

Required data elements for bibliographic records

Table 1 All record types

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
LEADER	LEADER	Mandatory		
06	Type of record	Mandatory		
07	Bibliographic level	Mandatory		
17	Encoding level	Mandatory		
18	Descriptive cataloguing form	Mandatory		
001 via RIS	ANBD NUMBER via RIS	Mandatory if applicable and readily ascertainable		
008-	FIXED-LENGTH DATA ELEMENTS	Mandatory		
<i>008-</i>	<i>All material types</i>	<i>Mandatory</i>		
06	Type of date/Publication status	Mandatory		
07-10	Date1	Mandatory	Date of production or Date of publication	2.7.6 or 2.8.6
15-17	Place of publication, production, or execution	Mandatory	Place of Publication	2.8.2
35-37	Language	Mandatory	Language of Expression	6.11
010	LIBRARY OF CONGRESS CONTROL NUMBER	Mandatory if applicable and readily ascertainable		
\$a	LC control number	Mandatory if applicable and readily ascertainable		
020	INTERNATIONAL STANDARD BOOK NUMBER	Mandatory if applicable and readily ascertainable		
\$a	International Standard Book Number	Mandatory if applicable and readily ascertainable	Identifier for the Manifestation	2.15

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
022	INTERNATIONAL STANDARD SERIALNUMBER	Mandatory if applicable and readily ascertainable		
\$a	International Standard Serial Number	Mandatory if applicable and readily ascertainable	Identifier for the Manifestation	2.15
024	OTHER STANDARD IDENTIFIER	Mandatory if applicable and readily ascertainable		
\$a	Standard number or code	Mandatory if applicable and readily ascertainable	Identifier for the Manifestation	2.15
2	Source of number or code	Mandatory if applicable and readily ascertainable		
028	PUBLISHER NUMBER	Mandatory if applicable and readily ascertainable		
\$a	Publisher number	Mandatory if applicable and readily ascertainable	Identifier for the Manifestation	2.15
035	OCLC CONTROL NUMBER via RIS	Mandatory if the record has been sourced from OCLC		
\$a	OCLC control number	Mandatory if the record has been sourced from OCLC		
035	LOCAL SYSTEM CONTROL NUMBER via RIS	Mandatory if applicable and readily ascertainable		
\$a	Local System control number	Mandatory if applicable and readily ascertainable	Identifier for the manifestation	2.19
040	CATALOGING SOURCE	Mandatory		
\$a	Original cataloguing agency	Mandatory		
\$e	Description conventions	Mandatory		
042	AUTHENTICATION CODE	Mandatory if applicable and readily ascertainable		
\$a	Authentication code	Mandatory if applicable and readily ascertainable		
100	MAIN ENTRY PERSONAL NAME	Mandatory if applicable and readily ascertainable	Basic Instructions on Recording Creators	19.2.1

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
\$a	Personal name	Mandatory	Identifying persons; Identifying families	9;10
Other subfields as necessary		Mandatory if applicable and readily ascertainable		
110	MAIN ENTRY CORPORATE NAME	Mandatory if applicable and readily ascertainable	Basic Instructions on Recording Creators	19.2.1
\$a	Corporate name or jurisdiction name as entry element	Mandatory	Identifying corporate bodies	11
Other subfields as necessary		Mandatory if applicable and readily ascertainable		
111	MAIN ENTRY MEETING NAME	Mandatory if applicable and readily ascertainable	Basic Instructions on Recording Creators	19.2.1
\$a	Meeting name or jurisdiction name as entry element	Mandatory	Identifying corporate bodies; Identifying events	11
Other subfields as necessary		Mandatory if applicable and readily ascertainable		
130	MAIN ENTRY UNIFORM TITLE	Mandatory if applicable and readily ascertainable	General Guidelines on Recording Primary relationships	17
\$a	Uniform title	Mandatory		
Other subfields as necessary		Mandatory if applicable and readily ascertainable		
245	TITLE STATEMENT	Mandatory	Title	2.3
\$a	Title	Mandatory	Title proper	2.3.2
\$c	Statement of responsibility, etc.	Mandatory if applicable and readily ascertainable	Statement of responsibility	2.4
250	EDITION STATEMENT	Mandatory if applicable and readily ascertainable		
\$a	Edition statement	Mandatory	Edition statement	2.5

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
260 or 264	PUBLICATION, DISTRIBUTION, ETC. (IMPRINT)	Mandatory	Publication	2.8
\$a	Place of publication, distribution, etc.	Mandatory if applicable and readily ascertainable	Place of Publication	2.8.2
\$b	Name of publisher, distributor, etc.	Mandatory if applicable and readily ascertainable	Publisher's Name	2.8.4
\$c	Date of publication, distribution, etc.	Mandatory	Date of Publication	2.8.6
300	PHYSICAL DESCRIPTION	Mandatory	Extent	3.4
\$a	Extent	Mandatory	Extent	3.4
\$b	Other physical details	Mandatory if applicable and readily ascertainable	Describing content	7
\$c	Dimensions	Mandatory	Dimensions	3.5
336	CONTENT TYPE	Mandatory		
\$a	Content type term	Mandatory if applicable and readily ascertainable	Content Type	6.9
\$b	Content type code	Mandatory if applicable and readily ascertainable		
2	Source	Mandatory		
338	CARRIER TYPE	Mandatory		
\$a	Carrier type term	Mandatory if applicable and readily ascertainable	Carrier Type	3.3
\$b	Carrier type code	Mandatory if applicable and readily ascertainable		
2	Source	Mandatory		
490	SERIES STATEMENT	Mandatory if applicable and readily ascertainable		
\$a	Series statement	Mandatory	Series statement	2.12
\$v	Volume/sequential designation	Mandatory if applicable and readily ascertainable	Numbering within series	2.12.9
984 via RIS	LIBRARIES AUSTRALIA HOLDINGS via RIS	Mandatory		
\$a	NUC	Mandatory		
\$c	Holding statement or note	Mandatory		

Table 2 shows the additional field required for serial items.

Table 2 Serial items

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
362	DATES OF PUBLICATION AND/OR SEQUENTIAL DESIGNATION	Mandatory if applicable and readily ascertainable	Chronological Designation of First Issue or Part of Sequence	2.6.3
\$a	Dates of publication and/or sequential designation	Mandatory		

Tables 3, 4 and 5 list the additional field options required for electronic versions. There are three options: add a 007 field; add a code in the 008; or, add a note in the 533 field. All of these can be used to indicate that the item is an electronic resource. Each option can be used either individually or in combination. The end result is that records can be sorted into the electronic and non-electronic versions and be matched appropriately.

Table 3 Electronic versions option 1.

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
007	PHYSICAL DESCRIPTION FIXED FIELD	Mandatory if applicable and readily ascertainable		
007-	Electronic resource	Mandatory if applicable and readily ascertainable		
00	Category of material	Mandatory	Media Type	3.2
01	Specific material designation	Mandatory	Carrier Type	3.3

Table 4 Electronic versions option 2.

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
008-	Books	Mandatory if applicable and readily ascertainable		

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
23	Form of item	Mandatory	Media Type	3.2
008-	Computer files	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Maps	Mandatory if applicable and readily ascertainable		
29	Form of item	Mandatory	Media Type	3.2
008-	Music	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Continuing resources	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Visual materials	Mandatory if applicable and readily ascertainable		
29	Form of item	Mandatory	Media Type	3.2
008-	Mixed materials	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2

Table 5 Electronic versions option 3.

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
533	REPRODUCTION NOTE	Mandatory if applicable and readily ascertainable	Related Manifestation	27.1
\$a	Type of reproduction	Mandatory		

Tables 6, 7 and 8 list the additional field options required for microform items. Again there are three options: add a 007 field; add a code in the 008; or, add a note in the 533 field. All can be used to indicate that the item is a microform. Each option can be used either individually or in combination. The end result is that records can be sorted into the microforms and non- microform and be matched appropriately.

Table 6 Microforms option 1

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
007-	Microform	Mandatory if applicable and readily ascertainable		
00	Category of material	Mandatory	Media Type	3.2
01	Specific material designation	Mandatory	Carrier Type	3.3

Table 7 Microforms option 2

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
008-	Books	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Maps	Mandatory if applicable and readily ascertainable		
29	Form of item	Mandatory	Media Type	3.2
008-	Music	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Continuing resources	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2
008-	Visual materials	Mandatory if applicable and readily ascertainable		
29	Form of item	Mandatory	Media Type	3.2
008-	Mixed materials	Mandatory if applicable and readily ascertainable		
23	Form of item	Mandatory	Media Type	3.2

Table 8 Microforms option 3

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
533	REPRODUCTION NOTE	Mandatory if applicable and readily ascertainable	Related Manifestation	27.1
\$a	Type of reproduction	Mandatory		

Table 9 shows the additional field required for notated music items.

Table 9 Notated music items

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
254	MUSICAL PRESENTATION STATEMENT	Mandatory if applicable and readily ascertainable		
\$a	Musical presentation statement	Mandatory	Format of notated music	7.20.1.3

Table 10 shows the additional field required for cartographic items.

Table 10 Cartographic items

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
255	CARTOGRAPHIC MATHEMATICAL DATA	Mandatory if applicable and readily ascertainable		
\$a	Statement of scale	Mandatory	Scale of cartographic content	7.25.1

Table 11 shows the additional field required for dissertations.

Table 11 Dissertations

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
502	DISSERTATION NOTE	Mandatory if applicable and readily ascertainable		

\$a	Dissertation note	Mandatory	Dissertation or Thesis Information	7.9
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Table 12 shows the additional field required for rare items.

Table 12 Rare items

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
510	CITATION/REFERENCING NOTE	Mandatory if applicable and readily ascertainable		
\$a	Name of source	Mandatory	Manuscripts and Manuscript Groups	6.2.2.7

Table 13 shows the additional code required for visual items.

Table 13 Visual items

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
008-	Visual materials	Mandatory if applicable and readily ascertainable		
33	Type of visual material	Mandatory		

Table 14 shows the additional fields required for records that include a non-Latin script.

Table 14 Records with non-Latin script

MARC field and subfield	Field and subfield name in Bibliographic records	Required data element	RDA element	RDA reference
880 linked to the 245	ALTERNATE GRAPHIC REPRESENTATION	Mandatory if applicable and readily ascertainable	Language and Script	0.11.2
6	Linkage	Mandatory		
Subfields matching those in the 245		Mandatory if applicable and readily ascertainable		