalogue records and added Trove tags using AIATSIS' AUSTRALIAN database codes. By the end of the week, a total of 8,017 records in the Australian National Bibliographic Database had received an AUSTRALIAN Indigenous Australian language code, with 465 unique languages represented.

The results and impact of this event have far exceeded expectations. It could only have been achieved through the collaboration of Libraries Australia and state and territory libraries, led by the National Library.

The work done during the AUSTRALIAN National Code-a-thon has resulted in a searchable map, made available in the June Trove release, that showcases the diversity of language material available in Trove and an easy way to discover all works in a particular language. Indigenous Australian language materials are easier to find than ever before. Ongoing promotion of the uptake of AUSTRALIAN is assisting communities to keep traditional languages strong into the future.

PERFORMANCE MEASURES FOR COLLABORATE

Table 2.7 Percentage of stakeholders that identify the Library as a trusted collaborator

Performance Measure	Actual (%)	Target (%)
Stakeholders that identify the Library as a trusted leader, collaborator and/or partner	100	90

Note: This measure is from the 2019–20 Portfolio Budget Statements, Program 1.1, Table 2.1.2, page 200; and the Corporate Plan 2019–20.

Qualitative Evaluation

Measure: The Library as a Trusted Collaborator
Target Group: National and State Libraries Australia (NSLA)

With over 40 years' experience working together with state libraries, the National Library continually seeks improved ways to work with partners to maximise access to information for Library users and the broader Australian community. In 2020, chief executive officers (CEOs) of NSLA were surveyed to evaluate views on the National Library of Australia as a trusted leader, collaborator and/or partner.

NSLA CEO responses were resoundingly positive, with all eight indicating a high or very high level of trust in the Library (75 per cent very high, 25 per cent high). The importance of the Library providing a culture of openness featured strongly in the responses, as did a desire for national strategic discussions around collection development and opportunities to share the Library's specialist staff knowledge through mentoring.

The NED scheme and other digital collection infrastructure—including the AWA—and leadership and advice to NSLA staff were noted as the services providing most value to their own library's work.

CEOs collectively recognised the criticality of Trove, noting that it is an essential part of Australia's national digital information infrastructure. They also expressed the importance of the Library having the capability and capacity to continue its much-needed leadership role in this space.

2.6 Capability

Our capability is what enables us to deliver on our mission to collect, connect and collaborate. The Library builds its capability to maximise return on the nation's investment and drive significant benefits for the Australian people. Within the Australian Government accountability framework, we manage strategic and operational risks to sustain our public value. In an era of declining trust in public institutions, the Library is maintaining, and strengthening, its role as a trusted knowledge institution.

PEOPLE

Blueprint Organisational Redesign

In May 2019, the Library announced the commencement of an internal organisational redesign, the first in over 20 years. The Blueprint redesign will position the Library as a modern and sustainable organisation and give it the capability to respond flexibly to opportunities and challenges. The redesign was informed by developments in international collection and library management, capital management, user information needs and the need to embrace digital solutions to attain efficiencies.

Experienced organisational redesign consultants were engaged to work with the Library to map a five-stage consultative process, aimed at implementation by 1 July 2020. Staff were highly engaged throughout the process. Regular briefings were given on progress and staff had opportunities to contribute ideas and expertise via workshops, surveys and other means. In line with Enterprise Agreement requirements, the Library consulted regularly with its internal Consultative Committee and the Community and Public Sector Union.

During the initial stage, the Library transitioned from six divisions to five branches: Collection, Collaboration, Engagement, Corporate and Digital. Key plans and policies were reviewed to support the implementation of the new operating model and to ensure the Library can focus on its highest priorities.

The proposed final structure was presented to staff in February 2020. Following a two-week consultation period and review, the final structure was confirmed and recruitment for the new structure commenced. The COVID-19 pandemic caused some implementation delays—full implementation is now expected at the end of 2020.

Workplace and Workforce Strategic Plan 2018–2022

The Library's 2018–2022 Workplace and Workforce Strategic Plan outlines a program of workforce initiatives aimed at ensuring the Library:

- has an appropriately skilled workforce that reflects the Library's needs now and in the future
- has a productive and safe working environment, optimising diversity and inclusion in our workforce
- builds and strengthens organisational capability and capacity over time.

In 2019, the Library established a key initiative from the plan, known as Feedback in Action (FIA). FIA enables us to analyse and respond to significant trends that were identified in the Library's APS Employee Census results. The census results showed that performance management was a key area for improvement, noting access and quality of performance feedback is key to employee engagement and wellbeing, agency productivity and development of organisational capability and capacity over time. The first FIA project included a refresh of the Library's Performance Management Framework. A contemporary approach to performance management has been introduced, with a simpler, conversation-based framework sharing responsibility between managers and staff. The revised framework is consistent with the updated Australian Public Service Commissioner's Directions. It was launched in November 2019.

Every two years, the Library hosts a cross-institutional Reflective Senior Leadership Program that develops collaborative leadership skills and networks using action learning. Action learning is an approach to problem-solving in which participants learn by doing and then reflect on their results. In 2019, staff from six agencies (National Archives of Australia, National Film and Sound Archive, National Gallery of Australia, National Museum of Australia, National Portrait Gallery and National Library of Australia) participated in two action learning sets, each of which focused on resolving a group problem without the need for a designated leader. Relationship-based action learning has a strong focus on developing influencing and collaboration skills and encourages participants to think about their own experience as they share expertise and knowledge with others. Participants worked together from July to October, when they presented their solutions to senior executives across the cultural institutions.

FACILITIES

In January 2020, buildings and homes across Canberra were badly damaged by a severe hailstorm that swept across a limited section of the Australian Capital Territory. The Library sustained significant damage to its heritage copper roof, and an independent assessment of the damage confirmed the entire roof requires replacement. The Library's insurer has established a reserve to fund the roof replacement works and associated asbestos remediation works in the ceiling space. The Library will go out to tender for the project, with the roof replacement work scheduled to commence in 2020–21.

As the Library carefully designs the replacement roof, a protective weather cover was installed over the damaged copper roof. This temporary protective coating, known as Stormseal, will be progressively removed as the roof replacement works are completed. Maintaining the heritage-protected features of the building and complying with planning requirements of the Parliamentary Zone are of key importance as the Library works with heritage and planning bodies on the copper roof replacement.

In 2018–19, the Library identified an increased risk of exposure from remnant asbestos in its plant rooms and ceiling space. Following extensive testing and assessment, the Library commenced an asbestos removal and remediation program. This staged project continued in 2019–20, with the federal Budget allocating \$1 million to the Library to continue the remediation. Following the hail damage to the heritage roof in January, the Library will incorporate the remaining asbestos remediation works into the roof replacement project during 2020–21.

The Library's heating, ventilation and air-conditioning (HVAC) system is an integral component of our operations, ensuring appropriate conditions for the preservation of the Library's collections. The HVAC system also provides a suitable environment for the staff and public occupants of the building—up to 1,000 people every day.

With an ageing HVAC system, the Library has undertaken a major redesign of the HVAC system in recent years. In August 2019, the Library's Council approved an approach to the market for a construction contractor to commence a major upgrade of the Library's HVAC systems. Following an open market tender process, ministerial approval was obtained in May 2020. This significant project will commence in early 2020–21.

The design of the new HVAC system has the in-built flexibility to accommodate future plans arising from the new building master-planning exercise to be conducted in 2020–21.

TECHNOLOGY

The Library's IT Strategic Plan and Technology Roadmap are the primary documents guiding the Library's vision, innovation and progress in the digital space.

This year, the Library completed an Australian Public Service Modernisation Fund project that aligned the Library's operations with Australian Cyber Security Centre baseline guidelines, implemented an information security management system and enhanced its analysis and reporting capability.

Progress on the technology roadmap included an upgrade to the user management system underpinning internal and public-facing Library systems and upgrade of Google Analytics to a whole-of-government managed account, providing enhanced reporting and detail. The Library made efficiencies to its application profile, resulting in a streamlined approach and decommissioning of legacy applications.

Innovation projects this year have focused on discoverability and the investigation of crowd-sourced geolocation of historic maps and automated labelling and description of historic images. To demonstrate the effectiveness of crowd-sourced geolocated maps, the Library developed and trialled a prototype service. Following positive user feedback and further review, the service will move to production in the 2020–21 financial year.

NATIONAL LEADERSHIP

As a leader in its field, the Library collaborates with and provides advice to libraries and cultural institutions across the country to preserve national collections and progress digital access. NSLA is the peak body for Australia's national, state and territory libraries. As Chair of NSLA, the Library's Director-General Dr Marie-Louise Ayres is instrumental in strategic planning and national collaboration to preserve the nation's heritage and culture and deliver services to the Australian people.

Trove is an exemplar of the Library's ability to harness collective effort and produce results. From the outset, Trove has been a national collaboration, initiated and led by the Library. Over decades, the Library has built the infrastructure and policy framework that has enabled Australian libraries and collecting institutions to promote collections and digital content through Trove.

In 2019, the Library established the Trove Collaborative Services (TCS) membership model—a governance and pricing framework for the nearly 1,000 organisations that contribute content to Trove. The new model has supported Partner engagement in strategic decision-making. For more information on the TCS model, see pages 34 and 44.

Digital preservation and management is critical to the Library's immediate and long-term planning. As part of the Library's award-winning Digital Library Infrastructure Replacement program, the Library became the first national library to adopt the Preservica software suite to manage and maintain ongoing access to digital collections as technologies evolve and change. This digital preservation infrastructure facilitates management of born-digital published and unpublished collections, with scope to extend to other digital collections, including web archives, oral histories and newspapers.

Drawing on its reputation and experience in digital preservation and as an early adopter of Preservica, the Library has shared experiences and provided extensive training and advice to other institutions transitioning to the infrastructure. Advice has been provided nationally and internationally and extends to active participation in the broader Preservica online community.

GOVERNMENT FRAMEWORK

In December 2019, Library staff were informed that, under Section 24(1) of the *Public Service Act 1999*, a determination was being considered as an alternative to bargaining for a renewed enterprise agreement (EA), with the Library's EA nominally due to expire in March 2020.

Following the APS Commissioner's approval of proposed productivity initiatives, over three-quarters of eligible employees participated in a sentiment survey. An overwhelming majority (96.7 per cent) supported a determination that provides three annual two per cent pay increases and a one-off four per cent increase on first-aid, health and safety and restriction allowances.

On 9 April 2020, under COVID-19 economic measures, the government placed a six-month pause on wage increases for non-SES Commonwealth public sector employees, effective from 14 April 2020. The two per cent pay increase due to Library staff on 24 March 2021 will now be deferred by six months and due on 24 September 2021.

FINANCIAL RESOURCES

The Library receives funding from a variety of sources. The Australian Government provides funding for Library operating activities and equity funding for collection acquisitions. In more recent years it has also provided tied funding injections for specific projects. While these funds have led to significant improvements to the Library's world-leading digital infrastructure – and therefore citizen access to Australian cultural heritage – the short-term nature of the funds also poses challenges. Uncertain future resourcing affects longer term planning and can impede timely upgrade of core services. In addition, tied funding for infrastructure projects can result in increased depreciation costs (arising from purchase and development of hardware and software assets), placing pressure on the Library's available resourcing.

The Library also generates own-source revenue and seeks philanthropy to support access projects, which provide value to Australian readers and researchers.

The Trove Collaborative Services (TCS) funding model provides own-source revenue, and the Library aims to transition to a full cost-recovery program over time. Partner membership fees cover ingest, interface and data management systems, as well as workflow systems for libraries. Revenue streams generated through the transition to the TCS model have met expectations to date. However, the Library acknowledges that the economic impact of COVID-19 may have longer term fiscal implications for ongoing provision of Trove services.

The Library continues to advocate strongly for investment to underpin its ongoing viability. The Library's key priorities for additional funding are to meet upcoming offsite physical storage needs and obtain the long-term funding needed to underpin a national digital research infrastructure platform. Both are critical to protecting the national collection and Commonwealth heritage assets.

In 2018, the Library's Council approved a new ten-year philanthropy strategy that aims to raise \$30 million in philanthropic support for the Library. In 2019–20 the Library invested in a new philanthropy team within the Office of the Director-General. In the first three-year phase of this strategy, the Library aims to raise \$2 million in gifts and pledges annually—an increase on previous annual revenue of around \$1 million. This target was exceeded in 2019–20, but the Library acknowledges that the philanthropic community have many calls on their resources as a result of the COVID-19 pandemic.

In 2019–20, the Library conducted a full revaluation of the national collection in accordance with Australian Accounting Standards, the Library's internal policies and financial statement audit requirements. Jones Lang LaSalle Public Sector Valuations Pty Ltd was engaged to conduct the valuation. Due to COVID-19 travel and social-distancing restrictions, the valuation was conducted virtually.

MODERNISATION FUNDING

As part of the 2016 Mid-year Economic and Fiscal Outlook, the Library was provided \$16.4 million in funding over four years from the Public Service Modernisation Fund to support innovation, productivity improvements and efficiency.

More than three-quarters of the funding was used to deliver: a significantly refreshed Trove website and branding; underlying digital infrastructure, including upgrades to the Library's cybersecurity capability; a new user management system; and a massive increase in available digital content.

As a result of the digital content expansion, 11.6 million pages of content are now available via Trove. This includes the iconic *Bulletin*; Parliamentary Papers (in partnership with the Parliamentary Library); Indigenous language publications; and the Australian Joint Copying Project (AJCP), previously only available in 10,000 reels of microfilm. The AJCP was a long-term project that identified and filmed Australian content held in archives in the United Kingdom. Many years after its completion, this content is now available to all.

The Library also commissioned expert significance assessments of three of its most important collections of early Australiana: the Rex Nan Kivell Collection, the John Ferguson Collection and the Gregory Mathews Collection. Preservation assessments were also completed to scope and prepare for future digitisation. This project has provided strong guidelines about great Australiana strengths, which the Library will use to attract digitisation funding. As one reviewer commented: '[the] Ferguson collection includes language studies of stunning rarity ... that cannot be digitised fast enough in support of the efforts being made to save and rekindle languages'.

Modernisation funding also allowed the Library to complete a critical and long-overdue upgrade to financial software, delivering new forecasting, budgeting and reporting capability. Significant progress was also made in a longer-term project to consider options for replacing the Library's integrated library management system, which is nearing the end of its life. The Library is working with an international network to share mutually beneficial business and systems intelligence, with a view to participating more fully in a viable open-source platform.

The Library completed its major Modernisation Fund program on time and within budget.

RISK MANAGEMENT

In 2019–20, the Library's Audit and Enterprise Risk Committee (AERC) and NLA Executive considered a range of matters and provided advice to the Library's Council to support the Library's engagement with risk. Key achievements included the revision of the Library's risk management framework and a refresh of related policy documentation and templates.

Matters that the AERC and the NLA Executive considered during the financial year included key emerging risks, such as Australia's unprecedented bushfire season, which had the potential to threaten one of the Library's key storage facilities, and a major hailstorm in January 2020, which caused significant damage to the Library's heritage building in Parkes. The bushfires prompted the Library to reflect on future bushfire risk to its Hume Repository, given the irreplaceable collection material stored there. The hailstorm caused significant damage to the roof of the Library's heritage-listed main building, with substantial associated costs and the risk of further damage through leaks.

COVID-19 presented a range of risks to the Library, its staff and patrons, including work health and safety risks to Library staff and visitors, as well as business continuity risks. The pandemic affected the Library's capacity to carry out key functions, including its operation as a physical lending institution (the Library closed to the public from 23 March and began staged reopening on 3 June) and as a workplace, as well as the continuity of its collection, digitisation and philanthropy work. From December 2019 through to 30 June 2020, the Library's Emergency Planning and Business Continuity Committee and the Library Reopening Working Group met regularly to address these risks and assess guidance from relevant authorities.

Financial sustainability remains a key risk for the Library, noting the impact of the bushfire season and COVID-19 on the Commonwealth Budget and the potential impact on the Library's ability to deliver its ten-year philanthropic program. A range of asset sustainment projects remain unfunded or only partially-funded, including the critical need for a viable offsite storage solution post 2025. The Library welcomes funding made available to the Department to investigate collection storage solutions for the National Cultural Institutions, and will work constructively with the Department on this project.

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FIRST AUSTRALIANS ON TROVE

Collection conversation: Baba Waiar



Cultural safety for First Australians



FIRST AUSTRALIANS



The Aboriginal

All categories



Advanced Search

Searching by language groups in Trove



Completing our Wartime History

USING TROVE TO SURFACE AN HISTORICAL SILENCE



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FIRST AUSTRALIANS ON TROVE

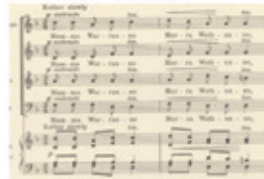
Collection conversation: Baba Wairar



Cultural safety for First Australians



Searching by language groups in Trove



FIRST AUSTRALIANS



The Aboriginal and Torres Strait Islander



Completing our War-time History
USING THOSE TO SURFACE AN HISTORICAL SILENCE



Back to School at Bamaga High
MORE THAN YOUR TYPICAL HIGH SCHOOL MAGAZINE

3.1 Role

The functions of the Library are set out in section 6 of the *National Library Act 1960*. They are:

- a. to maintain and develop a national collection of library material, including a comprehensive collection of library material relating to Australia and the Australian people;
- b. to make library material in the national collection available to such persons and institutions, and in such a manner and subject to such conditions, as the Council determines with a view to the most advantageous use of that collection in the national interest;
- c. to make available such other services in relation to library matters and library material (including bibliographical services) as the Council thinks fit, and, in particular, services for the purposes of:
 - the library of the Parliament
 - the authorities of the Commonwealth
 - The Territories
 - The Agencies (within the meaning of the *Public Service Act 1999*); and
- d. to cooperate in library matters (including the advancement of library science) with authorities or persons, whether in Australia or elsewhere, concerned with library matters.

The Library is one of many agencies in the Infrastructure, Transport, Regional Development and Communications portfolio with responsibilities for collecting Australian cultural heritage materials and making them available to the Australian public. The Hon. Paul Fletcher, Minister for Communications, Cyber Safety and the Arts, is the minister responsible for the Library.

The affairs of the Library are conducted by the Library Council, with the Director-General as executive officer.

3.2 Legislation

The Library was established by the *National Library Act 1960*, which defines the Library's role, corporate governance and financial management framework. As a corporate Commonwealth entity, the Library is subject to the *Public Governance, Performance and Accountability Act 2013* (PGPA Act).

3.3 Purposes

The Library ensures that documentary resources of national significance relating to Australia and the Australian people, as well as significant non-Australian library materials, are collected, preserved and made accessible either through the Library itself or through collaborative arrangements with other libraries and information providers.

By offering a strong national focus in all that we do, and cooperating with others who share our goals, we support learning and creative and intellectual endeavor; and contribute to the continuing vitality of Australia's diverse culture and heritage.

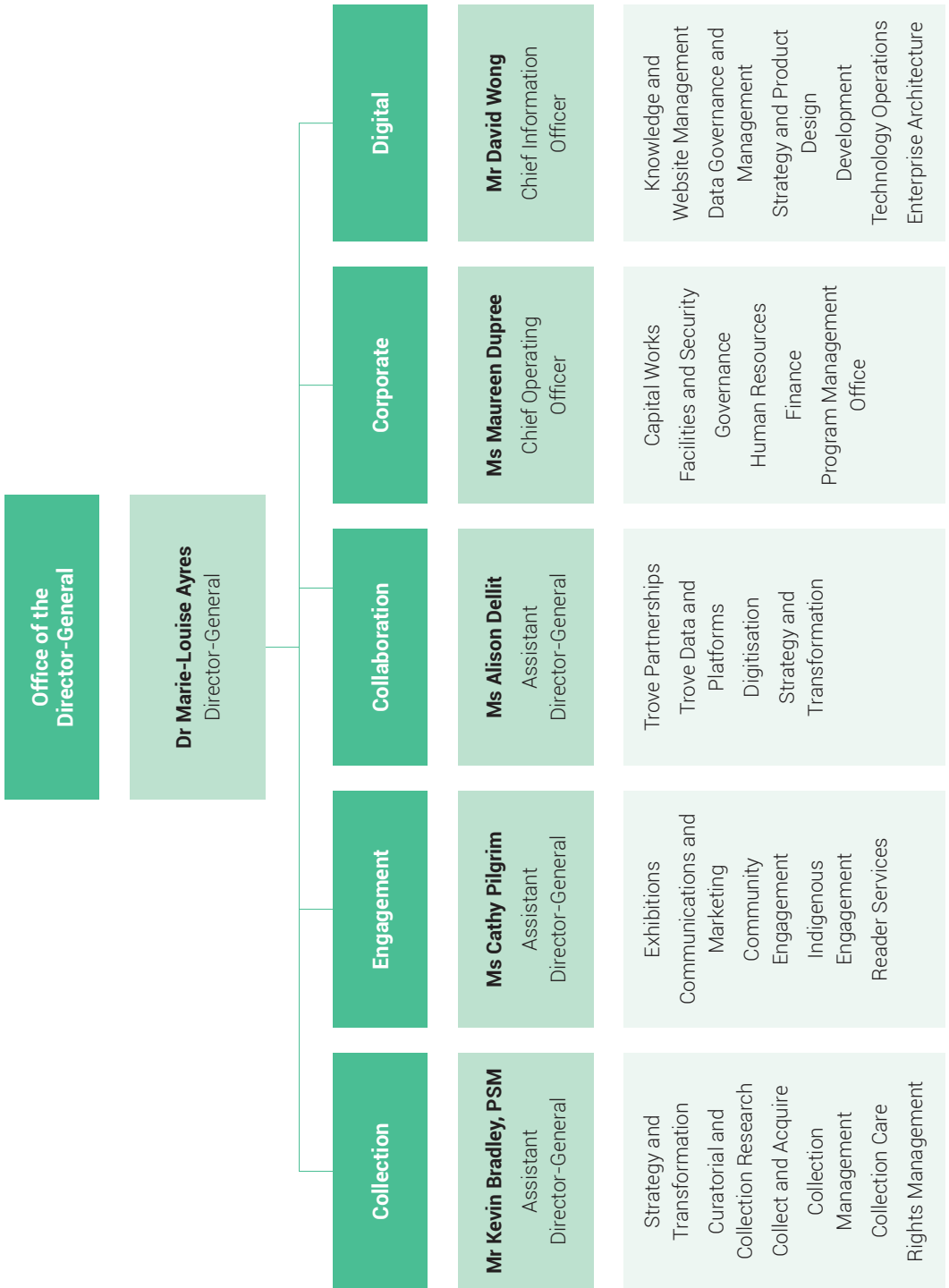
The Library has three strategic priorities:

- collect—we collect today what will be important tomorrow
- connect—we connect with communities, and connect communities with their national collections
- collaborate—we collaborate with others to maximise the national impact of cultural collections.

3.4 Organisation

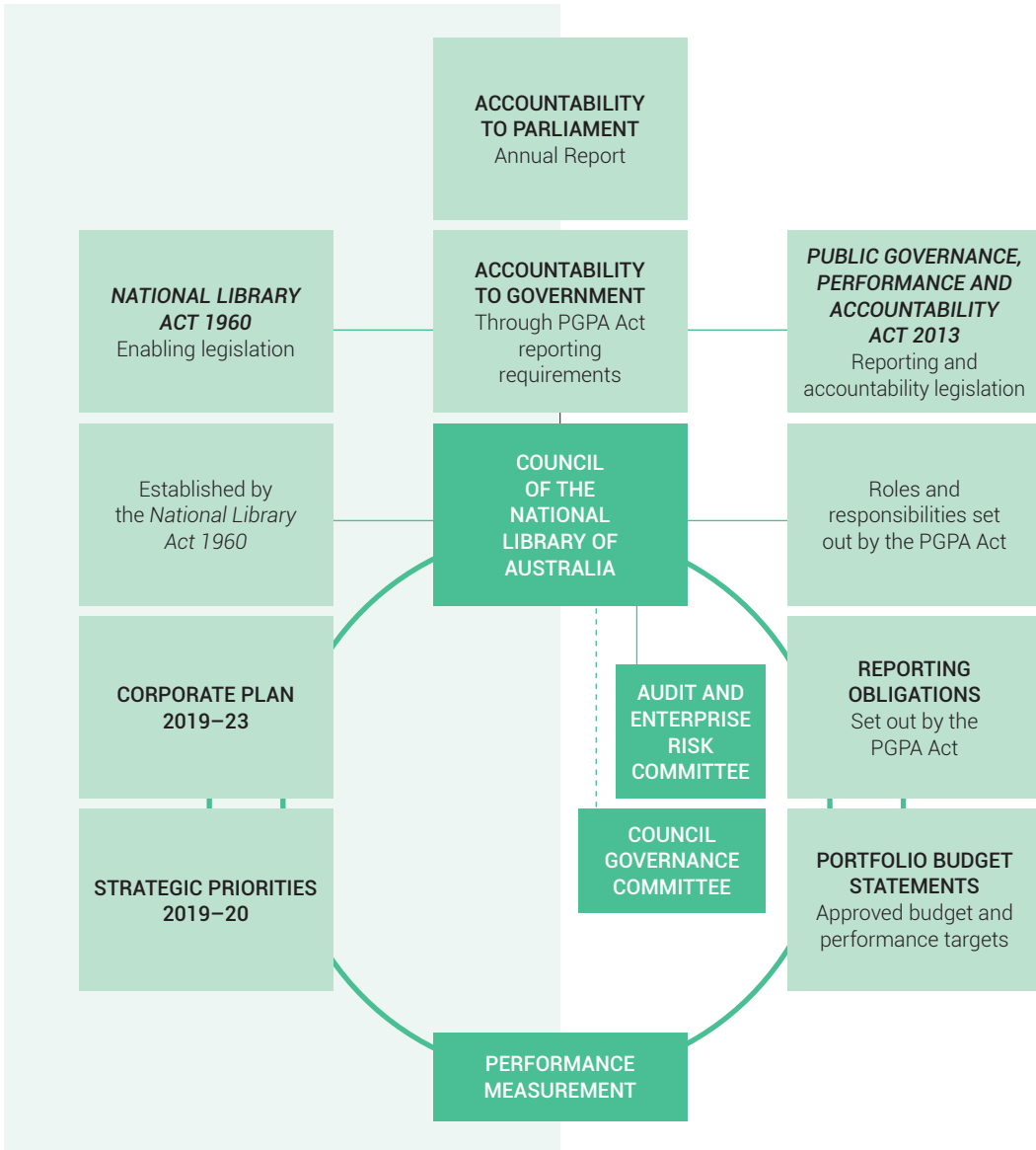
The Library's organisational structure, effective 30 June 2020, will be operationalised in 2020-21.

Figure 3.1 Organisational and senior management structure 30 June 2020



3.5 Corporate Governance

Figure 3.2 Corporate governance structure 2019–20



COUNCIL

Under the *National Library Act 1960*, the Library's affairs are conducted by the Council of the National Library of Australia. The Council has 12 members, including the director-general, one senator elected by the Senate, and one member of the House of Representatives elected by the House.

At 30 June 2020, there were no vacancies on the Council. Appendix A lists Council members and their attendance at Council meetings.

In 2019–20, in addition to general accountability and governance issues relating to compliance and finance, the Council considered a range of matters including:

- the 2030 strategic priorities
- the Corporate Plan 2020–2024
- digital futures for the Library
- the Treasured Voices philanthropy strategy and its progress
- the Public Service Modernisation Fund
- the Library's financial performance, including performance against the Portfolio Budget Statements
- the collection development policy and the collecting strategy
- the Library's response to COVID-19
- work health and safety updates
- updates on facilities management and capital works projects, including the heating, ventilation and air conditioning system replacement; asbestos remediation; and roof replacement projects
- fellowships.

The Library's Council and Executive participated in a strategic planning workshop to consider and define priorities to shape the Library's future direction. Priorities and actions are articulated in the 2020–24 Corporate Plan and will shape longer-term organisational planning, with a 2030 horizon.

The Council has two standing sub-committees: the Audit and Enterprise Risk Committee and the Council Governance Committee.

AUDIT AND ENTERPRISE RISK COMMITTEE

The Audit and Enterprise Risk Committee provides advice to the Council and the Director-General by independently reviewing the Library's operations, its risk management and performance frameworks, and the integrity of its financial accounts. The committee reviews all internal and external reports relevant to the Library and receives presentations from external and internal auditors.

Details of committee members, including their qualifications, meeting attendance and remuneration, are listed at Appendix A. The committee's charter is available at nla.gov.au/content/charter-of-libraris-audit-committee.

COUNCIL GOVERNANCE COMMITTEE

The Council Governance Committee comprises four non-executive Council members and has the authority to co-opt other non-executive Council members. The Council Governance Committee considered a range of matters in the reporting period, including draft charters for the Council and subcommittees.

Details of Council Governance Committee members are listed at Appendix A.

RISK MANAGEMENT FRAMEWORK

The Library has a clear structure for identifying, assessing and mitigating risks. Through regular review, it ensures that the framework reflects changes in practice and in the Library's operating environment. The framework supports the Council, the Audit and Enterprise Risk Committee and the Executive to effectively engage with emerging risks and manage identified strategic risks. The Audit and Enterprise Risk Committee provides independent advice to the Council and the Director-General on Library risk and assurance frameworks.

During the reporting period, the Library refreshed its enterprise risk management framework, with a view to achieving a better integrated risk management and accountability framework that supports high performance at entity and business unit levels. Initial work, which began in mid-2019, focused on identifying strategic risks and reframing risk categories and risk appetite statements. Subsequent work was undertaken in 2019–20 to revise the Library's Risk Management Policy, guidelines, tools and templates. The Library's fraud control framework was also revised and a fraud risk assessment completed.

AUDIT

The Library's internal auditor, Synergy Group Australia, reported to the Audit and Enterprise Risk Committee on three audits in 2019–20: performance information, cybersecurity prioritisation and collection management. The audits were a mix of compliance and performance assessments. The Audit and Enterprise Risk Committee receives reports on the progress of the implementation of audit recommendations. The Library also commissioned a management-initiated audit to scope the extent of underpayment of casual staff, which had been identified and self-disclosed to the Fair Work Ombudsman as a contravention of workplace obligations and industrial requirements.

The Australian National Audit Office (ANAO) began fieldwork at the Library in May 2020 as part of its follow-up performance audit of management of the national collections (the National Film and Sound Archive is also included in this audit). The ANAO is expected to report its findings in 2020–21.

PARLIAMENTARY COMMITTEES AND GOVERNMENT INQUIRIES

The Library was called to appear before the Senate Environment and Communications Legislation Committee, as part of the Budget Estimates hearings, in October 2019 and March 2020. The Library did not make any submissions to parliamentary committees or government inquiries in the period.

GOVERNMENT POLICY ORDERS AND MINISTERIAL DIRECTIONS

In accordance with 17BE(d) and 17BE(e) of the PGPA Rule 2014, it is noted that no government policy orders or ministerial directions were received during this period.

LOCATION OF MAJOR ACTIVITIES AND FACILITIES

The National Library of Australia operates from five buildings:

- Parkes Place West, Canberra ACT 2600 (main building and administration)
- 44 Tralee Street, Hume ACT 2620 (repository)
- 64 Sheppard Street, Hume ACT 2620 (repository)
- National Archives of Australia, corner of Flemington Road and Sandford Street, Mitchell ACT 2911 (repository)
- Australian Embassy in Jakarta (with locally engaged staff).

PROTECTING OUR ENVIRONMENT AND HERITAGE

The Library's Environment Network comprises staff who are committed to improving the Library's environmental initiatives. The network meets at least biannually, and has established terms of reference and membership to guide its work.

To gain a deeper understanding of international library practices for offsite storage facilities, the Library's Director, Facilities and Security was awarded a staff travelling fellowship to visit the United States and Canada to conduct research. This visit presented a number of ideas for constructing environmentally sustainable passive storage facilities. Lessons from these visits will inform the planning of a new offsite storage facility with a strong focus on ecologically sustainable development principles. The Library's existing offsite storage facilities continue to operate passively, without reliance on heating and cooling.

In a severe hailstorm in January 2020, the Library sustained significant damage to the heritage copper roof, which now requires replacement. Consultation on this significant project has begun with the Library's heritage consultant and the National Capital Authority, which is responsible for planning in the Parliamentary Zone. A like-for-like replacement with copper is considered the best option from a heritage and planning perspective. Careful design and planning will be undertaken to ensure an appropriate roof profile and design, in keeping with the heritage significance of the Library building.

Progress was made in 2019–20 on some of the works proposed in the Library's Conservation Management Plan. This included cleaning the external travertine façade and repainting the heritage entrance to the theatre and main reading room.

WORK HEALTH AND SAFETY

During the reporting period, the Library launched an updated version of its work health and safety management system, which consolidated multiple policies and procedures into a single document for practical use by all staff. An independent audit of the new document confirmed its conformance with regulatory requirements.

The main work health and safety (WHS) focus in early 2020 was responding to multiple unprecedented events: challenging environmental conditions, extreme weather and COVID-19. The Library developed an air quality protocol in response to the impact of bushfire smoke in January and February. The COVID-19 response included developing a pandemic plan, risk analysis, and guidance and protocol documentation to ensure ongoing WHS compliance and support of staff and visitors. WHS was a key consideration in the gradual reopening of the Library once COVID-19 restrictions were eased.

Refresher training was delivered to the Library's health and safety representatives to maintain their skills. Several planned training courses with face-to-face components have been postponed until COVID-19 restrictions ease further. Staff wellbeing was supported through the delivery of influenza vaccinations to more than 320 staff at an onsite online clinic in April 2020.

Three regulator-notifiable incidents occurred in 2019–20. In each case, Comcare required no further action.

The Library monitors rehabilitation performance against a range of measures, including time off work and adjustment of duties following an injury. To date, the key performance measures for 2019–20 have been met or exceeded.

Two compensable claims were submitted to Comcare in 2019–20. The Library's premium rates for workers compensation since 2017–18 are shown in Table 3.1.

**Table 3.1 Premiums for injuries suffered 2017–20
(as a percentage of wages and salaries)**

Premium rates	2017–18	2018–19	2019–20	2020–21
Premium rates for the Library	0.83	0.72	0.65	0.87
Premium rates for all agencies combined (for comparison)	1.23	1.06	0.85	0.85
Library premium rates as a percentage of all agencies	67.48	67.92	76.47	102

Note: Includes rates as amended retrospectively by Comcare.

The National Library notes an error in the Annual Report 2018–19. Page 54, paragraph 4 should read:

One notifiable incident occurred in 2018–19, relating to medical treatment. During this period, the Library also worked actively with the regulator by notifying Comcare of planned asbestos removal work.

ADVERTISING AND MARKET RESEARCH

In accordance with section 311A of the *Commonwealth Electoral Act 1918*, Table 3.2 is a summary of amounts paid by the Library to advertising agencies, market research organisations and media advertising organisations in excess of \$14,000 (inclusive of GST) for non-recruitment and non-tender services. The Library did not pay for the services of any polling or direct mail organisations.

Table 3.2 Library expenditure on advertising and market research 2019–20

Company	Type	Amount
Espresso Communications	Advertising agency	\$18,475
Objective Experience	Market research organisation	\$19,965

SIGNIFICANT NON-COMPLIANCE WITH FINANCE LAW

Under the PGPA Act paragraph 19(1)(e), accountable authorities are required to notify their responsible minister when significant issues have been identified.

Table 3.3 Significant non-compliance with finance law

Description of Non-compliance	Remedial Action
<p>In April 2020, the Library notified the Minister for Communications, Cyber Safety and the Arts, as well as the Minister for Finance, that it had identified underpayment of casual staff, in contravention of its workplace obligations and industrial requirements. The underpayment related to non-payment of loadings to casual staff for weekend and public holidays over a significant period of time.</p>	<p>The Library informed the Fair Work Ombudsman and casual staff, and engaged its internal auditor to identify the scope of the issue and calculate the underpayments. The Library rectified underpayments for casual staff impacted in 2019–20 before the end of the financial year and will rectify underpayments for prior periods as soon as possible in 2020–21. The Library is in discussion with the office of the Fair Work Ombudsman about further remedial actions, including training for managers and human resources staff, follow-up audits and improved procedures to minimise risk of further non-compliance.</p>

3.6 Summary of Financial Performance

Overall the Library recorded a deficit of \$8.836 million for 2019–20, compared with a deficit of \$6.682 million in 2018–19. From a Statement of Comprehensive Income perspective, the Library does not receive appropriation funding for the depreciation of the national collection, which forms part of the operating expense. The Library received funding for additions to the national collection through a separate Collection Development Acquisition Budget provided through an equity appropriation. During 2019–20, the Library received an equity appropriation totaling \$9.512 million (\$9.514 million in 2018–19).

The notes to the Audited Financial Statements explain the key numbers. In particular, the commentary on variances to budget highlights specific events that occurred throughout the year that had an impact on results.

STATEMENT OF COMPREHENSIVE INCOME

Income

The total income for 2019–20 was \$67.804 million, which is a decrease of \$2.267 million from \$70.071 million in 2018–19.

The \$2.267 million decrease in income is primarily due to a decrease in revenue from interest income on term deposits (\$0.580 million), publications and bookshop sales (\$0.735 million) and digitisation services (\$0.602 million) due to the impact of the COVID-19 pandemic. In addition, as a result of a government decision, responsibility for the remaining activities around the 250th anniversary of James Cook's Pacific voyages was transferred to the former Department of Communications and the Arts from 1 November 2019 (\$0.499 million). The remaining tied funding was transferred to the department through the 2019-20 Mid-year Economic and Fiscal Outlook process.

Expenditure

The total expenditure slightly decreased by \$0.113 million to \$76.640 million in 2019–20 from \$76.753 million in 2018–19.

There was a decrease in employee expenses of \$0.196 million to \$36.060 million in 2019–20 from \$36.256 million in 2018–19. This is primarily due to lower staffing, levels which were offset by higher employee leave provisions due to the impact of a lower bond rate.

Supplier expenses have slightly increased by \$0.176 million to \$20.412 million in 2019–20 from \$20.236 million in 2018–19. This is mainly due to higher building maintenance costs (\$1.226 million), which include \$1 million for the Parkes roof asbestos removal project and \$0.2 million for roof covering costs following the Canberra hailstorm in January 2020. This increase has been offset by lower promotions activities (\$0.946 million) and costs of goods sold (\$0.44 million) for publications. The current year supplier expense is lower than the Portfolio Budget Estimate figure (\$21.812 million), primarily due to impact of the COVID-19 pandemic on the Library's operations.

STATEMENT OF FINANCIAL POSITION

Assets

Financial assets increased \$4.740 million to \$66.607 million in 2019–20 from \$61.867 million in 2018–19. This was largely a result of a net increase of investments in term deposits (\$10.365 million), offset by a decrease in cash on hand (\$5.366 million). The overall increase of cash and investments at 30 June 2020 is due to lower than expected capital purchases in the 2019–20 financial year. Non-financial assets decreased \$9.382 million to \$1,638.409 million in 2019–20 from \$1,647.791 million in 2018–19. This decrease is largely a result of the revaluation decrement of the Library's tangible collections (\$14.251 million), offset by an increase to the value of property, plant and equipment (\$6.719 million).

Liabilities

Financial liabilities have increased \$3.497 million to \$18.051 million in 2019–20 from \$14.554 million in 2018–19. This is primarily due to an increase in unearned revenue (\$0.875 million) and an increase in lease liability (\$1.251 million) as a result of initial application of *AASB 15 Revenue from Contracts with Customers* and *AASB 16 Leases* and a modest increase to employee provisions (\$0.641 million) as a result of movement in the bond rate at 30 June 2020.

Equity

The Library's total equity decreased \$8.139 million to \$1,686.965 million in 2019–20 from \$1,695.104 million in 2018–19. The net decrease is a result of the net operating deficit of \$8.836 million; an equity injection of \$9.512 million for collections acquisitions; and the net revaluation decrement of \$7.532 million following the revaluation of the Library's assets.

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National
and State
Libraries
Australia



Financial Statements



Launch of the National edeposit service (NED) at the National Library of Australia, Canberra, 16 August 2019.

From left to right: Professor Peter Greste (UNESCO Chair in Journalism and Communications, University of Queensland), Dr Marie-Louise Ayres (Director-General, National Library of Australia), the Hon. Paul Fletcher MP (Minister for Communications, Cyber Safety and the Arts) and Vicki McDonald (State Librarian and CEO, State Library of Queensland).

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INDEPENDENT AUDITOR'S REPORT

To the Minister for Communications, Cyber Safety and the Arts

Opinion

In my opinion, the financial statements of the National Library of Australia and its Trust Accounts (together the National Library) for the year ended 30 June 2020:

- (a) comply with Australian Accounting Standards – Reduced Disclosure Requirements and the *Public Governance, Performance and Accountability (Financial Reporting) Rule 2015*; and
- (b) present fairly the financial position of the National Library as at 30 June 2020 and its financial performance and cash flows for the year then ended.

The financial statements of the National Library, which I have audited, comprise the following as at 30 June 2020 and for the year then ended:

- Statement by the Council, Director-General and Chief Financial Officer;
- Consolidated Statement of Comprehensive Income;
- Consolidated Statement of Financial Position;
- Consolidated Statement of Changes in Equity;
- Consolidated Cash Flow Statement; and
- Notes to the financial statements, comprising a summary of significant accounting policies and other explanatory information.

Basis for opinion

I conducted my audit in accordance with the Australian National Audit Office Auditing Standards, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Consolidated Entity in accordance with the relevant ethical requirements for financial statement audits conducted by the Auditor-General and his delegates. These include the relevant independence requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) to the extent that they are not in conflict with the *Auditor-General Act 1997*. I have also fulfilled my other responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Accountable Authority's responsibility for the financial statements

As the Accountable Authority of the National Library, the Council is responsible under the *Public Governance, Performance and Accountability Act 2013* (the Act) for the preparation and fair presentation of annual financial statements that comply with Australian Accounting Standards – Reduced Disclosure Requirements and the rules made under the Act. The Council is also responsible for such internal control as the Council determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council is responsible for assessing the ability of the National Library's ability to continue as a going concern, taking into account whether the entity's operations will cease as a result of an administrative restructure or for any other reason. The Council is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the assessment indicates that it is not appropriate.

Auditor's responsibilities for the audit of the financial statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian National Audit Office Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with the Australian National Audit Office Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control;
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the National Library's internal control;
- evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Accountable Authority;
- conclude on the appropriateness of the Accountable Authority's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Consolidated Entity's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the Consolidated Entity to cease to continue as a going concern; and
- evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation; and
- obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Consolidated Entity to express an opinion on the financial report. I am responsible for the direction, supervision and performance of the Consolidated Entity audit. I remain solely responsible for my audit opinion.

I communicate with the Accountable Authority regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Australian National Audit Office



Sean Benfield
Executive Director
Delegate of the Auditor-General

Canberra
17 August 2020

Statement by the Council, Director-General and Chief Financial Officer

In our opinion, the attached financial statements for the year ended 30 June 2020 comply with subsection 42(2) of the *Public Governance, Performance and Accountability Act 2013* (PGPA Act), and are based on properly maintained financial records, as per subsection 41(2) of the PGPA Act.

In our opinion, at the date of this statement, there are reasonable grounds to believe that the National Library of Australia will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Council of the National Library of Australia.



Signed:

The Hon. Dr B Mason
Chair
14 August 2020

Signed: *M-L Ayres*

Dr M-L Ayres
Director-General
14 August 2020



Signed:

Mr L Samaranayake
Chief Financial Officer
14 August 2020

NATIONAL LIBRARY OF AUSTRALIA
Consolidated Statement of Comprehensive Income
for the year ended 30 June 2020

		2020	2019	Original Budget 2020
	Notes	\$'000	\$'000	\$'000
NET COST OF SERVICES				
Expenses				
Employee benefits	1.1A	36,060	36,256	34,276
Suppliers	1.1B	20,412	20,236	21,812
Grants	1.1C	757	406	731
Depreciation and amortisation	2.2A	19,133	19,279	20,760
Impairment loss allowance on financial assets	1.1D	3	38	-
Write-down and impairment of assets	1.1E	269	538	110
Finance costs	1.1F	6	-	-
Total expenses		76,640	76,753	77,689
Own-Source Income				
Own-source revenue				
Revenue from contracts with customers	1.2A	7,614	9,054	7,781
Deposit interest		880	1,460	805
Royalties		57	129	35
Other revenue	1.2B	2,941	2,911	1,257
Total own-source revenue		11,492	13,554	9,878
Gains				
Gain from sale of assets		4	26	-
Reversal of write-downs and impairment		39	-	-
Other gains - resources received free of charge	1.2C	1,752	1,834	1,595
Total gains		1,795	1,860	1,595
Total own-source income		13,287	15,414	11,473
Net cost of services		63,353	61,339	66,216
Revenue from Government	3.1	54,517	54,657	55,016
Deficit		(8,836)	(6,682)	(11,200)
OTHER COMPREHENSIVE INCOME				
Items not subject to subsequent reclassification to net cost of services				
Changes in asset revaluation surplus	2.2A	(7,532)	302	-
Total comprehensive loss		(16,368)	(6,380)	(11,200)

The above statement should be read in conjunction with the accompanying notes.

NATIONAL LIBRARY OF AUSTRALIA
Consolidated Statement of Financial Position
for the year ended 30 June 2020

				Original ¹
		2020	2019	Budget
	Notes	\$'000	\$'000	2020
				\$'000
ASSETS				
Financial assets				
Cash and cash equivalents	2.1A	13,287	18,653	16,426
Trade and other receivables	2.1B	1,263	1,534	1,325
Investments	2.1C	51,945	41,580	33,966
Accrued revenue		112	100	612
Total financial assets		66,607	61,867	52,329
Non-financial assets				
Land	2.2A	16,570	16,380	16,315
Buildings	2.2A	230,472	226,819	224,991
Heritage and cultural	2.2A	1,290,756	1,311,207	1,313,334
Plant and equipment	2.2A	14,927	14,919	18,607
Computer software	2.2A	13,315	11,873	11,986
Collection intangibles	2.2A	69,423	63,957	65,039
Inventories	2.2B	813	917	1,010
Prepayments		2,133	1,719	1,686
Total non-financial assets		1,638,409	1,647,791	1,652,968
Total assets		1,705,016	1,709,658	1,705,297
LIABILITIES				
Payables				
Suppliers	2.3A	2,055	1,978	3,603
Grants	2.3B	-	-	60
Other payables	2.3C	2,053	763	826
Total payables		4,108	2,741	4,489
Interest bearing liabilities				
Leases	2.4	1,251	-	-
Total interest bearing liabilities		1,251	-	-
Provisions				
Employee provisions	4.1	12,373	11,732	11,630
Other provisions	2.5	319	81	81
Total provisions		12,692	11,813	11,711
Total liabilities		18,051	14,554	16,200
Net assets		1,686,965	1,695,104	1,689,097
EQUITY				
Contributed equity		127,678	118,166	127,678
Reserves		213,274	220,843	220,541
Retained surplus		1,346,013	1,356,095	1,340,878
Total equity		1,686,965	1,695,104	1,689,097

The above statement should be read in conjunction with the accompanying notes.

NATIONAL LIBRARY OF AUSTRALIA
Consolidated Statement of Changes in Equity
for the year ended 30 June 2020

	Notes	2020 \$'000	2019 \$'000	Original Budget 2020 \$'000
CONTRIBUTED EQUITY				
Opening Balance				
Balance carried forward from previous period		118,166	108,652	118,166
Transactions with owners				
Contributions by owners				
Equity injection		9,512	9,514	9,512
Transactions with owners				
		9,512	9,514	9,512
Closing balance as at 30 June		127,678	118,166	127,678
RETAINED EARNINGS				
Opening Balance				
Balance carried forward from previous period		1,356,095	1,362,777	1,352,078
Adjustment on initial application of AASB 15/AASB 1058		(1,283)	-	-
Adjusted opening balance		1,354,812	1,362,777	1,352,078
Comprehensive Income				
Deficit for the period		(8,836)	(6,682)	(11,200)
Total Comprehensive Income		(8,836)	(6,682)	(11,200)
Transfers between equity components		37	-	-
Closing balance as at 30 June		1,346,013	1,356,095	1,340,878
ASSET REVALUATION RESERVE				
Opening Balance				
Balance carried forward from previous period		220,843	220,541	220,541
Other comprehensive income		(7,532)	302	-
Total Comprehensive Income		(7,532)	302	-
Transfers between equity components		(37)	-	-
Closing balance as at 30 June		213,274	220,843	220,541
Total closing balance as at 30 June		1,686,965	1,695,104	1,689,097

The above statements should be read in conjunction with the accompanying notes.

Accounting Policy

Equity Injections

Amounts that are designated as equity injections for a year are recognised directly in contributed equity in that year.

NATIONAL LIBRARY OF AUSTRALIA
Consolidated Cash Flow Statement
for the year ended 30 June 2020

	Notes	2020 \$'000	2019 \$'000	Original Budget 2020 \$'000
OPERATING ACTIVITIES				
Cash received				
Receipts from Government		55,016	55,557	55,566
Sales of goods and rendering of services		8,599	10,717	7,781
Interest		880	1,460	805
Net GST received		1,507	1,707	-
Other		2,679	3,038	742
Cash received on behalf of others		-	2	-
Total cash received		68,681	72,481	64,894
Cash used				
Employees		(34,766)	(36,209)	(34,044)
Suppliers		(23,175)	(22,805)	(19,927)
Interest payments on lease liabilities		(6)	-	-
Other		(757)	(466)	(731)
Total cash used		(58,704)	(59,480)	(54,702)
Net cash from operating activities		9,977	13,000	10,192
INVESTING ACTIVITIES				
Cash received				
Proceeds from sales of property, plant and equipment		10	45	-
Investments		175,468	107,581	4,000
Total cash received		175,478	107,626	4,000
Cash used				
Purchase of property, plant and equipment		(5,848)	(7,591)	(16,421)
Purchase of intangibles		(8,524)	(8,095)	(7,140)
Investments		(185,833)	(110,195)	-
Total cash used		(200,205)	(125,881)	(23,561)
Net cash from investing activities		(24,727)	(18,254)	(19,561)
FINANCING ACTIVITIES				
Cash received				
Contributed Equity		9,512	9,514	9,512
Total cash received		9,512	9,514	9,512
Cash used				
Principal payments of lease liabilities		(128)	-	-
Total cash used		(128)	-	-
Net cash from financing activities		9,384	9,514	9,512
Net increase in cash held		(5,366)	4,260	143
Cash and cash equivalents at the beginning of the reporting period		18,653	14,393	16,283
Cash and cash equivalents at the end of the reporting period	2.1A	13,287	18,653	16,426

The above statement should be read in conjunction with the accompanying notes.

Budget Variances Commentary

A variance is considered major when the variance between budget and actual is greater than 10% and greater than 2% of the relevant category (expenses, revenue, assets, liabilities, receipts or payments). An item below this threshold will be included if considered important for the reader's understanding.

Consolidated Statement of Comprehensive Income

Explanation of major variances	Affected line items
An increase in other revenue by \$1.684m is primarily due to the Library obtaining higher than forecast grants and donations in the 2019-20 financial year from its Treasured Voices campaign and one off transition impacts of AASB 15 / AASB 1058. Receipt of donations are not known when setting the budget.	Other Revenue
A net decrease in other comprehensive income of \$7.532m is primarily due to a valuation increase on property, plant and equipment of \$6.719m and a valuation decrease on the Library's collection assets of \$14.251m.	Other Comprehensive Income

Consolidated Statement of Financial Position

Explanation of major variances	Affected line items
In June 2019 a term deposit of \$10.214m at 30 June had a less than 90 day maturity and was considered cash and cash equivalents. The decrease of cash and cash equivalents of \$3.139m is primarily due to all term deposits being 90 days or more as at 30 June 2020 and therefore classified as investments.	Cash and cash equivalents
An increase of investment balance of \$17.979m is primarily due to lower than expected cash outflows throughout 2019-20, particularly for asset purchases, and classification of a short term deposit of \$10.214m as cash and cash equivalents as at 30 June 2019 (now classified as investments).	Other Investments
An increase in finance liabilities of \$1.251m is due to the application of AASB 16 Leases from 1 July 2020 not budgeted for.	Interest Bearing Liabilities
An increase in provisions of \$0.981m is primarily due to a significant reduction in Government bond rates since the budget, which increases employee provisions.	Provisions
A decrease of suppliers, grants and other payables of \$0.381m is due to a high number of invoices paid prior to the end of June 2020 compared to that budgeted.	Payables

Consolidated Cash Flow Statement

Explanation of major variances	Affected line items
An increase of sales of goods and services revenue of \$0.818m is primarily due to timing differences for receipts and net GST received of \$1.507m not budgeted for in the 2019-20 PBS.	Sale of goods and rendering of services and Net GST received
An increase in other revenue by \$1.937m is primarily due to the Library obtaining higher than forecast grants and donations in the 2019-20 financial year from its Treasured Voices campaign. Receipt of donations is not known when setting the budget.	Other Revenues
An increase in cash used for suppliers of \$3.248m is due to an increase in digitisation contracts, expenditure on donations and grants throughout the year.	Cash used - Suppliers Expense
An increase in the cash received and cash used for investments is primarily due to the original budget reflecting the net cash received from investments rather than gross inflows and outflows. The gross inflows and outflows reflects the short term investments made by NLA to maximise returns for its investment.	Cash received – Investments Cash used - Investments
A decrease in the cash used for the purchase of property plant and equipment of \$10.573m is primarily due to delayed expenditure on major capital works and a lower than forecast expenditure on collection acquisitions in 2019-20. This increase was partially offset by a \$1.384m increase in intangible assets from higher than forecast expenditure on digitisation of collection items and major IT projects.	Cash used – Purchase of property, plant and equipment Cash used - Purchases of intangibles

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Overview

Basis of the Preparation of the Financial Statements

The financial statements are general purpose financial statements and required by section 42 of the *Public Governance, Performance and Accountability Act 2013*.

The financial statements have been prepared in accordance with:

- a) *Public Governance, Performance and Accountability (Financial Reporting) Rule 2015 (FRR)*; and
- b) Australian Accounting Standards and Interpretations - Reduced Disclosure Requirements issued by the Australian Accounting Standards Board (AASB) that apply for the reporting period.

The consolidated financial statements have been prepared on an accrual basis and in accordance with the historical cost convention, except for certain assets and liabilities at fair value. Except where stated, no allowance is made for the effect of changing prices on the results or the financial position. The financial statements are prepared in Australian dollars and values are rounded to the nearest thousand dollars unless otherwise specified.

Based on continued appropriation from Government as the primary funding source of the National Library of Australia (NLA), management expects to continue operations as a going concern for the foreseeable future.

Principles of Consolidation

The consolidated financial statements are those of the economic entity, comprising the NLA (parent entity) and the NLA's Trust Accounts. The NLA's Trust Accounts comprise of funds originally received by way of gifts, bequests and assignments. Eight of the nine Trust accounts have no beneficiaries with equitable interests. The NLA derives benefit in the use of these Trust assets consistent with the purposes of the individual trusts and objectives of the NLA and enables the NLA to meet its objectives of providing services within its functions prescribed by the *National Library Act 1960*. Details of the Trust Accounts can be found at Note 6.2. The accounts of the NLA's Trust Accounts are prepared using the accounting policies consistent with those of the NLA. The effects of transactions and balances between entities are eliminated in full.

The NLA holds one Trust account which is not included within the financial statements of the NLA as this Trust has a beneficiary and is not deemed to be controlled by the NLA. Details of this Trust account can be found at Note 6.3.

Impact of COVID-19

The NLA has been impacted by the COVID-19 pandemic with reduction of publications and bookshops sales and digitisation services due to the closure of public spaces in the library. Management has assessed the impact on the financial statements including the potential for movements in the fair value of non-current assets. Other than the above impacts to NLA's operations, COVID-19 is not expected to have a significant impact on transactions and balances recorded in the financial statements.

New Australian Accounting Standards

Other than the below, no other new or revised or amended standards and/or interpretations that were issued prior to the sign-off date and are applicable to the current reporting period had material effect and are not expected to have a future material effect on the NLA's financial statements.

The details of the changes in accounting policies, transitional provisions and adjustments are disclosed below and in the relevant notes to the financial statements.

Standard/ Interpretation	Nature of change in accounting policy, transitional provisions, and adjustment to financial statements
<p><i>AASB 15 Revenue from Contracts with Customers / AASB 2016-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities and AASB 1058 Income of Not-For-Profit Entities</i></p>	<p>AASB 15, AASB 2016-8 and AASB 1058 became effective on 1 July 2019.</p> <p>AASB 15 establishes a comprehensive framework for determining whether, how much and when revenue is recognised. It replaces existing revenue recognition guidance, including AASB 118 Revenue, AASB 111 Construction Contracts and Interpretation 13 Customer Loyalty Programmes. The core principle of AASB 15 is that an entity recognises revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the NLA expects to be entitled in exchange for those goods or services.</p> <p>AASB 1058 is relevant in circumstances where AASB 15 does not apply. AASB 1058 replaces most of the not-for-profit (NFP) provisions of AASB 1004 Contributions and applies to transactions where the consideration to acquire an asset is significantly less than fair value principally to enable the NLA to further its objectives.</p>
<p><i>AASB 16 Leases</i></p>	<p>AASB 16 became effective on 1 July 2019.</p> <p>This new standard has replaced AASB 117 Leases, Interpretation 4 Determining whether an Arrangement contains a Lease, Interpretation 115 Operating Leases—Incentives and Interpretation 127 Evaluating the Substance of Transactions Involving the Legal Form of a Lease.</p> <p>AASB 16 provides a single lessee accounting model, requiring the recognition of assets and liabilities for all leases, together with options to exclude leases where the lease term is 12 months or less, or where the underlying asset is of low value. AASB 16 substantially carries forward the lessor accounting in AASB 117, with the distinction between operating leases and finance leases being retained.</p>

Application of AASB 15 Revenue from Contracts with Customers / AASB 1058 Income of Not-For-Profit Entities

The NLA adopted AASB 15 and AASB 1058 using the modified retrospective approach, under which the cumulative effect of initial application is recognised in retained earnings at 1 July 2019. Accordingly, the comparative information presented for 2019 is not restated, that is, it is presented as previously reported under the various applicable AASBs and related interpretations.

Under the new income recognition model the NLA shall first determine whether an enforceable agreement exists and whether the promises to transfer goods or services to the customer are 'sufficiently specific'. If an enforceable agreement exists and the promises are 'sufficiently specific' (to a transaction or part of a transaction), the NLA applies the general AASB 15 principles to determine the appropriate revenue recognition.

In relation to AASB 15, the NLA elected to apply the new standard to all new and uncompleted contracts from the date of initial application. The NLA is required to aggregate the effect of all of the contract modifications that occur before the date of initial application.

Impact on transition

The impact on transition is summarised below:

	1 July 2019
Assets	
Receivables	\$ -
Total assets	<u>\$ -</u>
Liabilities	
Contract liabilities	\$ 1,282,608
Total liabilities	<u>\$ 1,282,608</u>
Total adjustment recognised in retained earnings	<u>\$ 1,282,608</u>

The Library has identified several donation agreements that have sufficiently specific performance obligations to meet the revenue recognition requirements under AASB 15 / AASB 1058. The NLA also has contracts with customers for Grant revenues for the acquisition or construction of non-financial assets that will be controlled by the NLA and can only be recognised once performance obligations have been met.

Application of AASB 16 Leases

The NLA adopted AASB 16 using the modified retrospective approach, under which the cumulative effect of initial application is recognised in retained earnings at 1 July 2019. Accordingly, the comparative information presented for 2019 is not restated, that is, it is presented as previously reported under AASB 117 and related interpretations.

The NLA elected to apply the practical expedient to not reassess whether a contract is, or contains a lease at the date of initial application. Contracts entered into before the transition date that were not identified as leases under AASB 117 were not reassessed. The definition of a lease under AASB 16 was applied only to contracts entered into or changed on or after 1 July 2019.

AASB 16 provides for certain optional practical expedients, including those related to the initial adoption of the standard. The NLA applied the following practical expedients when applying AASB 16 to leases previously classified as operating leases under AASB 117:

- Apply a single discount rate to a portfolio of leases with reasonably similar characteristics;
- Exclude initial direct costs from the measurement of right-of-use assets at the date of initial application for leases where the right-of-use asset was determined.

As a lessee, the NLA previously classified leases as operating or finance leases based on its assessment of whether the lease transferred substantially all of the risks and rewards of ownership. Under AASB 16, the NLA recognises right-of-use assets.

On adoption of AASB 16, the NLA recognised right-of-use assets and lease liabilities in relation to leases of office space and motor vehicles, which had previously been classified as operating leases.

The lease liabilities were measured at the present value of the remaining lease payments, discounted using the NLA's incremental borrowing rate as at 1 July 2019. The NLA's incremental borrowing rate is the rate at which a similar borrowing could be obtained from an independent creditor under comparable terms and conditions. The weighted-average rate applied was 0.965%.

The right-of-use assets were measured as follows:

- a) Office space: measured at an amount equal to the lease liability, adjusted by the amount of any prepaid or accrued lease payments.
- b) All other leases: the carrying value that would have resulted from AASB 16 being applied from the commencement date of the leases, subject to the practical expedients noted above.

Impact on transition

On transition to AASB 16, the NLA recognised additional right-of-use assets and additional lease liabilities, recognising the difference in retained earnings. The impact on transition is summarised below:

	1 July 2019
Right-of-use assets - property, plant and equipment	\$ 140,409
Lease liabilities	\$ 140,409
Retained earnings	\$ -

The following table reconciles the Departmental minimum lease commitments disclosed in the NLA's 30 June 2019 annual financial statements to the amount of lease liabilities recognised on 1 July 2019:

	1 July 2019
Minimum operating lease commitment at 30 June 2019	\$ 162,284
Less: short-term leases not recognised under AASB 16	\$ 20,041
Undiscounted lease payments	\$ 142,243
Less: effect of discounting using the incremental borrowing rate as at the date of initial application	\$ 1,834
Lease liabilities recognised at 1 July 2019	\$ 140,409

Taxation

The NLA is exempt from all forms of taxation except Fringe Benefits Tax (FBT) and the Goods and Services Tax (GST).

Events After the Reporting Period

On 8 July 2020, the NLA entered into a new 5 year finance lease contract for collection storage and the details have been disclosed in note 1.1B. Apart from the new lease, there are no events after the reporting date that will materially affect the financial statements.

Financial Performance

This section analyses the financial performance of the Library for the year ended 30 June 2020.

Note 1.1: Expenses

	2020	2019
	\$'000	\$'000

Note 1.1A - Employee benefits

Wages and salaries	26,431	26,197
Superannuation:		
Defined contribution plans	2,367	2,404
Defined benefit plans	3,050	3,162
Leave and other entitlements	3,585	4,189
Separation and redundancies	397	87
Other employee benefits	230	217
Total employee benefits	36,060	36,256

Accounting Policy

Accounting policy for employee related expenses is contained in the People and Relationships section.

Note 1.1B - Suppliers

Goods and services supplied or rendered

Access to external databases and records	412	387
Building services	4,764	3,613
Collection preservation	88	127
Communications	270	106
Computer services and supplies	1,908	1,887
Contractors and consultants	5,371	5,071
Cost of goods sold	957	1,398
Freight and postage	352	639
Insurance	385	362
Magazine and newspaper subscriptions	1,800	1,929
Non asset furniture and equipment	100	111
Non asset software	12	15
Other	1,433	746
Promotion of library services	529	1,475
Promotional publications	42	68
Stationery, printing and office machine consumables and repairs	352	398
Training	276	365
Travel and subsistence	299	391
Total goods and services supplied or rendered	19,350	19,088

Other suppliers

Operating lease rentals ¹	-	848
Workers compensation expenses	267	300
Short-term leases ¹	766	-
Low value leases ¹	29	-
Total other suppliers	1,062	1,148
Total suppliers	20,412	20,236

1. The NLA has applied AASB 16 using the modified retrospective approach and therefore the comparative information has not been restated and continues to be reported under AASB 117.

The NLA has short-term lease commitments of \$0 as at 30 June 2020 (GST exclusive). However on 8 July 2020 the Library entered into a new 5 year finance lease contract for collection storage from 1 July 2020 with five 1 year optional extension periods, 2020-21 rent per annum of \$682,222 to increase by CPI each year, with minimum lease payments totalling \$3,411,110 over 5 years excluding GST and CPI increases. This will be accounted for under AASB 16 from 1 July 2020.

The above lease disclosures should be read in conjunction with the accompanying notes 1.1F, 2.2A, 2.4 & 3.2.

Accounting Policy

Short-term leases and leases of low-value assets

The NLA has elected not to recognise right-of-use assets and lease liabilities for short-term leases of assets that have a lease term of 12 months or less and leases of low-value assets (less than \$10,000). The entity recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

	2020	2019
	\$'000	\$'000

Note 1.1C - Grants

Private sector:

Non-profit organisations	345	367
Individuals	373	39

Public sector:

Local Governments	39	-
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Total grants	757	406
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Grants are provided to non-profit organisations that support Australian community organisations to preserve significant documentary heritage collections. Grants to individuals are provided to scholars and writers to work on materials held in the National Collection.

Note 1.1D - Impairment loss allowance on financial assets

Impairment on trade and other receivables	3	38
Total impairment on financial instruments	3	38

Note 1.1E - Write-down and impairment of assets

Write-down - Inventory	151	136
Write-down - Plant and equipment	44	162
Write-down - Intangibles	74	240
Total write-down and impairment of assets	269	538

Note 1.1F - Finance costs

Finance leases ¹	6	-
Total finance costs	6	-

1. The NLA has applied AASB 16 using the modified retrospective approach and therefore the comparative information has not been restated and continues to be reported under AASB 117.

The above lease disclosures should be read in conjunction with the accompanying notes 1.1B, 2.2A, 2.4 & 3.2.

Note 1.2: Own-Source Revenue and Gains

	2020	2019
	\$'000	\$'000

Own-Source Revenue**Note 1.2A – Revenue from contracts with customers**

Sale of goods	1,581	2,316
Rendering of services	6,033	6,738
Total sale of goods and rendering of services	7,614	9,054

Disaggregation of revenue from contracts with customers

Major product / service line:

Publications and Bookshops sales	1,581	2,316
Trove Collaborative Services contracts	3,853	3,997
Other service revenues including corporate support	1,235	1,194
Digitisation services	945	1,547
Total sale of goods and rendering of services	7,614	9,054

Accounting Policy

Revenue from the sale of goods is recognised when control has been transferred to the buyer, usually at point of sale for books and publications.

Revenue from provision of services are recognised once performance obligations under contracts are met under agreements and contracts with customers. The completion of performance obligations does not involve significant judgements.

The transaction price is the total amount of consideration to which the Library expects to be entitled in exchange for transferring promised goods or services to a customer. The consideration promised in a contract with a customer may include fixed amounts, variable amounts, or both.

Receivables for goods and services, which have 30 day terms, are recognised at the nominal amounts due less any impairment allowance account. Collectability of debts is reviewed monthly and at the end of the reporting period. Allowances are made when collectability of the debt is no longer probable.

	2020	2019
	\$'000	\$'000
Note 1.2B – Other revenue		
Grants and other non-reciprocal payments by other entities	1,905	1,022
Donations	989	1,726
Other revenue	47	163
Total other revenue	2,941	2,911

Note 1.2C – Other gains

Resources received free of charge	1,752	1,834
Total other gains	1,752	1,834

Accounting PolicyResources received free of charge

Resources received free of charge are recognised as revenue when, and only when, a fair value can be reliably determined and the services would have been purchased if they had not been donated. Use of those resources is recognised as an expense.

Resources received free of charge are recorded as either revenue or gains depending on their nature.

Contributions of collection assets at no cost of acquisition or for nominal consideration received in the course of the ordinary activities of the NLA as legal deposit are recognised as gains at their fair value when the asset qualifies for recognition, unless received from another Government agency or authority because of a restructuring of administrative arrangements.

Sale of assets

Gains from disposal of assets are recognised when control of the asset has passed to the buyer.

Financial Position

This section analyses the Library's assets used to conduct its operations and the operating liabilities incurred as a result. Employee related information is disclosed in the People and Relationships section.

Note 2.1: Financial Assets

	2020	2019
	\$'000	\$'000

Note 2.1A - Cash and cash equivalents

Cash and cash equivalents (NLA funds)	10,286	6,423
Cash and cash equivalents (Trust funds)	3,001	2,106
Short term deposit (NLA funds)	-	10,124
Total cash and cash equivalents	13,287	18,653

Accounting policy

Cash

Cash is recognised at its nominal amount. Cash and cash equivalents includes cash on hand and deposits in bank accounts with an original maturity of 3 months or less that are readily convertible to known amounts of cash and subject to insignificant risk of changes in value.

Note 2.1B - Trade and other receivables

Goods and services receivables

Goods and services	481	1,184
Total goods and services receivables	481	1,184

Other receivables

GST receivable from Australian Taxation Office	715	276
Interest	70	115
Total other receivables	785	391
Total trade and other receivables (gross)	1,266	1,575

Less impairment allowance	(3)	(41)
Total trade and other receivables (net)	1,263	1,534

Credit terms are net 30 days (2019: 30 days).

Accounting Policy

Loans and receivables

Trade receivables and other receivables that are held for the purpose of collecting the contractual cash flows where the cash flows are solely payments of principal and interest, that are not provided at below-market interest rates, are subsequently measured at amortised cost using the effective interest method adjusted for any loss allowance.

	2020	2019
	\$'000	\$'000
Note 2.1C - Other investments		
Fixed term deposit (NLA funds)	44,244	33,413
Fixed term deposit (Trust funds)	7,701	8,167
Total other investments	51,945	41,580

Other investments are expected to be recovered in less than 12 months.

Accounting Policy

Other investments

Other investments are recognised at its nominal amount. Other investments includes term deposits at bank with an original maturity of greater than 3 months.

Note 2.2: Non-Financial Assets**Note 2.2A - Reconciliation of the opening and closing balances of property, plant and equipment and intangibles**

Reconciliation of the opening and closing balances of property, plant, equipment and intangibles (2019-20)

	Land \$'000	Buildings \$'000	Heritage & Cultural \$'000	Plant & Equipment \$'000	Computer Software ² \$'000	Collection Intangibles \$'000	Total \$'000
As at 1 July 2019							
Gross book value	16,380	226,867	1,311,723	20,138	27,737	63,957	1,666,801
Accumulated depreciation and amortisation	-	(48)	(516)	(5,219)	(15,864)	-	(21,647)
Net book value 1 July 2019	16,380	226,819	1,311,207	14,919	11,873	63,957	1,645,155
Recognition of right-of-use asset on initial application of AASB 16	-	140	-	-	-	-	140
Adjusted total as at 1 July 2019	16,380	226,959	1,311,207	14,919	11,873	63,957	1,645,295
Additions:							
Purchased	-	1,660	2,420	1,767	133	2,202	8,182
Internally developed	-	-	-	-	3,195	3,030	6,225
Right-of-use assets	-	1,239	-	-	-	-	1,239
Donation / gift / at no cost	-	-	1,074	-	-	234	1,308
Revaluations and impairments recognised in other comprehensive income	190	5,350	(14,251)	1,179	-	-	(7,532)
Impairments recognised in net cost of services	-	-	-	-	(73)	-	(73)
Depreciation on right of use assets	-	(138)	-	-	-	-	(138)
Depreciation and amortisation	-	(4,598)	(9,694)	(2,940)	(1,799)	-	(19,031)
Capitalised depreciation and amortisation 1	-	-	-	35	1	-	36
Disposals:							
Other	-	-	-	(33)	(15)	-	(48)
Net book value 30 June 2020	16,570	230,472	1,290,756	14,927	13,315	69,423	1,635,463
Net book value as of 30 June 2020 represented by:							
Gross book value	16,570	230,610	1,290,756	15,279	30,796	69,423	1,653,434
Accumulated depreciation and amortisation	-	(138)	-	(352)	(17,481)	-	(17,971)
Total as at 30 June 2020	16,570	230,472	1,290,756	14,927	13,315	69,423	1,635,463
Carrying amount of right-of-use assets	-	1,241	-	-	-	-	1,241

Notes:

¹ Capitalised depreciation and amortisation: Where the use of a non-current asset contributes towards the development of a new non-current asset, the associated depreciation or amortisation expense is capitalised and forms part of the carrying amount of the new asset.

² The carrying amount of computer software totalling \$13.315m (2019: \$11.873m) includes purchased software \$0.741m and internally generated software \$12.574m.

The buildings (\$230.472m) and land (\$16.570m) include its special purpose building, storage warehouse and right-of-use assets, which may not be disposed of without prior Ministerial approval. No land and buildings, heritage and cultural assets and intangible assets are expected to be sold or disposed of within the next 12 months. However immaterial amounts of plant and equipment are expected to be disposed of as they reach their planned disposal date during the next 12 months.

Intangible assets were assessed for impairment at 30 June 2020 and minor software WIP amounts were impaired as they did not substantially improve the underlying software assets. No other indicators of impairment were found for land and buildings, heritage and cultural asset and property, plant and equipment.

Revaluations of non-financial assets

All revaluations were conducted in accordance with the revaluation policy. The effective date for all revaluations was 30 June 2020 and were undertaken by independent valuers (refer Note 5.3 Fair Value for further details).

A revaluation increment of \$5.350m for buildings (2019: increment of \$4.717m); a revaluation increment of \$0.190m for land (2019: \$0.065m); a revaluation increment for other property, plant and equipment of \$1.179m (2019: \$0.000m); and a revaluation decrement of \$14.251m for heritage and cultural assets (2019: increment of \$4.480m) were passed to the asset revaluation reserve by class and included in the equity section of the Statement of Financial Position. Leasehold improvements are held at fair value.

Contractual commitments for the acquisition of property, plant and intangible assets

	Less than 1 year		Between 1 and 5 years		More than 5 years		Total	
	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000	2020 \$'000	2019 \$'000
Capital commitments								
Buildings	1,673	427	-	-	-	-	1,673	427
Heritage and cultural	-	-	-	-	-	-	-	-
Plant and equipment	-	584	-	-	-	-	-	584
Collection intangibles	624	547	-	-	-	-	624	547
Computer software	58	4	-	-	-	-	58	4
Total capital commitments	2,355	1,562	-	-	-	-	2,355	1,562

Accounting PolicyNational Collection, plant and equipment

Assets are recorded at cost on acquisition except as stated below. The cost of acquisition includes the fair value of assets transferred in exchange and liabilities undertaken. Financial assets are initially measured at their fair value plus transaction costs where appropriate.

Assets acquired at no cost, or for nominal consideration, are initially recognised as assets and income at their fair value at the date of acquisition, unless acquired as a consequence of restructuring of administrative arrangements.

Asset recognition threshold

Purchases of property, plant and equipment are recognised initially at cost in the Statement of Financial Position, except for purchases costing less than \$5,000 (GST exclusive), which are expensed in the year of acquisition (other than where they form part of a group of similar items which are significant in total). The purchase of library material regardless of the amount, other than serials, is capitalised as part of the National Collection, which is a heritage and cultural asset.

Revaluations

Following initial recognition at cost, property, plant and equipment and the National Collection are carried at fair value less subsequent accumulated depreciation and accumulated impairment losses. It is the NLA's policy to seek valuation advice annually to confirm all valuations remain current.

Revaluation adjustments are made on a class basis. Any revaluation increment is credited to equity under the heading of asset revaluation reserve except to the extent that it reverses a previous revaluation decrement of the same asset class that was previously recognised in the surplus/deficit. Revaluation decrements for a class of assets are recognised in the surplus/deficit except to the extent that they reverse a previous revaluation increment for that class. Any accumulated depreciation as at the revaluation date is eliminated against the gross carrying amount of the asset and the asset restated to the revalued amount.

Refer to Note 5.3 Fair Value for further details.

Depreciation and amortisation

Depreciable property, plant and equipment are written-off to their estimated residual values over their estimated useful lives to the NLA, using the straight-line method of depreciation. Leasehold improvements are amortised on a straight-line basis over the lesser of the estimated useful life of the improvements or the unexpired period of the lease.

Depreciation/amortisation rates (useful lives), residual values and methods are reviewed at each reporting date and necessary adjustments are recognised as appropriate.

Depreciation and amortisation rates applying to each class of depreciable asset are based on the following useful lives:

	2020	2019
Building and building improvements	10 to 200 years	10 to 200 years
Leasehold improvements	Lease term	Lease term
Plant and equipment	1 to 43 years	1 to 43 years
Non-heritage and cultural artwork	75 years	75 years
National Collection - tangible	50 to 870 years	50 to 870 years

Impairment

All assets were assessed for impairment at 30 June 2020. Where indications of impairment exist, the asset's recoverable amount is estimated and an impairment adjustment is made if the asset's recoverable amount is less than its carrying amount.

The recoverable amount of an asset is the higher of its fair value less costs of disposal and its value in use. Value in use is the present value of the future cash flows expected to be derived from the asset. Where the future economic benefit of an asset is not primarily dependent on the asset's ability to generate future cash flows, and the asset would be replaced if the NLA were deprived of the asset, its value in use is taken to be its depreciated replacement cost.

Accounting Policy

Derecognition

An item of property, plant and equipment is derecognised upon disposal or when no further economic benefits are expected from its use or disposal.

Heritage and cultural assets

The NLA's collection assets consist of a comprehensive range of materials relating to the history and culture of Australia and of selected overseas publications. The collections have been developed over the years since 1901 when the Library was established as the Commonwealth Parliamentary Library. The *National Library Act 1960* provides the NLA with a mandate to build a national collection of library material, including a comprehensive collection of library material relating to Australia and the Australian people. Australian materials collected include print publications in the form of books, maps, sheet music, and ephemeral materials like posters and leaflets; and unpublished materials such as manuscripts, pictures and oral history and folklore recordings. The overseas collection of publications provides a strong base to support research especially in the fields of South East and East Asia studies and the social sciences and the humanities. The Australian and overseas print collections are augmented by extensive microform holdings and digital resources.

The NLA's curatorial policy can be accessed from <http://www.nla.gov.au/collection-development-policy> and the preservation policies may be accessed from <http://www.nla.gov.au/policy-and-planning/preservation-policy>.

Intangibles

The NLA's intangibles comprise purchased software and internally developed software for internal use and other intangibles, which are heritage and cultural assets forming part of the National Collection in the form of digitised collections, archived web pages, oral history collections and digital photographs. The threshold for the recognition of purchased software assets is \$10,000 (GST exclusive) and for internally generated software the threshold is \$50,000 (GST exclusive). The purchase of intangible library material regardless of the amount is capitalised as part of the National Collection, which is a cultural and heritage asset. This intangible library material is not amortised as the useful life has been determined to be indefinite and useful life is subject to an annual review.

Software assets are carried at cost less accumulated amortisation and accumulated impairment loss. As at 30 June 2020 intangible heritage and cultural assets are held at cost.

Software is amortised on a straight-line basis over its anticipated useful life. The useful lives of the NLA's software are 2 to 15 years (2018-19: 2 to 15 years). The intangible NLA collections are not amortised as their useful lives have been determined as indefinite. The useful lives of these collections are reviewed annually to determine whether events and circumstances continue to support an indefinite useful life assessment for that collection.

All intangible assets were assessed for indications of impairment as at 30 June 2020.

Accounting Judgements and Estimates

Fair value of the National Collection

The NLA obtains independent valuation advice annually of the National Collection and every five years the independent valuers undertake a full revaluation (with a full valuation undertaken in 2019-20). At the end of each reporting period the NLA updates the assessment of fair value for the National Collection based on the advice of the most recent independent valuation.

Due to the extent and diversity of the National Collection, a valuation of an appropriate sample is considered to be the only practicable and cost effective means of providing a reliable valuation. Consequently the valuation methodology involves a stratified random sampling of the collections. The statistical sampling methodology was developed by the University of Western Australia, Statistical Consulting Group. The aim of the stratification is to group items that are similar in nature; the way in which they are stored; and approximate value.

Refer to Note 5.3 Fair Value for further details.

The valuation method adopted for the National Collection is by market based evidence where a market exists for items in the collection. Those collections for which market based evidence was adopted included: rare books; rare maps; atlases and globes; the general collection; music scores; and ephemera. Market based evidence was sought from a range of sources including dealers in antiquarian material, book sellers, specialist dealers and relevant sales databases. Actual acquisition costs over the past three years for the general collection and the music collection were used to provide a guide as to the purchase price for items. The remaining collections were valued using an average market based cost approach (second hand).

The valuation of the National Collection is subject to a high level of estimation uncertainty. This uncertainty arises from a number of factors including: many of the collection items are unique and there are few comparable transactions; there is a limited active market for most of the items in the collection; the Library does not sell assets and therefore has no history of testing the market price; and the National Collection comprises many items and the valuation process therefore depends on sampling, as explained above and this gives rise to the risks inherent in sampling.

These uncertainties mean that the valuation is an estimation process and that there may be significant variation in the overall valuation.

	2020	2019
	\$'000	\$'000

Note 2.2B - Inventories

Inventories held for sale

Work in progress	243	261
Finished goods	532	616
Total inventories held for sale	775	877

Inventories held for distribution

Finished goods	38	40
Total inventories held for distribution	38	40
Total inventories	813	917

During 2019-20 \$0.957m (2018-19: \$1.398m) of inventory held for sale was recognised as an expense upon sale and \$0.042m (2018-19: \$0.068m) of inventory held for distribution was recognised as an expense upon use.

Accounting Policy

Inventories

Inventories held for sale are valued at the lower of cost and net realisable value. Inventories held for distribution are valued at cost, adjusted for any loss of service potential.

Costs incurred in bringing each item of inventory to its present location and condition are assigned as follows:

- raw materials and stores – purchase cost on a first-in-first-out basis; and
- finished goods and work-in-progress – cost of direct materials and labour plus attributable costs that can be allocated on a reasonable basis.

Inventories acquired at no cost or nominal consideration are initially measured at current replacement cost as at the date of acquisition.

Note 2.3: Payables

	2020	2019
	\$'000	\$'000

Note 2.3A - Suppliers

Trade creditors and accruals	2,055	1,978
Total suppliers	2,055	1,978

All supplier payables are current and settlement is usually made net 30 days (2019: 30 days).

Note 2.3B - Grants

Private sector - individuals	-	-
Total other financial assets	-	-

All grants payables are current. The grant liability is recognised because grant recipients have met the conditions of the grants, but are yet to be paid.

Note 2.3C - Other payables

Salaries and wages	504	228
Superannuation	89	41
Separations and redundancies	168	76
Prepayments received / unearned income ¹	1,292	417
Total other payables	2,053	763

1. The NLA has applied AASB 15 / AASB 1058 using the modified retrospective approach and therefore the comparative information has not been restated. Refer to Overview for accounting policy on revenue recognition.

Accounting Policy**Supplier and other payables**

Supplier and other payables are recognised at amortised cost. Liabilities are recognised to the extent that goods or services have been received and irrespective of having been invoiced. Supplier and other payables are derecognised on payment.

Unearned revenue

NLA recognises revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the NLA expects to be entitled in exchange for those goods or services. Any other receipts are recognised as unearned revenue.

Note 2.4: Interest Bearing Liabilities**2.4A: Leases**

Lease Liability ¹	1,251	-
Total leases	1,251	-

1. The NLA has applied AASB 16 using the modified retrospective approach and therefore the comparative information has not been restated and continues to be reported under AASB 117.

Total cash outflow for leases for the year ended 30 June 2020 was \$134,204.

Accounting Policy**Leases**

Refer Overview section for accounting policy on leases.

Note 2.5: Other Provisions

	2020	2019
	\$'000	\$'000
Note 2.5A - Other provisions		
Provision for sales returns	81	81
Other provision	238	-
Total other provisions	319	81

	Provision for sales returns	Other provision	Total
	\$'000		\$'000
As at 1 July 2019	81	-	81
Additional provisions made	-	238	238
Amounts used	-	-	-
Amounts reversed	-	-	-
Total assets as at 30 June 2020	81	238	319

Accounting PolicyProvision for sales returns

The provision is calculated using the value of sales as at 30 June 2020, where the customer has the right of return and the reporting year's experienced rate of return to estimate the provision of future returns.

Funding	This section analyses the Library's funding structure.	
----------------	--	--

Note 3.1: Revenue from Government		
--	--	--

	2020 \$'000	2019 \$'000
Department of Infrastructure, Transport, Regional Development and Communications		
Corporate Commonwealth entity payment	54,517	54,657
Total revenue from the Government	54,517	54,657

Accounting Policy

<u>Revenue from Government</u>

Funding received or receivable from the Department of Infrastructure, Transport, Regional Development and Communications (appropriated to the Department as a Corporate Commonwealth Entity payment item for the payment to the NLA) is recognised as Revenue from Government, unless the funding is in the nature of an equity injection. Grants received from Government entities are included in Other Revenue, Note 1.2B.

Note 3.2: Net Cash Appropriation Arrangements		
--	--	--

Total comprehensive income/(loss) less depreciation and amortisation expenses previously funded through revenue appropriations	(6,664)	3,937
Plus: depreciation / amortisation expenses previously funded through revenue appropriation	9,694	10,317
Plus: depreciation of right-of-use assets	138	-
Less: principal repayments - leased assets	(128)	-
Total comprehensive income / (loss) - as per the Statement of Comprehensive Income	(16,368)	(6,380)

Note that from 2010-11, the Government introduced net cash appropriation arrangements and in respect of the NLA as a collection institution, revenue appropriations for depreciation expenses for the National Collections were ceased. The NLA instead received a separate Collection Development Acquisition Budget provided through an equity appropriation to fund additions to the National Collection.

The inclusion of depreciation/amortisation expenses related to right-of-use assets and the lease liability principal repayment amount reflects the cash impact on implementation of AASB 16 Leases, it does not directly reflect a change in appropriation arrangements.

People and Relationships

This section describes a range of employment and post-employment benefits provided to our people; our relationship with other key people; and supplementary information for the parent entity.

Note 4.1: Employee Provisions

	2020	2019
	\$'000	\$'000
Leave	12,373	11,732
Total employee provisions	12,373	11,732

Accounting Policy

Employee Benefits

Liabilities for 'short-term employee benefits' and termination benefits due within 12 months of the end of the reporting period are measured at their nominal amounts. The nominal amount is calculated with regard to the rates expected to be paid on settlement of the liability.

Leave

The liability for employee benefits includes provision for annual leave and long service leave. No provision has been made for sick leave, as all sick leave is non-vesting and the average sick leave taken in the future years by employees of the NLA is estimated to be less than the annual entitlement for sick leave.

The leave liabilities are calculated on the basis of employees' remuneration at the estimated salary rates that will be applied at the time the leave is taken, including the NLA's employer superannuation contribution rates to the extent that the leave is likely to be taken during service rather than paid out on termination.

The liability for long service leave has been determined by reference to the work of an actuary as at 30 June 2017. NLA management has reviewed the assessment for long service leave provision at 30 June 2020 and consider the value is reliable. The estimate of the present value of the liability takes into account attrition rates and pay increases through promotion and inflation. The next actuarial assessment will be performed in 2020-21.

Separation and Redundancy

Provision is made for separation and redundancy benefit payments. The NLA recognises a provision for termination when it has developed a detailed formal plan for the terminations and has informed those employees affected that it will carry out the terminations.

Superannuation

Employees of the NLA are members of the Commonwealth Superannuation Scheme (CSS), the Public Sector Superannuation Scheme (PSS), the PSS accumulation plan (PSSap) or other superannuation funds held outside the Australian Government. The CSS and PSS are defined benefit schemes for the Australian Government. The PSSap is a defined contribution scheme. The liability for the defined benefit schemes is recognised in the financial statements of the Australian Government and is settled by the Australian Government in due course. This liability is reported by the Department of Finance's administered schedules and notes.

The NLA makes employer contributions to the employee's defined benefit superannuation scheme at rates determined by an actuary to be sufficient to meet the current cost to the Government. Employer contributions to superannuation funds nominated by the employee are made at the same rate as those of the PSSap. The NLA accounts for the contributions as if they were contributions to defined contribution plans. The liability for superannuation recognised as at 30 June represents outstanding contributions.

Accounting Policy

Employee Benefits

The NLA relies on a methodology developed by the Australian Government Actuary to estimate the present value of a provision for annual and long service leave. The methodology for estimating the present value of the long service leave uses probability factors for NLA employees reaching unconditional entitlement and a discount factor which provides for both interest effects and salary increases, both in terms of promotional salary advancement and salary inflation.

Note 4.2: Key Management Personnel Remuneration

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the NLA, directly or indirectly. The NLA has determined the key management personnel to be the Minister for Communications, Cyber Safety and the Arts, the Director-General, members of the Council of the National Library and the NLA's Executive consisting of NLA employees at the senior executive level. Key management personnel remuneration is reported in the table below.

	2020	2019
	\$'000	\$'000
Short-term employee benefits	1,708	1,766
Post-employment benefits	242	259
Other long-term employer benefits	44	35
Termination benefits	-	84
Total key management personnel remuneration expenses	1,994	2,144

The number of key management personnel that are included in the above table total 17 (2019: 17). This included one Senior Executive acting for a substantial period during the year. Key management personnel remuneration for the economic entity and the parent entity are the same.

The above key management personnel remuneration excludes the remuneration and other benefits of the Portfolio Minister. The Portfolio Minister's remuneration and other benefits are set by the Remuneration Tribunal and are not paid by the NLA.

Note 4.3: Related Party Disclosures**Related party relationships**

The NLA is an Australian Government controlled entity. Related parties to the NLA include the Minister for the Communications, Cyber Safety and the Arts, the Director-General, members of the Council of the National Library, the NLA's executive consisting of NLA employees at the senior executive level and other Australian Government entities.

Transactions with related parties

Given the breadth of Government activities, related parties may transact with the government sector in the same capacity as ordinary citizens. Such transactions may include the use of library services and these transactions have not been separately disclosed in this note.

Giving consideration to relationships with related entities and transactions entered into during the reporting period by the NLA, it has been determined that there are no related party transactions to be disclosed.

Controlled Entities - Library Trust Accounts

The NLA provides administrative support services to the NLA's trust accounts during the year free of charge. The activities funded by the trust accounts support the functions of the NLA.

Note 4.4: Supplementary Information for the Parent Entity**Statement of Comprehensive Income**

	Parent	
	2020	2019
	\$'000	\$'000
Deficit	(8,730)	(7,590)
Total comprehensive income / (loss)	<u>(16,262)</u>	<u>(7,288)</u>

Statement of Financial Position

	Parent	
	2020	2019
	\$'000	\$'000
Total current assets	58,859	81,274
Total assets	1,694,276	1,699,637
Total current liabilities	14,788	14,960
Total liabilities	17,581	14,602
Equity		
Contributed Equity	127,678	118,166
Reserves	213,274	220,843
Retained surplus	<u>1,335,743</u>	<u>1,346,038</u>
Total Equity	<u>1,676,695</u>	<u>1,685,048</u>

The disclosures at Note 5.1 Contingent Assets and Liabilities and Note 2.2 for Contractual commitments for the acquisition of property, plant and intangible assets are those of the parent entity.

Managing Uncertainties

This section analyses how the Library manages financial risks within its operating environment.

Note 5.1: Contingent Assets and Liabilities**Quantifiable contingencies**

The Library has no significant quantifiable contingencies.

Unquantifiable contingencies

The Library has no significant unquantifiable contingencies.

Accounting Policy**Contingent assets and liabilities**

Contingent assets and liabilities are not recognised in the statement of financial position, but are reported in the notes. They may arise from uncertainty as to the existence of a liability or asset or represent an asset or liability in respect of which the amount cannot be reliably measured. Contingent assets are disclosed when settlement is probable, but not virtually certain and contingent liabilities are disclosed when settlement is greater than remote.

Note 5.2: Financial Instruments

	2020	2019
	\$'000	\$'000

Note 5.2A - Categories of financial instruments
Financial assets
Loans and receivables

Cash and cash equivalents	13,287	18,653
Receivables for goods and services	481	1,184
Interest receivable	70	115
Fixed term deposit with a bank	51,945	41,580
Accrued revenue	112	100
Total loans and receivables	65,895	61,632
Total financial assets	65,895	61,632

Financial liabilities
Financial liabilities measured at amortised cost

Supplier payables	2,055	1,978
Total financial liabilities measured at amortised cost	2,055	1,978
Total financial liabilities	2,055	1,978

Accounting Policy**Financial assets**

With the implementation of AASB 9 Financial Instruments for the first time in 2019, the NLA classifies its financial assets as financial assets measured at amortised cost. This classification was determined through examination of both the NLA's business model for managing the financial assets and contractual cash flow characteristics at the time of initial recognition. Financial assets are recognised when the NLA becomes a party to the contract and, as a consequence, has a legal right to receive or a legal obligation to pay cash and derecognised when the contractual rights to the cash flows from the financial asset expire or are transferred upon trade date.

Financial assets at amortised cost

Financial assets included in this category need to meet two criteria:

1. the financial asset is held in order to collect the contractual cash flows; and
2. the cash flows are solely payments of principal and interest on the principal outstanding amount.

Amortised cost is determined using the effective interest method.

Effective interest method

Income is recognised on an effective interest rate basis for financial assets that are recognised at amortised cost.

Impairment of financial assets

Financial assets are assessed for impairment at the end of each reporting period based on Expected Credit Losses, using the general approach which measures the loss allowance based on an amount equal to lifetime expected credit losses where risk has significantly increased, or an amount equal to 12-month expected credit losses if risk has not increased.

The simplified approach for trade, contract and lease receivables is used. This approach always measures the loss allowance as the amount equal to the lifetime expected credit losses.

A write-off constitutes a derecognition event where the writeoff directly reduces the gross carrying amount of the financial asset.

Financial liabilities

Financial liabilities are classified as either financial liabilities 'at fair value through profit or loss' or other financial liabilities. Financial liabilities are recognised and derecognised upon 'trade date'.

Financial liabilities at fair value through profit or loss

Financial liabilities at fair value through profit or loss are initially measured at fair value. Subsequent fair value adjustments are recognised in profit or loss. The net gain or loss recognised in profit or loss incorporates any interest paid on the financial liability.

Financial liabilities at amortised cost

Financial liabilities, including borrowings, are initially measured at fair value, net of transaction costs. These liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective interest basis.

Supplier and other payables are recognised at amortised cost. Liabilities are recognised to the extent that the goods or services have been received (and irrespective of having been invoiced).

2020 2019

\$'000 \$'000

Note 5.2B - Net gains and losses from financial assets**Loans and receivables**

Interest revenue

880 1,460

Net gain loans and receivables

880 1,460

Net gain on financial assets

880 1,460

Note 5.3: Fair Value Measurement

Note 5.3A - Fair value measurement

	Fair Value	
	2020	2019
	\$'000	\$'000
Non-financial assets		
Land	16,570	16,380
Buildings	230,472	226,819
Heritage and cultural	1,290,756	1,311,207
Plant and equipment	14,927	14,919
Total non-financial assets (recurring fair value measurement)	1,552,725	1,569,325

As a consequence of the COVID-19 pandemic and associated restrictions, the valuers were not able to physically visit the Library's collections as was the case in previous full valuations. Given these restrictions, a modified desktop valuation approach was developed to conduct the valuation of the Heritage and Cultural Collection assets. The results indicated a valuation range or 95% confidence interval of \$999.607m to \$1,290.756m with a relative standard error (RSE) of 6.49%. The fair value adopted of the Collection as a whole reflects the specialised knowledge of the Collection and current market conditions.

The valuation results for the Heritage and Cultural Collection is current as at 30 June 2020. Market conditions are changing from the impact of the COVID-19 pandemic and future valuation results may change due to current significant market uncertainty. Further work will be carried out in 2020-21 to better understand these implications and the impact of any on-going uncertainties.

The NLA did not measure any non-financial assets at fair value on non-recurring basis at 30 June 2020.

Accounting Policy

Recurring Level 3 fair value measurements – valuation processes

On an annual basis the NLA engages professional independent valuers with appropriate skills and experience to ensure that assets held at fair value are held at current fair value. For the 30 June 2020 valuation the NLA engaged the following valuers:

- Land, building and leasehold improvements: Herron Todd White (Canberra) Pty Ltd.
- Tangible heritage and cultural assets (i.e. National Collection): Jones Lang Lasalle Advisory Pty Ltd.
- Other property, plant and equipment: Pickles Valuation Services were engaged to confirm that current values did not materially differ to fair value.

The NLA relies on the valuation models provided by the valuers and it is the NLA's policy to seek valuation advice annually to confirm that all valuations remain current. All contracted valuers are required to provide written assurance that the valuation models used are in compliance with AASB 13 Fair Value Measurement.

Transfers between fair value hierarchy levels

It is the NLA's policy to recognise transfers into and out of the fair value hierarchy levels as at the end of the reporting period.

Other Information

Note 6.1: Aggregate Assets and Liabilities

Note 6.1A - Aggregate assets and liabilities

	2020	2019
	\$'000	\$'000
Assets expected to be recovered in:		
No more than 12 months	69,407	64,358
More than 12 months	1,635,609	1,645,300
Total assets	1,705,016	1,709,658
Liabilities expected to be settled in:		
No more than 12 months	9,973	6,739
More than 12 months	8,078	7,815
Total liabilities	18,051	14,554

Note 6.2: Trust Money Controlled by the Library

The NLA operates a number of trust funds to account for donations and income from the application of donated funds. These funds operate under formal trust arrangements; are only able to be used in accordance with the terms of trusts, which are for the purposes of the NLA; and these moneys are also recognised in the primary financial statements. The following is a brief comment on each fund currently in operation:

	2020 \$'000	2019 \$'000
(a) The Morris West Trust Fund was funded by the author Morris West. The fund is used for the publication of material owned by the NLA.		
Balance carried forward from previous year	610	597
Receipts during the year	-	-
Interest received	12	13
Available for payments	<u>622</u>	610
Payments made	<u>(2)</u>	-
Balance carried forward to next year	<u>620</u>	610
(b) The General Trust Fund comprises donations received for general purposes or where no purpose is specified by the donor.		
Balance carried forward from previous year	6,540	5,749
Receipts during the year	777	677
Interest received	93	119
Available for payments	<u>7,410</u>	6,545
Payments made	<u>(475)</u>	(5)
Balance carried forward to next year	<u>6,935</u>	6,540
(c) The Kenneth Baillieu Myer Trust is a bequest from the late Kenneth Baillieu Myer for the purposes of the Kenneth Myer Annual Oration as held by the NLA and for such other purpose as may be considered appropriate by the Director-General.		
Balance carried forward from previous year	57	56
Receipts during the year	25	20
Interest received	-	1
Available for payments	<u>82</u>	77
Payments made	<u>-</u>	(20)
Balance carried forward to next year	<u>82</u>	57
(d) The E.A. & V.I. Crome Trust is a bequest by the late E.A. Crome for the maintenance of and addition to the E.A. & V.I. Crome collection.		
Balance carried forward from previous year	103	101
Receipts during the year	-	-
Interest received	2	2
Available for payments	<u>105</u>	103
Payments made	<u>-</u>	-
Balance carried forward to next year	<u>105</u>	103

	2020	2019
	\$'000	\$'000
<hr/>		
(e) The Acquisition Trust Fund comprises donations received specifically for the acquisition of library material.		
Balance carried forward from previous year	1,498	1,465
Receipts during the year	-	-
Interest received	28	33
Available for payments	<u>1,526</u>	1,498
Payments made	-	-
Balance carried forward to next year	<u>1,526</u>	<u>1,498</u>
<hr/>		
(f) The H.S. Williams Trust is a bequest from the late Harold S. Williams for the maintenance of and addition to the H.S. Williams collection.		
Balance carried forward from previous year	428	349
Receipts during the year	83	88
Interest received	5	7
Available for payments	<u>516</u>	444
Payments made	<u>(139)</u>	<u>(16)</u>
Balance carried forward to next year	<u>377</u>	<u>428</u>
<hr/>		
(g) The Dame Mary Gilmore Trust is a bequest from the late Dame Mary Gilmore for the maintenance, preservation and protection of the Dame Mary Gilmore diaries.		
Balance carried forward from previous year	21	21
Receipts during the year	-	-
Interest received	-	-
Available for payments	<u>21</u>	21
Payments made	-	-
Balance carried forward to next year	<u>21</u>	<u>21</u>
<hr/>		
(h) The Ray Mathew and Eva Kollsman Trust is a bequest from the late Eva Kollsman to encourage Australian writers to work on or with the National Collection; for the acquisition and indexing of the works and papers of Australian writers as part of the National Collection; or to promote Australian writing through publications, exhibitions and public events.		
Balance carried forward from previous year	1,014	992
Receipts during the year	-	-
Interest received	20	22
Available for payments	<u>1,034</u>	1,014
Payments made	-	-
Balance carried forward to next year	<u>1,034</u>	<u>1,014</u>

Note 6.3: Trust Money Not Controlled by the NLA

The NLA has established a trust account for the receipt of a donation and due to the application of the donation, the NLA does not control these funds. The fund operates under formal trust arrangements; are only able to be used in accordance with the terms of the trust and require approval by the beneficiaries of the trust in relation to expenditure of funds. These funds are not recognised in the primary financial statements.

	2020	2019
	\$'000	\$'000
<hr/>		
(a) The Nora Heysen Trust Account is a specific bequest from the late Nora Heysen for the provision of scholarships for the study of aspects of the art of Hans Heysen or his contribution to the artistic culture of Australia; or to further the study of the art of Hans Heysen; or to promote and perpetuate the standing of Hans Heysen.		
Balance carried forward from previous year	207	202
Receipts during the year	-	-
Interest received	4	5
Available for payments	211	207
Payments made	-	-
Balance carried forward to next year	211	207

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Appendices



Launch of the exhibition *Story Time: Australian Children's Literature* at the National Library of Australia, Canberra, 21 August 2019. From left to right: Dr Grace Blakeley-Carroll (exhibition curator), Dr Belle Alderman AM (Director of the National Centre for Australian Children's Literature), Jennifer Rowe AC (author), Aunty Violet Sheridan (Ngunnawal Elder) and the Hon. Dr Brett Mason (Chair of Council).

5 Appendices

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5.1 Appendix A: The Council of the National Library of Australia and Its Committees

Table A.1 National Library of Australia Council members

Name	Qualifications of the Accountable Authority	Experience of the Accountable Authority
The Hon. Dr Brett Mason Chair	BA, LLB (Hons) (ANU), MPhil (Crim) (Cambridge), PhD (Griffith)	Former Australian Ambassador to the Netherlands Former Senator for Queensland Former Member of the Council of the Australian National University
Mrs Janet Hirst Deputy Chair	BA (ANU)	Former CEO of The Ian Potter Foundation, The Ian Potter Cultural Trust and The George Alexander Foundation. Philanthropy Australia, former council member Former member of the Regional Australia Summit Reference Group and Steering Group; Indigenous Eye Health Advisory Board; Centre for Social Impact's Melbourne Advisory Council; Advisory Board for Melbourne's Women's Fund; and Leading Learning in Education and Philanthropy Advisory Group
Professor Kent Anderson	BA (Middlebury), MA, JD (Washington), MJur (Oxford)	New Colombo Plan Reference Group, Member Council for International Education, Member Higher Education Standards Panel, Member
Dr Marie-Louise Ayres	BA (UNE), BA (Hons) (ANU), PhD (ANU)	Humanities Research Centre Board, Australian National University, Member National and State Libraries Australia, Chair 2020–21 Australian Libraries Copyright Committee, Member Australian Institute of Company Directors, Member
Senator Catryna Bilyk	Cert ECE (TasTAFE), Cert TA (TasTAFE)	Tasmanian Community Services and Health Industry Training Board, former member Tasmanian Local Government Industry Training Board, former member Senator for Tasmania
Mr Julian Leeser	MP BA (Hons) (UNSW), LLB (UNSW), GAICD	Federal Member for Berowra
Professor Donald Markwell	BEcon (Hons) (Qld), MA MPhil DPhil (Oxon)	Head of St Mark's College, Adelaide Adjunct Professor, University of Adelaide Constitution Education Fund Australia, Director Cranbrook School, Council member

Position Title / Position Held (Executive / Non-executive)	Period as the Accountable Authority or Member within the Reporting Period		
	Date of Commencement	Date of Cessation	Number of Meetings of Accountable Authority Attended
Non-executive Member	Appointed on 9 August 2018 for a three-year term	8 August 2021-	5 of 5
Non-Executive Member	Reappointed on 5 May 2019 for a second three-year term	4 May 2022	4 of 5
Non-executive Member	Reappointed on 5 May 2019 for a second three-year term	Resigned from Council 25 August 2019	1 of 1 eligible meetings
Director-General and Executive Member	Appointed on 2 March 2017 for a five-year term	1 March 2022	5 of 5 meetings
Non-executive Member	Elected by the Senate on 1 August 2019 for a three-year term	31 July 2022	4 of 5 meetings
Non-executive Member	Re-elected by the House of Representatives on 10 November 2019 for a second three-year term	9 November 2022	5 of 5 meetings
Non-executive Member	Appointed on 28 May 2020 for a three-year term	27 May 2023	1 of 1 eligible meetings

Continued over the page

Table A.1 National Library of Australia Council members (continued)

Name	Qualifications of the Accountable Authority	Experience of the Accountable Authority
Dr Bennie Ng	MB BS (UWA), MBA (Curtin), FRACGP, FRACMA	Australian Medical Association (WA), Chief Executive Officer Australian Digital Health Agency, Non-executive Director All.Can Cancer Initiative, Advisory Member Raine Medical Research Foundation, Committee Member Australian Institute of Company Directors, Member
Mr Richard Price	BE Civil (Hons) (UniMelb), MBA (MBS) (UniMelb)	Macquarie Capital, Macquarie Group, former executive director The Song Room, former chair Conscious Investment Management Pty Ltd, Investment Committee Member
Ms Rosalie Rotolo-Hassan		Founder and Managing Director Bottega Rotolo Pulteney Grammar School, Foundation Board, Member Australian Institute of Company Directors, Member
Dr Shane Simpson AM	AM, LLB (Hons) (Akl), MJur (Akl), DUniv (hc) (UNSW)	Sydney Youth Orchestras Ltd, Chair and Non-executive Director Alexan Foundation Ltd, Non-executive Director Anita and Luca Belgiorno-Nettis Foundation, Non-executive Director Simpson-Michel Foundation Ltd, Chair and Non-executive Director Studio A Ltd, Chair and Non-executive Director University of New South Wales Foundation Ltd, Non-Executive Director NAISDA Foundation Ltd, Chair and Non-Executive Director William Fletcher Foundation Ltd, Patron Arts Law Centre of Australia Ltd, Patron Ensemble Offspring Ltd, Patron Peggy Glanville-Hicks Composers' House Ltd, Patron
Mr Douglas Snedden	BEcon (ANU)	Chris O'Brien Lifehouse, Chairman Odyssey House New South Wales, Chairman Isentia Ltd, Chairman OFX Ltd, Non-executive Director
Ms Alice Wong	GAICD	Chinese Cancer and Chronic Illness Society of Victoria, Patron Asia Society Australia, Board Member Bangarra Group, Special Advisor to the Board La Trobe University, La Trobe Business School Advisory Board, Member La Trobe University, China Studies Research Centre Advisory Board, Chair Prime Value Asset Management Ltd, Non-Executive Director

Meetings

9 August 2019

4 October 2019

6 December 2019

3 April 2020

5 June 2020

Position Title / Position Held (Executive / Non-executive)	Period as the Accountable Authority or Member within the Reporting Period		
	Date of Commencement	Date of Cessation	Number of Meetings of Accountable Authority Attended
Non-executive Member	Appointed on 4 April 2019 for a three-year term	3 April 2022	5 of 5 meetings
Non-executive Member	Appointed on 25 July 2019 for a three-year term	24 July 2022	5 of 5 meetings
Non-executive Member	Appointed on 4 April 2019 for a three-year term	3 April 2022	5 of 5 meetings
Non-executive Member	Appointed on 21 March 2019 for a three-year term	20 March 2022	4 of 5 meetings
Non-executive Member	Appointed on 5 May 2019 for a second three-year term	4 May 2022	4 of 5 meetings
Non-executive Member	Appointed on 5 May 2019 for a second three-year term	4 May 2022	5 of 5 meetings

AUDIT AND ENTERPRISE RISK COMMITTEE

Table A.2 Audit and Enterprise Risk Committee members

Member Name	Qualifications, Knowledge, Skills or Experience	Number of Meetings Attended / Total Number of Meetings	Total Annual Remuneration (Excluding GST)
Mr Douglas Snedden Chair	See Table A.1 for details	3 of 3	0
Ms Alice Wong	See Table A.1 for details	3 of 3	0
Ms Carol Lilley	B. Commerce (UWA), GAICD, FCA, Certified Internal Auditor Independent board director and audit committee chair and member for a number of Commonwealth Government audit committees Former partner of PricewaterhouseCoopers Over 20 years' experience in financial statement audit, internal audit and project and risk management, with a particular focus on government.	3 of 3	\$9,671
Mr Geoff Knuckey	B. Economics (ANU), FCA, GAICD, registered company auditor Extensive experience as an audit committee member or chair and currently serving on numerous government audit committees Extensive experience as a director and currently serving on boards and audit committees of multiple private sector entities Previously worked with Ernst & Young for over 30 years, specialising in audit and assurance services in both the public and private sectors, across a range of industries	3 of 3	\$5,700

Observing Council Members

Dr Marie-Louise Ayres

Director-General
Attended 3 of 3 meetings

The Hon. Dr Brett Mason

Chair of Council
Attended 3 of 3 meetings

Terms of Reference

Terms of Reference for the Library's Audit and Enterprise Risk Committee were approved by Council in June 2018 and subsequently reviewed in the first half of 2020. The current charter for the committee is available online at: nla.gov.au/corporate-documents.

Meetings

9 August 2019
6 December 2019
2 April 2020

COUNCIL GOVERNANCE COMMITTEE

Table A.3 Council Governance Committee members

Member Name	Number of Meetings Attended / Total Number of Meetings
Dr Bennie Ng (Chair)	3 of 3
The Hon. Dr Brett Mason	3 of 3
Ms Rosalie Rotolo-Hassan	3 of 3
Mr Douglas Snedden	3 of 3

Terms of Reference

The Council Governance Committee's Terms of Reference were endorsed by Council at its 6 December 2019 meeting. The functions of the committee include providing advice to Council on the internal operations of the Council, and consideration of performance of the Director-General within the framework outlined by the Remuneration Tribunal for Principal Executive Officers.

Meetings

25 September 2019
 11 November 2019
 30 June 2020

5.2 Appendix B: Management of Human Resources and Executive Remuneration

MANAGEMENT OF HUMAN RESOURCES

A summary of all ongoing and non-ongoing employees for the years 2019–20 and 2018–19 is provided in Tables B.1, B.2, B.3 and B.4.

Table B.1 All ongoing employees 2019–20

	Male			Female			Indeterminate			Total
	Full-time	Part-time	Total Male	Full-time	Part-time	Total Female	Full-time	Part-time	Total Indeterminate	
ACT	93	3	96	169	53	222	0	0	0	318
NSW	-	-	-	-	-	-	-	-	-	-
NT	-	-	-	-	-	-	-	-	-	-
Qld	-	-	-	-	-	-	-	-	-	-
SA	-	-	-	-	-	-	-	-	-	-
Tas.	-	-	-	-	-	-	-	-	-	-
Vic.	-	-	-	-	-	-	-	-	-	-
WA	-	-	-	-	-	-	-	-	-	-
External Territories	-	-	-	-	-	-	-	-	-	-
Overseas	-	-	-	-	-	-	-	-	-	-
Total	93	3	96	169	53	222	0	0	0	318

Table B.2 All non-ongoing employees 2019–20

	Male			Female			Indeterminate			Total
	Full-time	Part-time	Total Male	Full-time	Part-time	Total Female	Full-time	Part-time	Total Indeterminate	
ACT	5	9	14	14	13	27	0	0	0	41
NSW	-	-	-	-	-	-	-	-	-	-
NT	-	-	-	-	-	-	-	-	-	-
Qld	-	-	-	-	-	-	-	-	-	-
SA	-	-	-	-	-	-	-	-	-	-
Tas.	-	-	-	-	-	-	-	-	-	-
Vic.	-	-	-	-	-	-	-	-	-	-
WA	-	-	-	-	-	-	-	-	-	-
External Territories	-	-	-	-	-	-	-	-	-	-
Overseas	-	-	-	-	-	-	-	-	-	-
Total	5	9	14	14	13	27	0	0	0	41

Table B.3 All ongoing employees 2018–19

	Male			Female			Indeterminate			Total
	Full-time	Part-time	Total Male	Full-time	Part-time	Total Female	Full-time	Part-time	Total Indeterminate	
ACT	92	5	97	169	64	233	0	0	0	330
NSW	-	-	-	-	-	-	-	-	-	-
NT	-	-	-	-	-	-	-	-	-	-
Qld	-	-	-	-	-	-	-	-	-	-
SA	-	-	-	-	-	-	-	-	-	-
Tas.	-	-	-	-	-	-	-	-	-	-
Vic.	-	-	-	-	-	-	-	-	-	-
WA	-	-	-	-	-	-	-	-	-	-
External Territories	-	-	-	-	-	-	-	-	-	-
Overseas	-	-	-	-	-	-	-	-	-	-
Total	92	5	97	169	64	233	0	0	0	330

Table B.4 All non-ongoing employees 2018–19

	Male			Female			Indeterminate			Total
	Full-time	Part-time	Total Male	Full-time	Part-time	Total Female	Full-time	Part-time	Total Indeterminate	
ACT	7	7	14	14	14	28	0	0	0	42
NSW	-	-	-	-	-	-	-	-	-	-
NT	-	-	-	-	-	-	-	-	-	-
Qld	-	-	-	-	-	-	-	-	-	-
SA	-	-	-	-	-	-	-	-	-	-
Tas.	-	-	-	-	-	-	-	-	-	-
Vic.	-	-	-	-	-	-	-	-	-	-
WA	-	-	-	-	-	-	-	-	-	-
External Territories	-	-	-	-	-	-	-	-	-	-
Overseas	-	-	-	-	-	-	-	-	-	-
Total	7	7	14	14	14	28	0	0	0	42

EXECUTIVE REMUNERATION

A summary of executive remuneration for key management personnel at the Library is provided in Table B.5.

Key management personnel include members of the Library's Council, the Director-General and members of the NLA Executive.

Remuneration for non-executive Council members is set by the Remuneration Tribunal under the applicable Remuneration and Allowances for Holders of Part-time Public Office Determination.

The Director-General's remuneration is set by the Library's Council under the *Remuneration Tribunal Act 1973*, within the framework outlined by the Remuneration Tribunal's determination for principal executive offices.

Remuneration for the Library's other senior executive employees is set by the Director-General in accordance with the Library's SES Remuneration Policy. Salary levels for SES employees are set at rates within an applicable salary band and are subject to annual review.

REMUNERATION FOR OTHER HIGHLY PAID STAFF

Not applicable during the reporting period.

Table B.5 Key Management Personnel Remuneration 2019–20

Name	Position Title	Short-term Benefits (\$)		
		Base Salary	Bonuses	Other Benefits & Allowances
Marie-Louise Ayres	Director-General	248,988	38,588	51,907
Alison Dellit	Assistant Director-General, Collaboration	183,168		26,914
Kevin Bradley	Assistant Director-General, Collection	160,416		26,914
Vicki Humphrey	Acting Assistant Director-General, Collection	63,075		
Cathy Pilgrim	Assistant Director-General, Engagement	205,907		26,914
David Wong	Chief Information Officer	203,660		26,914
Maureen Dupree	Chief Operating Officer	205,469		26,914
Kent Anderson	Council Member	3,342		
Janet Hirst	Council Member	30,991		
Donald Markwell	Council Member	2,005		
Brett Mason	Council Member	44,350		
Bennie Ng	Council Member	22,180		
Richard Price	Council Member	20,752		
Rosalie Rotolo-Hassan	Council Member	22,180		
Shane Simpson	Council Member	22,180		
Douglas Snedden	Council Member	22,180		
Alice Wong	Council Member	22,180		
TOTAL		1,483,023	38,588	186,477

The above key management personnel remuneration excludes the remuneration and other benefits of two parliamentary representatives on the Council. The parliamentary representatives' remuneration and other benefits are set by the Remuneration Tribunal and are not paid by the Library. The remuneration information has been prepared on an accrual basis as required under Resource Management Guide 138, and takes into account movement of leave provisions. The table includes remuneration for one officer who acted as a senior executive for a substantial period during 2019-20.

Table B.6 Senior Executive Remuneration for 2019–20

Total Remuneration Bands	Number of Senior Executives	Short-term Benefits (\$)		
		Average Base Salary	Average Bonuses	Average other Benefits and Allowances
\$220,000 or less	1	63,075	-	-
\$220,001-\$245,000	2	171,792		26,914
\$270,001-\$295,000	3	203,727		28,199
\$395,001-\$420,000	1	248,988	38,588	51,907

	Post-employment Benefits (\$)	Other Long-term Benefits (\$)		Termination Benefits (\$)	Total Remuneration (\$)
	Superannuation Contributions	Long Service Leave	Other Long-term Benefits		
	43,060	12,950			395,493
	27,737	5,094			242,913
	32,655	6,270			226,255
	8,758	1,629			73,462
	35,656	5,973			274,450
	35,751	5,563			271,888
	37,516	6,175			276,074
	318				3,660
	2,944				33,935
	309				2,314
	4,213				48,563
	3,416				25,596
	1,971				22,723
	2,107				24,287
	2,107				24,287
	2,107				24,287
	2,107				24,287
	242,732	43,654	-	-	1,994,474

	Post-employment Benefits (\$)	Other Long-term Benefits (\$)		Termination Benefits (\$)	Total Remuneration (\$)
	Average Superannuation Contributions	Average Long Service Leave	Average Long-term Benefits	Average Termination Benefits	Average Total Remuneration
	8,758	1,629	-	-	73,462
	30,196	5,682			234,584
	36,308	5,904			274,138
	43,060	12,950			395,493

5.3 Appendix C: Grants, Bequests, Partnerships and Donations

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(oral history project)
Catalyst—Australian Arts and Culture Fund
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Philanthropic support helps the Library to manage, develop, preserve, digitise and deliver its documentary heritage collections to the widest possible audience, both online and onsite.

The Library's priority is digitisation of its collections, and its fellowships and scholarships program. This year, specific campaigns have included support for the preservation and digitisation of advertising posters held in the Library's collection, and preservation and digitisation of the papers of A.B. 'Banjo' Paterson. Donors are acknowledged at the following gift levels:

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Dr Ian Jobling and Dr Anne Jobling
Dr J.V. Johnson CSC AAM
Mr Christopher Joyce
Ms Janet Kay
Mr Edward Kearney
Mrs Christine Kelly
Professor Rosanne Kennedy
Mr David Kennemore
Mr James Kidd
Mrs Gillian Killen
Mrs Judith King
Mr Peter Kirby
Mrs Karleen Klaiber
Mr Phillip Lee
The Hon. Anne Levy AO
Mr John Lines OAM and Ms Margaret Lines
Mr Paul Livingston
Dr Winifred M. Lush
Mr Gregor Macaulay
Mr Rod Mackenzie
Ms Caroline Mackie
Mrs Maxine Macmillan
Mr John Maffey OAM
Ms Trishna Malhi
Professor Don Markwell
Ms Evelyn Mason
Mr Graeme Mayo
Mr Jason McAulay
Dr Conor McCarthy
Mrs Doris McCauley
Dr Valerie McCoy
Dr Peter McDonald
Mr David McDonald
Ms Jann McFarlane
Mrs Annika McGinley
Dr Leah McKenzie
Mr Andrew McMullin
Ms Fiona McQueen
Mr Anthony Middleton
Mrs Beth Monk and Mr Ross Monk

Mr Damien Moore
 Dr Elizabeth Morrison
 Ms Penelope Moyes
 Dr Doug Munro
 In memory of Mr Bill Nash
 Dr Karl Neuenfeldt
 Ms Katharine Nix
 Mrs Elizabeth Nunn
 Emeritus Professor Maev O'Collins
 Ms Susan O'Leary
 Mr Terry O'Neill
 Dr Jacqueline Orsborne
 Ms Judith Pabian
 Mrs Caron Passmore
 Mr Paul Pearce
 Mr Kenneth Penaluna and Ms Catherine Elvins
 Ms Margaret Pender
 Mr Jonathan Persse
 Mr Michael Petrescu
 Mr Binayak Ray
 Mr Michael Reed AM and Mrs Ann Reed
 Ms Jacqueline Rees
 Professor Matthew Ricketson and
 Ms Gillian Callister
 Mrs Rosemary Ritorto
 Ms Penny Rogers
 Dr James Ross and Mrs Heather Ross
 Mrs Jennifer Rowland
 Mr Andrew Russell
 Mr Graeme Russell
 Mr Stephen Ryan and Mrs Mary Anne Ryan
 Ms Natalie Savitsky
 Mr Richard Sedgwick OAM
 Mrs Mary Seefried
 Mr Peter Sekulesk
 Mr Douglas Senyard and Mrs Monica Senyard
 Professor John Sharkey AM
 Ms Barbara Singer
 Mrs Aileen Sproule
 Ms Katherine Stenner
 Dr Jim Stokes
 Ms Betty Marshall Storrs
 Mrs Pat Stretton
 Mrs Gay Stuart and Mr Charles Stuart
 Dr Baden Teague and Ms Kathy Teague
 Mr Ken Temperley
 Ms Felicity Tepper
 Ms Josephine Thompson
 Mrs Pana Thurston and Mr Malcolm Thurston
 Dr Christopher Tiffin and Ms Deborah Turnbull
 Mr Doug Tomsitt and Mrs Joan Tomsitt
 Mr David Tongway AM and Mrs Helen Tongway
 Mrs Geraldine Triffitt
 Dr Elizabeth Truswell
 Miss Beth Tyerman
 Dr Hugh Tyndale-Biscoe AM
 Mr David Walster
 Ms Patricia Warn
 Ms Diana Warnock OAM
 Mr Mark Watson
 Ms Gabrielle Watt
 Dr Mary Welsh
 Dr Peter Wesley-Smith
 Ms Rosalie Whalen
 Ms Murrelia Wheatley
 Mr Richard White OAM, JP and Mrs Christine White
 Dr I.S. Wilkey and Mrs H. Wilkey
 Mr Geoffrey Williamson
 Mr Michael Wilson
 Mr Daniel Wong
 Mr Chris Woodland and Mrs Virginia Woodland
 Words and Pics Pty Ltd
*One hundred and twenty supporters donated
 anonymously.*

5.4 Appendix D: Library Grants and Fellowship Program

GRANTS

During the reporting period the Library operated one grant program.

Community Heritage Grants

The Library considered 135 applications and awarded 60 grants of up to \$15,000, to a cumulative total of \$378,440. These grants were to assist community organisations to preserve and manage nationally significant cultural heritage collections. Financial support and assistance for this grants program were received from the former Department of Communications and the Arts; the National Archives of Australia; the National Film and Sound Archive; and the National Museum of Australia.

FELLOWSHIPS AND SCHOLARSHIPS

During the reporting period, the Library operated the following programs.

National Library of Australia Fellowships

In 2020, eight funded and two honorary fellowships were awarded.

National Library of Australia Fellowships funded by the Stokes Family were awarded to Dr Sharon Crozier-De Rosa, Professor Judith Bennett and Dr Sugata Nandi.

A **National Library of Australia Fellowship** funded by the Minerals Council of Australia was awarded to Professor Jérémie Gilbert.

National Library of Australia Honorary Fellowships supported by the Library were awarded to Dr Louise Hamby and Dr Susan Martin.

A **National Library of Australia Fellowship for Research in Australian Literature**, funded through the Ray Mathew and Eva Kollsman Trust, was awarded to Professor Vivien Johnson.

A **National Library of Australia Fellowship**, funded through the Harold S. Williams Trust, was awarded to Dr Shine Choi.

A **National Library of Australia Fellowship for Curatorial Research**, funded through the Patrons and supporters of the Library's Treasures Gallery Access Program, was awarded to Ms Alisa Bunbury.

A **National Library of Australia Fellowship**, supported in memory of Averill Edwards, was awarded to Dr Georgia Pike.

Creative Arts Fellowships

Creative Arts Fellowships support writers and artists to spend four weeks in the Library developing an artistic concept, artwork or body of work inspired or informed by the collections.

The **Creative Arts Fellowship**, funded by the Friends of the National Library Inc., supports a residency for a creative practitioner or artist working in any genre, except writing, to develop work using the Library's collections. The 2020 fellowship was awarded to artist Mr Anthony White.

The **National Library of Australia Creative Arts Fellowship for Australian Writing**, funded through the Ray Mathew and Eva Kollsman Trust, supports a residency for a creative writer to research the Library's collections. The 2020 fellowship was awarded to novelist Ms Nadia Bailey.

A **National Library of Australia Honorary Creative Arts Fellowship for Australian Writing**, funded by the National Library, was awarded to poet and visual artist Dr Judith Crispin.

The **National Folk Fellowship**, funded jointly by the Library and the National Folk Festival, supports a residency for research in the Library's folklore collections to develop a performance at the festival. The 2020 fellowship was awarded to Mr Luke Byrnes.

Summer Scholarships

Summer Scholarships support younger scholars, and a scholar from rural or regional Australia undertaking postgraduate research, who require special access to the Library's collections.

Norman McCann Summer Scholarships, funded by Mrs Pat McCann, were awarded to Mr Daniel McKay and Ms Katerina Bryant.

A **Seymour Summer Scholarship** for biographical research, funded by Mrs Heather Seymour and Dr John Seymour, was awarded to Mr Joseph Steinberg.

A **Carol Mills Summer Scholarship** for a candidate from rural or regional Australia, funded by Miss Carol Moya Mills, was awarded to Ms Tianna Killoran.

A **National Library of Australia Summer Scholarship**, funded by a generous donor, was awarded to Ms Rosa Campbell.

Asia Study Grants

Asia Study Grants support scholars to undertake research using the Library's Asian Collections for up to four weeks. The grants are supported by the Harold S. Williams Trust, sponsors and private donors.

Asia Study Grants supported by the Harold S. Williams Trust were awarded to Dr Megan Rose, Mr Ahmad Rizky Mardhatillah Umar, Ms Faye Chan, Dr Minerva Inwald and Dr Arjun Subrahmanyan.

Asia Study Grants supported by private donors were awarded to Dr Pan Wang and Associate Professor Chi Kong Lai.

An Asia Study Grant supported by BMY Group was awarded to Dr Tin Kei Wong.

An Asia Study Grant supported by Manors Gate Group was awarded to Dr Yu Tao.

An Asia Study Grant supported by Professor Kent Anderson was awarded to Mr Jonathan Peter.

An Asia Study Grant supported by the Wong Family was awarded to Mr Jiyuan Yin.

STAFF TRAVELLING FELLOWSHIPS

Averill Edwards Travelling Fellowship

Funded by a generous benefactor, this fellowship supports travel to undertake work experience or attend an international conference, professional development placement or curatorial research at an appropriate institution overseas. The 2020 fellowship was awarded to Ms Rebecca Bateman.

Kenneth Binns Travelling Fellowship

Funded by the family of Kenneth Binns, this fellowship supports travel for professional development by Library staff in the early stages of their career. The 2020 fellowship was awarded to Ms Allison Lubransky-Moy.

Friends of the National Library Travelling Fellowship

Funded by the Friends of the National Library Inc., this fellowship supports travel for professional development by Library staff. The 2020 fellowship was awarded to Mr Ben Pratten.

5.5 Appendix E: Notable Acquisitions

AUSTRALIAN AND OVERSEAS PUBLICATIONS

In 2019–20, notable Australian and overseas publications acquisitions included:

- **ephemera and websites relating to COVID-19 in Asia and the Pacific, and the Black Lives Matter protests and surrounding cultural debate.** In February 2020, the Library began identifying and collecting material about, what was then, a breaking national story about a novel coronavirus, COVID-19. Online material collected includes a mix of government advisories and tertiary education information for incoming students.

The Library collected a range of material to ensure the recording and preservation of COVID-19 related documentation. National eDeposit (NED) received electronic publications from publishers from across Australia. In addition, the Australian public provided the Library with flyers, posters and other ephemera found in their local communities. The Library worked with photographers to visually document COVID-19 around Australia.

The Library acknowledges that COVID-19 is a global issue and this is reflected in collecting practices. Thirty-five Pacific and 38 Indonesian websites were captured, as well as over 100 sites from China and Thailand focusing on political, economic and social responses to the pandemic in the region. Indonesian collecting was supplemented by the collection of ephemera, sourced by staff at the Jakarta office.

In June 2020, the Library began capturing the Black Lives Matter protests and surrounding cultural debate. The Library's responsive collecting for Black Lives Matter included a greater focus on Twitter accounts, providing an excellent way to document daily events. Selected accounts included: Aboriginal and Torres Strait Islander media organisations, First Nations Telegraph and National Indigenous Television, together with the accounts for peak bodies, National Aboriginal and Torres Strait Islander Legal Services and UN Youth Australia

- **several migrant stories written by Chinese-Australians**, including *Too Blue to Be True: Days in Australia* by the Australia Chinese New Arts Society
- **a 'sokkibon', or transcribed oral tale, of a performance in Japan by South Australian Henry James Black**, the first foreign rakugo-ka, or comedic storyteller, in Japan. An adaptation of English writer Mary Braddon's novelette *Flower and Weed*, the book includes seven black and white woodblock-printed plates by the famous Ukiyo-e artist, Taiso Yoshitoshi.

MAPS

In 2019–20, notable map acquisitions included:

- **a large survey map of country near Granite Peak Station, Western Australia, 1963.** Spanning over two metres in length, this hand-drawn map depicts critical water locations, including wells, springs and bores, together with camp sites located near the station along the Canning Stock Route. The map was acquired with the surveyor's theodolite, contributing to our understanding of the tools used to map this remote landscape

- **an early 1800s manuscript map of Australia.** Adding to the Library's rich collection of maps documenting the charting of Australia, this remarkable map depicts the Australian mainland and Van Diemen's Land and includes both Dutch and British nomenclature. The western half of the mainland is marked as New Holland and the eastern half as New South Wales. Unusually, other than the naming of New South Wales, the Australian coastal features retain extensive Dutch and British placenames right round the coast
- **prints mapping traditional cultural stories and knowledge of country.** Created by artist Simon Normand in collaboration with Traditional Owners from the Gulf of Carpentaria, these extraordinary full-size archival prints of eight large paintings represent the many cultural stories and knowledge of country of several language groups in the Gulf of Carpentaria region. The maps were recently featured in an exhibition at the Northern Territory Library, Parliament House in Darwin, for the 2019 United Nations International Year of Indigenous Languages
- **an original entry from the 1912 Canberra Federal Capital Design Competition.** Making an important contribution to the Library's archive of materials tracking the development of the capital, George Wilson's (d.1923) drawn and hand-coloured map was one of the many entries that did not make the shortlist. Until this original surfaced, the design from Yorkshire engineer Wilson was previously unknown, as non-shortlisted entries were returned to their submitter without being photographed or lithographed
- **a chart of the south-east part of Newfoundland, containing the bays of Placentia, St. Mary, Trepassy and Conception, from actual surveys.** Published in 1770, this map is one of the series of charts from the Newfoundland survey, the project which established James Cook's reputation and led to his appointment to the command of the *Endeavour*.

PICTURES

In 2019–20, notable picture acquisitions included:

- ***Garfish (1770)***, by Sydney Parkinson. Parkinson was the first European artist to set foot on Australian soil and among the first to portray the landscape, people and flora and fauna of the continent from direct observation. Based on accounts in Joseph Banks' journal, this signed watercolour may have been completed during the period that Parkinson, along with the *Endeavour* and her crew, were encamped in far north Queensland in 1770
- ***Hunters, Aroona Station, South Australia, (c.1854)***, a pencil and red ochre drawing by Adam Gustavus Ball. The drawing depicts two Aboriginal men on Adnyamathanha country after the first settlement of Europeans in the region, and is one of the earliest extant European pictorial records of the Adnyamathanha. Aroona station was a forerunner to further agricultural expansion in the Flinders Ranges
- ***Album of miscellaneous sketches (1855)***, by S.T. Gill. This album of 17 tinted drawings was commissioned to mark the retirement of one of the Victorian colony's leading newspaper proprietors, Edward Wilson of the *Argus*, in which Gill's work was regularly published. It was created during the height of Gill's popularity and features many of the subjects he was renowned for throughout his career
- ***Mount Gillen, Alice Springs, Northern Territory, (c.1956)*** by Albert Namatjira. The most famous Aboriginal Australian artist to work in the European style, Namatjira pioneered the emergence of the Central Desert watercolour movement. This artwork features a prominent ghost gum—one of the recurring motifs of Namatjira's work
- **the Mary Nolan photographic archive**, a collection of over 3,700 photographic negatives, taken by Mary Nolan (Boyd). The collection documents her family and social life from the early 1960s to mid-1970s, and features artistic and literary figures in both Australia and London.

MANUSCRIPTS

In 2019–20, notable manuscripts acquisitions included:

- **the papers of international human rights lawyer, academic, author and broadcaster Geoffrey Robertson AO QC**, gathered from his homes in Sydney and London. The collection ranges in scope from records, awards and papers created during his school and university days to legal case files, correspondence drafts, research material, diaries, notebooks, speeches and lecture notes involving matters of human and civil rights. The cases in which Robertson has been involved are, in many respects, a roll-call of the major human rights issues that have arisen over the last four decades. Robertson defended Julian Assange and cross-examined Singapore's former prime minister Lee Kuan Yew. The records relating to representation of the Tasmanian Aboriginal Centre, in its successful attempt to achieve the return of human remains held in the Natural History Museum, London, are particularly moving, and the case set a benchmark for the treatment of human remains held in institutions
- **the papers of renowned fashion designer and retailer Linda Jackson AO**, containing professional correspondence, project files, business records, scrapbooks, design work and textile samples. Jackson has an international reputation as one of Australia's most innovative and experimental textile and clothing designers. In the early 1970s, together with Jenny Kee, she established the Flamingo Park boutique in Sydney, and in 1981 created the Bush Couture and Bush Kids labels. The archive charts Jackson's active role in a period of significant change and development in Australian cultural identity. Of particular note are detailed records of design collaborations and workshops with First Nations communities such as Ltyentye Apurte (Santa Teresa, NT), Wujal Wujal (Mossman Gorge, Qld) and Utopia Station (NT)
- **the papers of Donn Casey**, donated by his widow Jane Grey-Mansfield, complementing the Library's existing holdings of material relating to the Casey family. Casey was an internationally recognised expert in population control and the son of the former Liberal politician and governor-general of Australia Lord Casey and his wife Lady Maie. The collection (1888–1983) comprises research publications; prototypes; Casey's typescript memoir 'A Different Way to Rob the Coach'; family photographs; Casey and Ryan family documents; juvenilia; Lord Casey travel diary typescripts; and a significant tranche of previously unseen correspondence between Casey and his parents from the 1950s–1980s. The letters reveal his passion for and the progression of his chosen career, provide insight into his relationship with his parents, and shine a light on Lord and Lady Casey's daily lives in Australia and overseas during various government appointments
- **the papers from Elena Kats-Chernin AO**, adding to her existing archive. Elena Kats-Chernin has created works in nearly all genres of classical composition: instrumental solo and ensemble pieces; symphony, chamber and orchestral works; pieces for plays, television, opera, ballet and musical theatre; choral and other vocal music. She has received commissions from internationally renowned ensembles and institutions, including all major Australian orchestras and opera companies, and her music has been choreographed by dance-makers around the world. The latest addition to her papers, donated through the Australian Government's Cultural Gifts Program, comprises a combination of sketches, fragments, notes, manuscripts and printed versions for her compositions, 1982–2016, together with related correspondence and printed ephemera from performances both locally and internationally. The documents reveal development of significant compositions across the breadth of her work, and provide unique insight into Kats-Chernin's creative process and the development of a career which has generated some of the most-loved and successful pieces of Australian classical music

- **the papers of author Colleen McCullough AO**, purchased from her estate, comprising a small but significant tranche of draft material, providing valuable insight into early writings and drafting processes. There is material for McCullough's first novel, *Tim*, which was published in 1974 while she was working in the neurology department at Yale University. Originally titled, 'Not the Full Quid', there are early drafts and handwritten notes for a screenplay. A set of unpublished short stories and poems also form part of the collection, providing insights into other elements of McCullough's less well-known writings. The drafts and revisions of 424 poems and 16 short stories are especially significant in that they are in the author's hand and show the unguarded writing style of a budding writer
- **the papers of Eleanor Witcombe AM**, donated via her executor, richly expanding Witcombe's existing archive relating to her multi-award-winning writing career for theatre, radio, television and film, including the screenplays for *My Brilliant Career* and *The Getting of Wisdom*. The archive also features Witcombe's extensive unpublished research, amassed over nearly 50 years, relating to the life and work of Daisy Bates, including her discovery of Bates' early marriage to Harry 'Breaker' Morant. The transfer fulfills Witcombe's wish, first mooted in the 1980s, for her Bates research material to be housed permanently at the Library
- **the papers of Neil Armfield AO**, donated through the Australian Government's Cultural Gifts Program, providing a fascinating record of his lengthy career as one of Australia's foremost theatrical directors. The extensive collection (c.1968–2013) comprises production files, play scripts, appointment diaries, notebooks, scrapbooks, photographs, printed theatrical ephemera, screenplays, correspondence, audio and video cassettes, and business and personal papers. The strength of the archive lies in the documentation of some of Armfield's best known productions—including adaptations of Australian books (*Snugglepoot and Cuddlepie*); new productions of classics (*The Summer of the Seventeenth Doll*); collaborations with actor Geoffrey Rush (*The Diary of a Madman*) and playwright Stephen Swell (*Welcome to the Bright World*). The collection also contains material for 37 productions directed by Armfield during his 17-year tenure as artistic director of Belvoir Street Theatre; productions, both produced and unproduced, of works by Patrick White; and his extensive correspondence, with actors, crew members and colleagues, both nationally and internationally
- **the papers of Blanche D'Alpuget**, donated by herself, documenting her multi-award-winning fiction and non-fiction works and offering insight into her creative process. The collection dates from 1982 to 2018 and includes diaries and notebooks; correspondence, both personal and with editors and publishers; research material; written and recorded interviews; plus multiple drafts of unpublished and published works including the Plantagenets series of novels, *Robert J. Hawke: a Biography*, *Hawke: The Early Years*, *Hawke: The Prime Minister*, *On Lust and Longing* and *White Eye*. There is also a set of bound typescript condolence speeches from the House of Representatives and the Senate following the death of D'Alpuget's second husband, former prime minister Bob Hawke, together with personal photographs documenting their life together and early D'Alpuget family photographs

- **a cache of correspondence from poet Les Murray** to the author Penelope Nelson documenting their 58-year friendship, enduring from when Murray was 22 until the year preceding his death. The letters feature Murray's candid observations and opinions on poetry and writing ranging across a breadth of subjects, as well as his reflections on his writing work, literary relationships and family life. These letters also document what was for Murray, who often had volatile personal and professional relationships, an unusually long friendship with Nelson. They strongly complement the Library's other holdings related to Murray, with the trusted nature of the friendship providing insight into the long-term development of Murray's creative and personal life, and his feelings about his career and international reputation
- **other notable manuscripts acquisitions** include the papers of reformist lawyer and jurist Dr Elizabeth Evatt AC; RAAF Flying Officer and former Director of the Australian Antarctic Division Bryan Rofe MBE; social worker and teacher Joyce Scarlett; Anglican Bishop Lewis Bostock Radford; political correspondent Miringa Gay Davidson; former physician and founder of Australia21 and SEE-Change ACT Emeritus Professor Robert Douglas AO; diplomat and former inspector-general of Intelligence and Security Roger Holdich AM; facilitator of the Australian Paralympic History Project Tony Naar; sinologist and writer Pierre Ryckmans; political activist Associate Professor David Lockwood; and former Headmaster of Newington College Reverend Douglas Trathen; together with correspondence between historian Richard 'Dick' Glyn Kimber AM and anthropologist Emeritus Professor Nicolas Peterson, letters relating to Charles Mountford's *Nomads of the Australian Desert* (1976), a letter from artist William Dobell to Edmund Arthur Harvey and the records of the Australian Chamber Orchestra
- **significant additions to existing collections**, received from environmentalist and former politician Dr Bob Brown; historian and independent scholar Dr Ann Moyal AM; political economist Emeritus Professor Frank Stilwell; Chairman and CEO of the Great Barrier Reef Marine Park Authority Graeme Kelleher AO; academic and historian Libby Robin; performer, director and playwright Noel Tovey AM; composer Peter Tahourdin; teacher and pastor Michael Chamberlain; historian and founder of No-Circ Dr Robert Darby; musicologist and critic Roger Covell; historian and academic Virginia Spate AC FAHA; businessman and former President and CEO of ICANN Dr Paul Twomey; writer Barry Oakley; poet Kevin Hart; playwright Louis Nowra; writer Anthony Hill; writer and academic Brian Kiernan; the Asian Studies Association of Australia; heritage architect Peter Freeman OAM; and music critic Fred Blanks; together with donations via the Australian Government's Cultural Gifts Program of further papers of comedian and actor Campbell McComas AM, writer Kate Grenville AO, historian Dr Patricia Clarke OAM, composer and broadcaster Andrew Ford OAM and performer, director and arts advocate Robyn Archer AO CdOAL.

ORAL HISTORY AND FOLKLORE

In 2019–20, notable oral history and folklore acquisitions included:

- **interviews for the Australia China Council Oral History Project.** Warwick Smith AO and Andrew Hunter were both interviewed by Daniel Connell and Douglas Gautier AM. Fiona Tonkin and Li Cunxin, author of *Mao's Last Dancer*, were interviewed by Michelle Potter
- **interviews for the Seven Years On: Continuing Life Histories of Aboriginal Leaders Oral History Project**, conducted by Peter Read. These included interviews with Brett Mansell in Launceston, Michael Quall in Brisbane, Grant Paulson in Brisbane, Sandra Phillips in Sydney and Shereene Currie in Hervey Bay. The project also included an interview with writer Melissa Lucashenko

- **an interview with June Oscar AO by Mary Ann Jebb.** June Oscar is a Bunuba woman who has served as Aboriginal and Torres Strait Islander Justice Commissioner at the Australian Human Rights Commission since 2017. She has made extensive contributions to community health and welfare and has led efforts to address inequalities that impact on the lives of Aboriginal people living in remote communities
- **an interview with Gerald Brown by Michael Brown.** Gerald Brown was previously named male elder of the year at the Illawarra Regional NAIDOC Awards and has served as President of the Illawarra Koori Men's Support Group, amongst many other achievements
- **material collected for the Salvatore Rossano Folklore Collection.** A wide variety of folklore in this collection reveals the depth and influence of migration to Australia upon this genre. Material collected includes Juan Schlotthauer and Rodolfo Caivano, who were interviewed in Spanish and Mito Elias, a Portuguese Australian, whose interview was conducted in English, Portuguese and Cape Verde Creole dialect. Salvatore Rossano also interviewed Dursan Acar and Melek Acar, Kurdish Australians, who performed the Kurdish Arabic buzuq instrument in the recording
- **interviews for the Walking Together: An Oral History of Reconciliation Project.** In partnership with Reconciliation Australia, the project explores the movement for reconciliation that saw over 250,000 Australians walk together over the Sydney Harbour Bridge and in large numbers in other Australian cities and the ongoing movement for reconciliation. Interviews for this project included Robert Tickner AO, a Minister for Aboriginal and Torres Strait Islander Affairs in the Keating government and Neil Westbury, former General Manager of Reconciliation Australia, who were both interviewed by Daniel Connell. Liz Potter and Jennie-Lee Van Gelder were interviewed by Nancia Guivarra
- **interviews for the second Generation Vietnamese in Australia Oral History Project.** Nathalie Nguyen conducted nine interviews providing insight on the experiences of second-generation immigrants to Australia over time
- **other notable interviews. Gillian Triggs was interviewed by Kim Rubenstein.** Gillian Triggs was president of the Australian Human Rights Commission from 2012 to 2017 and took up a 2019 appointment as Assistant High Commissioner for Protection for the United Nations High Commissioner for Refugees. **Janet Calvert-Jones AM, philanthropist and businesswoman, was interviewed by Rob Linn.** Janet Calvert-Jones' extensive service to the community includes co-founding the Advisory Council for Children with Impaired Hearing and serving as its Chair from 1973 to 1995.

5.6 Appendix F: Trove Strategic Advisory Committee

- Margaret Allen (State Library of Western Australia)
- Laurie Atkinson (Victorian Supreme Court Library)
- Fiona Bradley (University of New South Wales)
- Teresa Chitty (University of Adelaide)
- Suzie Gately (City of Newcastle Library)
- Cheryl Hamill (South Metropolitan Health Service Library)
- Liz Holcombe (Australian Institute of Aboriginal and Torres Strait Islander Studies)
- Anna Raunik (State Library of Queensland)

Waltzing Matilda

Oh there once was a swagman
Under the shade of a Coolibah
And he sang as he looked at
Who'll come a-waltzing Matilda

Chorus: Who'll come a-waltzing

Who'll come a-waltzing

Waltzing Matilda and

Who'll come a-waltzing

II

Wh came the punbuck to drive

Wh pumped the swagman and

And he sang as he put him

"You'll come a-waltzing Matilda

lda.

camped in the billabongs

Tua

the old billy boiling
da with me.

ing Milda my darling
Milda with me.

adup a water - bag
Milda with me.

ink of the waterhole

grabbed him in glee
away in the trucker - bag
Milda with me.

Waltzing Matilda.

Oh there once was a swagman camped in the billabongs
Under the shade of a Coolibah tree
And he sang as he looked at the ool billy boiling
Who'll come a-waltzing Matilda with me.

Chorus: Who'll come a-waltzing Matilda my darling
Who'll come a-waltzing Matilda with me.
Waltzing Matilda and leading a water-bag
Who'll come a-waltzing Matilda with me.

II

Oh came the punbuck to drink at the waterhole
Oh pumped the swagman and grabbed him in glee
And he sang as he put him away in the tucker-bag
"You'll come a-waltzing Matilda with me.

Chorus.

III

Oh came the squire a-riding his thoroughbred
Oh came policemen one two and three
Who's is the punbuck you've got in the tucker-bag
You'll come a-waltzing Matilda with me.

Chorus.

IV

Oh sprang the swagman and jumped in the waterhole
Drowning himself by the Coolibah tree
And his voice can be heard as it sings in the billabongs
Who'll come a-waltzing Matilda with me. A.B. Paterson

Glossary

Term	Definition
Australian Joint Copying Project	A collection of historical material relating to Australia, New Zealand and the Pacific dating from 1560 to 1984. The material has been drawn from records held in the United Kingdom and microfilmed for access at the National Library.
Australian National Bibliographic Database	A large bibliographic database containing records from a number of sources, including national cataloguing agency records from Australia and overseas and original cataloguing contributed by Australian libraries
Australian Web Archive	A collection of website snapshots from 1996 to the present, including the PANDORA Web Archive (a collection created in partnership with cultural institutions around Australia), government websites formerly accessible through the Australian Government Web Archive, and websites from the .au domain collected annually through large-scale crawl harvests
born-digital content	Material produced in digital form
Copies Direct	A service providing copies of material from the National Library of Australia's collections
Digital Classroom	An online platform delivering Library content to teachers and students from Years 3 to 12. Modules are aligned with the Australian Curriculum
digital repatriation	The return of items of cultural heritage in a digital format to the communities from which they originated
edeposit	Provision, by publishers, of copies of electronic publications to the Library; the Library is entitled to copies of electronic publications under legal deposit provisions in the Copyright Act 1968, and also through Premier's Circulars and other government agreements
online engagements	This measure uses Google Analytics to count sessions in these locations: National Library website (including Digital Classroom); catalogue; digital collections; eResources; Libraries Australia; Trove. It does not include social media platform activities.
onsite engagements	This measure reports the number of engagements with the Library via Library tours; events and family and school programs; venue hire bookings; Bookshop sales; exhibition visits; reference enquiries; and collection delivery requests to all reading rooms.
petabyte	1 million gigabytes
PROMPT Collection	Performing Arts and Ephemera Collection

Continued over the page

Term	Definition
Public Service Modernisation Fund	An Australian Government funding initiative to assist agencies to manage their transformation to a more modern public sector
Session	A session is defined as viewing one or more pages on our website. A session ends after 30 minutes of inactivity on our website.
Trove	A national discovery service implemented by the Library in 2009, providing a single point of access to a wide range of traditional and digital content from Australian collections and global information sources
Trove Collaborative Services Agreement	An agreement between the National Library and its Trove partners, setting out the terms and conditions under the new Trove Collaborative Services framework
use of the digital collection	<p>This measure uses Google Analytics to collate use of the following Library services:</p> <ul style="list-style-type: none"> a. newspapers and gazettes b. other digital collections c. archived websites

Shortened Terms

Abbreviation	Definition
APS	Australian Public Service
AIATSIS	Australian Institute of Aboriginal and Torres Strait Islander Studies
AJCP	Australian Joint Copying Project
ANBD	Australian National Bibliographic Database
ARC	Australian Research Council
AWA	Australian Web Archive
CALD	culturally and linguistically diverse
EDS	EBSCO Discovery Service
EPBC Act	<i>Environment Protection and Biodiversity Conservation Act 1999</i>
ESD	ecologically sustainable development
FBT	Fringe Benefits Tax
GLAM	galleries, libraries, archives and museums
GST	goods and services tax
HASS	humanities and social sciences
HASS DEVL	Humanities and Social Sciences Data Enhanced Virtual Laboratory
HVAC	heating, ventilation and air-conditioning
ICIP	Indigenous Cultural and Intellectual Property
IIPC	International Internet Preservation Consortium
INELI	International Network of Emerging Library Innovators
IT	information technology
LINK	Library Indigenous Network of Knowledge
NED	National edeposit
NLA	National Library of Australia
NSLA	National and State Libraries Australia
PGPA Act	<i>Public Governance, Performance and Accountability Act 2013</i>
RAP	Reconciliation Action Plan
SDGs	Sustainable Development Goals

Compliance Index

The index below shows compliance with the requirements specified in the *Public Governance, Performance and Accountability Rule 2014*, Schedule 2A.

Section 17BE(u) requires that this table be included in entities' annual reports.

PGPA Rule Reference	Part of Report	Page	Description
17BB	Transmittal letter	p. iii	Approval by accountable authority
17BC	All		Standard of Presentation
17BD	All		Plain English and clear design
17BE(a)	3.2	p.52	Details of the legislation establishing the body
17BE(b)(i)	3.1	p.51	A summary of the objects and functions of the entity as set out in legislation
17BE(b)(ii)	2.2	p.14	The purposes of the entity as included in the entity's corporate plan for the reporting period
17BE(c)	3.1	p.51	The names of the persons holding the position of responsible Minister or responsible Ministers during the reporting period, and the titles of those responsible Ministers
17BE(d)	N/A		Directions given to the entity by the Minister under an Act or instrument during the reporting period
17BE(e)	3.5	p.57	Any government policy order that applied in relation to the entity during the reporting period under section 22 of the Act
17BE(f)	N/A		Particulars of noncompliance with: (a) a direction given to the entity by the Minister under an Act or instrument during the reporting period; or (b) a government policy order that applied in relation to the entity during the reporting period under section 22 of the Act
17BE(g)	2	pp. 9-46	Annual performance statements in accordance with paragraph 39(1)(b) of the Act and section 16F of the rule
17BE(h) and (i)	3.5	p. 60	A statement of significant issues reported to the Minister under paragraph 19(1)(e) of the Act that relates to noncompliance with finance law and action taken to remedy noncompliance

Continued over the page

Compliance Index (continued)

PGPA Rule Reference	Part of Report	Page	Description
17BE(j)	5.1	pp. 112-117	Information on the accountable authority, or each member of the accountable authority, of the entity during the reporting period
17BE(k)	3.4	pp. 52-53	Outline of the organisational structure of the entity (including any subsidiaries of the entity)
17BE(k)(a)	5.2	pp. 118-120	Statistics on the entity's employees on an ongoing and nonongoing basis, including the following: (a) statistics on fulltime employees; (b) statistics on parttime employees; (c) statistics on gender; (d) statistics on staff location
17BE(l)	3.5	p. 57	Outline of the location (whether or not in Australia) of major activities or facilities of the entity
17BE(m)	3.5	pp. 54-56	Information relating to the main corporate governance practices used by the entity during the reporting period
17BE(n), 17BE(o)	N/A		For transactions with a related Commonwealth entity or related company where the value of the transaction, or if there is more than one transaction, the aggregate of those transactions, is more than \$10,000 (inclusive of GST): (a) the decisionmaking process undertaken by the accountable authority to approve the entity paying for a good or service from, or providing a grant to, the related Commonwealth entity or related company; and (b) the value of the transaction, or if there is more than one transaction, the number of transactions and the aggregate of value of the transactions
17BE(p)	2.6	pp. 39-46	Any significant activities and changes that affected the operation or structure of the entity during the reporting period
17BE(q)	N/A		Particulars of judicial decisions or decisions of administrative tribunals that may have a significant effect on the operations of the entity

Continued over the page

Compliance Index (continued)

PGPA Rule Reference	Part of Report	Page	Description
17BE(r)	N/A		Particulars of any reports on the entity given by: (a) the AuditorGeneral (other than a report under section 43 of the Act); or (b) a Parliamentary Committee; or (c) the Commonwealth Ombudsman; or (d) the Office of the Australian Information Commissioner
17BE(s)	N/A		An explanation of information not obtained from a subsidiary of the entity and the effect of not having the information on the annual report
17BE(t)	N/A		Details of any indemnity that applied during the reporting period to the accountable authority, any member of the accountable authority or officer of the entity against a liability (including premiums paid, or agreed to be paid, for insurance against the authority, member or officer's liability for legal costs)
17BE(taa)	5.1	p. 116	The following information about the audit committee for the entity: (a) a direct electronic address of the charter determining the functions of the audit committee; (b) the name of each member of the audit committee; (c) the qualifications, knowledge, skills or experience of each member of the audit committee; (d) information about each member's attendance at meetings of the audit committee; (e) the remuneration of each member of the audit committee
17BE(ta)	5.2	pp. 121-123	Information about executive remuneration

The index below shows compliance with the requirements specified in the *Public Governance, Performance and Accountability Act 2013*.

PGPA Act Reference	Part of Report	Page	Description
Section 39	2	pp. 9-46	Annual Performance Statement
Subsection 43 (4)	4	pp. 67-107	Audited Financial Statements

The index below shows compliance with Commonwealth statutory requirements for annual reporting which apply to the National Library.

Reference	Part of Report	Page	Statutory Requirement
Schedule 2, part 4 of the <i>Work Health and Safety Act 2011</i>	3.5	p. 58	Work health and safety
Section 5164A of the <i>Environmental Protection and Biodiversity Conservation Act 1999</i>	3.5	p. 57	Environmental performance and environmentally sustainable development
Section 311A of the <i>Commonwealth Electoral Act 1918</i>	3.5	p. 59	Advertising and market research expenditure

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